

**Board of Commissioners of Cook County
Minutes of the Vehicle Steering Committee Meeting**

Thursday, October 3, 2024

10:00AM

In-person Meeting

ATTENDANCE

Present **Zahra Ali** (Chief Administrative Officer), here
 Tom Lynch (Chief of the Bureau of Technology),
 Tanya Anthony (Chief Financial Officer),
 Velisha Haddox (Chief of the Bureau of Human Resources),
 Kanako Ishida (Director of the Department of Budget and Management Services),
 Raffi Sarrafian (Chief Procurement Officer)
 Sis Killen (Superintendent of Transportation and Highways), *randy*
 Deanna Zalas (Director of the Department of Risk Management), here
 Deborah Stone (Director of the Department of Environment and Sustainability),
 Brenski Coleman (States Attorney),
 Sojourner Colbert (Sheriff's Office),
 Anthony Scalise (Chair of the Finance Committee of the County Board),
 Commissioner Bridget Degnen (Chair of the Environment and Sustainability Committee of
 the County Board)
 (13)

Absent None

PUBLIC TESTIMONY

None

COMMITTEE MINUTES

III. Approve Minutes from June 18, 2024.

A motion to approve all minutes was made by Raffi Sarrafian, seconded by Anthony Scalise. Motion carries.

- IV. Fleet Management Update
- a. Countywide Vehicle Inventory
 - a. Rado Stoilov – Annual breakdown of Countywide vehicles by department. Grand total at 1,989 vehicles; 1,259 Sheriff Office, 184 SAO, 356 Offices of the President, 112 Chief Judge, 46 Health and Hospitals, 32 Other Elected Officials/Independent Agencies.
 - b. Vehicle Violations
 - a. Rado Stoilov – City of Chicago vehicle violations with a total of 271 with an outstanding amount of \$27,295.00. No suburban violations.

V. Risk Management Quarterly Report

- a. Tiffany Leroy – FY2024 Settlements thru 9/10/24
 - a. 25 payments totaling \$297,082.97.

VI. Collision Review Update

- a. BOA Collision Summary Report Q3 FY24
 - a. Total of 2 incidents, none pending VSC accident review board hearing
- b. Sheriff's Collision Summary Report Q3 FY24
 - a. Total of 54 incidents, 9 resulting in discipline, and 21 pending CCSO accident review board hearing
- c. States Attorney Collision Summary Report Q3 FY24
 - a. Total of 11 incidents, 4 resulting in discipline and none pending SAO accident review board hearing
- d. DOTH Vehicle Summary Report Q3 FY24
 - a. Total of 1 incident none pending DOTH accident review board hearing

VII. Updates

- a. AVL-GPS
 - a. Vendor is PreCise MRM LLC, and Fleet will be reaching out to departments. Exemption requests will be reviewed by the Vehicle Steering Committee at the Q1 FY25 December Meeting.
- b. Countywide Fleet Compliance Review
 - a. County agencies will undergo a fleet inspection audit during 2024/2025. Inspection will consist of 5 categories: Department Information, Vehicle Vitals, Vehicle Utilization/Assign Disposition, Compliance Checklist, and Summary of Inspection and Observations. Audit finding reports will be distributed and reviewed by the Vehicle Steering Committee.
 - b. Final findings report will be presented to the Vehicle Steering Committee

VIII. FY2024 VSC Meeting Schedule

- a. December 17, 2024

IX. Adjourn

ADJOURNMENT

A motion to adjourn meeting was made by Raffi Saraffian, seconded by Anthony Scalise. Motion carries.