

**Board of Commissioners of Cook County  
Minutes of the Vehicle Steering Committee Meeting**

**Wednesday, September 24, 2025**

**10:00AM**

**In-person Meeting**

**ATTENDANCE**

**Present**        **Zahra Ali** (Chief Administrative Officer),  
**Tom Lynch** (Chief of the Bureau of Technology),  
**Velisha Haddox** (Chief of the Bureau of Human Resources),  
**Kanako Ishida** (Director of the Department of Budget and Management Services),  
**Raffi Sarrafian** (Chief Procurement Officer),  
**Sis Killen** (Superintendent of Transportation and Highways),  
**Deanna Zalas** (Director of the Department of Risk Management),  
**Anthony Scalise** (Chair of the Finance Committee of the County Board),  
**John Hourihane** (States Attorney),  
**Sojourner Colbert** (Sheriff's Office),  
**Kevin Schnoes** (Interim Director of the Department of Environment and Sustainability)  
(11)

**Absent**        **Commissioner Bridget Degnen** (Chair of the Environment and Sustainability Committee  
of the County Board)  
**Tanya Anthony (Chief Financial Officer)**  
(2)

**PUBLIC TESTIMONY**

None

**COMMITTEE MINUTES**

III.        Approve Minutes from July 22, 2025.

**A motion to approve all minutes was made by Deanna Zalas, seconded by Raffi Sarrafian. Motion carries.**

IV.        Fleet Management Update

    a.    Countywide Vehicle Inventory

        a.    Rado Stoilov – Annual breakdown of Countywide vehicles by department. Grand total at 1,989 vehicles; 1,269 Sheriff Office, 197 SAO, 340 Offices Under the President, 110 Chief Judge, 41 Health and Hospitals, 33 Other Elected Officials/Independent Agencies.

    b.    Vehicle Violations

        a.    Rado Stoilov – City of Chicago vehicle violations totaling 197 with an outstanding amount of \$20,555.00, and 4 payments pending. No suburban violations.

    c.    Fleet Projects Update

        a.    AVL/GPS and Take-Home Vehicle Compliance – final forms will be sent out for Q4 VSC meeting. Ordinance is pending – approx. 2026 rollout

- V. Risk Management Q2 FY25 Update
  - a. Tiffany Leroy – FY2025 Settlements thru 6/30/25
    - a. 23 payments totaling \$261,144.00 with an average amount paid of \$11,354.00
  
- VI. Accident Review Board Q3 FY25 Updates
  - a. BOA Collision Summary Report Q3 FY25
    - a. Total of 4 incidents, 0 pending VSC accident review board hearing, 0 discipline
  - b. Sheriff's Collision Summary Report Q3 FY25
    - a. Total of 38 incidents, 6 resulting in discipline, and 18 pending CCSO accident review board hearing
  - c. States Attorney Collision Summary Report Q3 FY25
    - a. Total of 3 incidents, 0 resulting in discipline and 0 pending SAO accident review board hearing
  - d. DOTH Vehicle Summary Report Q3 FY25
    - a. Total of 2 incidents, 0 resulting in discipline, 0 pending DOTH accident review board hearing
  
- VII. Juvenile Probation Take Home Vehicle Request
  - a. Withdrawn by Juvenile Probation
  
- VIII. FY2026 DBMS Vehicle Appropriations
  - a. Total amount requested by Departments \$19,459,500.00. Total amount approved by DBMS \$7,867,000.00. Difference total \$11,592,500.00.
  
- IX. AVL/GPS and Take-Home Vehicle Compliance Update
  - a. New process will be available on the Fleet SharePoint site and department liaisons will receive access.
  - b. Document library and dedicated file structure
  - c. Initial data collection, updates, and approvals
  
- X. Q1 FY2026 VSC Meeting January 7, 2026
  
- XI. Adjourn

**ADJOURNMENT**

**A motion to adjourn meeting was made by Raffi Sarrafian, seconded by Anthony Scalise. Motion carries.**