

**Board of Commissioners of Cook County  
Minutes of the Vehicle Steering Committee**

**Wednesday, December 1, 2021**

**10AM**

**TEAMS Meeting**

**ATTENDANCE**

**Present** Tanya Anthony, Annette Guzman, Ammar Rizki, Sis Killen, Melva Brownlee, Deborah Stone, Anthony Scalise, Velisha Haddox, Raffi Sarrafian, Deanna Zalas, Sojourner Colbert, Brenski Coleman (12)

**Absent** Melva Brownlee (excused)

**PUBLIC TESTIMONY**

None

**COMMITTEE MINUTES**

III. Approval of the minutes from the meeting from September 1, 2021

**A motion to approve the minutes was made by Raffi Sarrafian, seconded by Annette Guzman. Motion carries.**

IV. Fleet Management Updates

a. Countywide Vehicle Inventory Update

i. Rado Stoilov – Breakdown of Countywide vehicles by department. Grand total at 1,792 in Q1 FY2022.

b. Vehicle Violations Update

i. Rado Stoilov – In the City of Chicago, there are 162 total number of vehicle violations with the outstanding amount at \$21,865.00. Total of 2 Suburban violations with a \$200.00 outstanding amount.

V. FY2022 Vehicle Request

a. County Clerk Vehicle Leasing Request

i. Mini-Vans/Cargo (4) \$238,502.40 from operating funding for the use of FY2022 elections.

**No action can be taken right now. OCPO and Budget will work with Clerks Office.**

b. CCHHS Vehicle Requests

i. Ford Escape Hybrid (2) and Ford Expedition SUV (1) replacement vehicles totaling \$112,500.00 from Capital funding.

**All in favor of CCHS vehicle request approval. A motion to approve all capital requests of vehicles was made by Annette Guzman, seconded by Anthony Scalise. Motion carries.**

VI. Vehicle Take Home Request

a. Juvenile Temporary Detention Center

- i. Deputy Executive Director
- ii. 24 HRS on can requesting take home vehicle

**No Action Taken, Item Deferred Until Next Meeting.**

- VII. Risk Management Vehicle Incident Report
  - a. Quarterly vehicle incident summary thru 11/17/2021. Total number of payments at 34 with a total amount paid of \$216,577.56. This is a downward trend from 2020's auto liability settlements which was at 38 and total amount paid of \$225,876.81.
  
- VIII. Collision Review
  - a. BOA Collision Review Board Update
    - i. Total of 3 accidents in which BOA followed internal procedures. Currently 0 pending BOA accident review.
  - b. County Agencies Collision Review Update
    - i. Sheriff's Office has a total of 22 accidents, with all following the Sheriff's internal procedures. There are currently 12 pending Sheriff's Office accident review.
    - ii. DOTH - Total of 2 accidents, all following through their internal procedures. There are currently 2 accidents to review by board hearing.
    - iii. SAO – Total of 12 accidents, all following through their internal procedures. Currently, 1 pending SAO accident review board hearing
  
- IX. Green Fleet Policy
  - a. Deborah Stone gives update on Green Fleet Policy
    - i. Making minor changes and will vote at next meeting
  
- X. Electric Charging Stations
  - a. Statewide increase of up to 1,000,000 electric vehicles by 2030. Currently there are a total of 4 stations; 2 that are public and 2 that are private and working on increasing the amount of charging stations with plenty of opportunities for funding.
  
- XI. Updates
  - a. FY22; have been making a few amendments and going out for 2 new bids.
  - b. Chevin fleet database is still moving along and currently gathering contact information for every agency and their coordinators to set up trainings.
  - c. Current bid out for Countywide car wash cleaning services due to the expressed interest.
  - d. Exploring electric vehicles and other leasing opportunities.
  
- XII. FY2022 VSC Meeting Schedule
  - a. Next Vehicle Steering Committee Meeting – March 1, 2022
  
- XIII. Adjourn

**ADJOURNMENT**

**A motion to adjourn meeting was made by Raffi Sarrafian, seconded by Sojourner Colbert. Motion carries.**