



**Board of Commissioners of Cook County  
Minutes of the Asset Management Committee**

**Wednesday, November 18, 2020**

**10:45 AM**

**Virtual Meeting**

**ATTENDANCE**

**Present:** Moore, Arroyo, Anaya, Britton, Morrison, Morrison, Silvestri and Sims (8)

**Absent:** Deer (1)

**Chairman Moore asked the Secretary to the Board to call upon the registered public speakers,  
in accordance with Cook County Code.**

**PUBLIC TESTIMONY**

**No public speakers**

[20-5559](#)

**COMMITTEE MINUTES**

Approval of the minutes from the meeting of 10/21/2020.

**A motion was made by Vice Chairman Arroyo, seconded by Commissioner Anaya, that  
Committee Minutes from October 21, 2020 be approved. The motion carried.**

**Ayes:** Moore, Arroyo, Anaya, Britton, Morrison, Morrison, Silvestri and Sims (8)

**Absent:** Deer (1)

[20-4661](#)

**Presented by:** EARL MANNING, Director, Office of Capital Planning and Policy

**PROPOSED CONTRACT**

**Department(s):** Department of Capital Planning and Policy

**Vendor:** Prevolv, Inc., St. Paul, Minnesota

**Request:** Authorization for the Chief Procurement Officer to enter into and execute

**Good(s) or Service(s):** Supply, Delivery and Installation of Office Furniture

**Contract Value:** \$6,300,000.00

**Contract period:** 12/1/2020 - 11/30/2023, with one (1), two (2) year renewal option

**Potential Fiscal Year Budget Impact:** FY21 \$2,100,000.00; FY22 \$2,100,000.00 FY23 \$2,100,000.00

**Accounts:** Capital Equipment Account: 11569.1031.560245

**Contract Number(s):** 1945-18058B

**Concurrences:**

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation.

The Chief Procurement Officer concurs.

**Summary:** This contract will allow for the capital purchase of Soft Seating, Storage, Task Seating, Workstations, and Private Offices for Countywide Capital Improvement Projects.

This contract is awarded via a publicly competitive bidding process in accordance with the Cook County Procurement Code. Prevolv, Inc., was the lowest, responsive and responsible bidder.

**A motion was made by Commissioner Anaya, seconded by Commissioner Silvestri, to recommend for approval 20-4661. The motion carried by the following vote: 8 Aye, 0 Nay, 1 Absent**

**Ayes:** Moore, Arroyo, Anaya, Britton, Morrison, Morrison, Silvestri and Sims (8)

**Absent:** Deer (1)

[20-4662](#)

**Presented by:** EARL MANNING, Director, Office of Capital Planning and Policy

**PROPOSED CONTRACT**

**Department(s):** Department of Capital Planning and Policy

**Vendor:** Space Continuum, LLC, Chicago, Illinois

**Request:** Authorization for the Chief Procurement Officer to enter into and execute

**Good(s) or Service(s):** Supply, Delivery and Installation of Office Furniture

**Contract Value:** \$1,200,000.00

**Contract period:** 12/1/2020 - 11/30/2023, with one, two-year renewal option

**Potential Fiscal Year Budget Impact:** FY21, \$400,000.00; FY22 \$400,000.00; FY23 \$400,000.00

**Accounts:** Capital Equipment Account: 11569.1031.560245

**Contract Number(s):** 1945-18058C

**Concurrences:**

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation.

The Chief Procurement Officer concurs.

**Summary:** This contract will provide for the capital purchase of tables to furnish Countywide Board-approved Capital Improvement Projects.

This contract is awarded via a publicly advertised competitive bidding process in accordance with the Cook County Procurement Code. Space Continuum, LLC was the lowest, responsive and responsible bidder.

**A motion was made by Commissioner Anaya, seconded by Commissioner Silvestri, to recommend for approval 20-4662. The motion carried by the following vote: 8 Aye, 0 Nay, 1 Absent**

**Ayes:** Moore, Arroyo, Anaya, Britton, Morrison, Morrison, Silvestri and Sims (8)

**Absent:** Deer (1)

[20-4665](#)

**Presented by:** EARL MANNING, Director, Office of Capital Planning and Policy

**PROPOSED CONTRACT AMENDMENT**

**Department(s):** Department of Capital Planning and Policy

**Vendor:** FGM Architects, Chicago, Illinois

**Request:** Authorization for the Chief Procurement Officer to extend and increase contract

**Good(s) or Service(s):** Professional Architectural and Engineering Services

**Original Contract Period:** 1/4/2016 - 1/3/2021

**Proposed Amendment Type:** Extension and Increase

**Proposed Contract Period:** 1/4/2021-1/3/2022

**Total Current Contract Amount Authority:** \$1,522,218.00

**Original Approval (Board or Procurement):** Board 2/10/2016, \$1,522,218.00

**Increase Requested:** \$708,125.00

**Previous Board Increase(s):** N/A

**Previous Chief Procurement Officer Increase(s):** N/A

**Previous Board Renewals:** N/A

**Previous Chief Procurement Officer Renewals:** N/A

**Previous Board Extension(s):** N/A

**Previous Chief Procurement Officer Extension(s):** N/A

**Potential Fiscal Impact:** FY 2021 \$310,000.00 FY 2022 \$340,000.00 FY 2023 \$53,125.00

**Accounts:** Capital Improvement Program

**Contract Number(s):** 1528-14445

**Concurrences:**

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation and a partial DBE waiver.

The Chief Procurement Officer concurs.

**Summary:** This increase will address a change in scope to the original contract for ADA accessibility design services for the 5th floor Board Room, 8th Floor ADA Renovation & Department Consolidation, and 10th Floor ADA Renovation & Consolidation; the contract will now include floors 1 and 2 of 118 N. Clark, and is needed as a result of redefining the restacking plan for the County Building and the implementation of Workplace Strategy + Design- part of the Cook County Policy Roadmap- which was adopted after the initiation of the original contract.

The time extension will accommodate the additional construction time necessary due to change in scope and maintain continuity throughout the project.

Additionally, this amendment will allow the inclusion of Virtual Energy Solutions, an MBE, as a subconsultant on the contract.

This contract was awarded through a publicly advertised Request for Qualification (RFQ) process in accordance with the Cook County Procurement Code. FGM Architects, Inc. was selected based on established evaluation criteria.

**A motion was made by Commissioner Anaya, seconded by Commissioner Silvestri, to recommend for approval 20-4665. The motion carried by the following vote: 8 Aye, 0 Nay, 1 Absent**

**Ayes:** Moore, Arroyo, Anaya, Britton, Morrison, Morrison, Silvestri and Sims (8)

**Absent:** Deer (1)

**ADJOURNMENT**

**A motion was made by Vice Chairman Arroyo, seconded by Commissioner Anaya, to adjourn the meeting. The motion carried unanimously.**

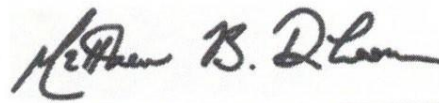
**Ayes:** Moore, Arroyo, Anaya, Britton, Morrison, Morrison, Silvestri and Sims (8)

**Absent:** Deer (1)

Respectfully submitted,



Chairman



Secretary