



BOARD OF COMMISSIONERS OF COOK COUNTY
Cook County Building, Board Room, 118 North Clark Street, Chicago, Illinois

New Items Agenda

Wednesday, June 7, 2017, 11:00 AM

Second Set

17-2432

Sponsored by: TONI PRECKWINKLE (President), Cook County Board of Commissioners

PROPOSED ORDINANCE AMENDMENT**LAW LIBRARY**

BE IT ORDAINED, by the Cook County Board of Commissioners, that Chapter 50, LIBRARIES, Section 50-34 and Section 50-35, of the Cook County Code are hereby amended as Follows:

Sec. 50-34. Borrowing rules for library.

Books and other materials may be borrowed from ~~thise~~ the Law Library for ~~the~~ use within the County in accordance with the following rules:

~~(1a) Borrowing privileges~~ categories. Persons who may borrow books are: Each borrower category is subject to its own eligibility requirements.

~~a.(1) Attorney Registered~~ bBorrower. Any member in good standing ~~of~~with the ~~Bar of~~ Illinois Bar who resides in or has an office in the County ~~and who,~~ files an application for a library card, and who assumes financial responsibility for all items borrowed on the borrower's card will be issued a library card valid for three years from date of issue. A copy of a current Attorney Registration & Disciplinary Commission (ARDC) card and current Illinois driver's license, Illinois state ID, or Cook County Sheriff Attorney ID card must be presented with completed application.

~~b.(2) Attorney-Authorized~~ bBorrower. Any person ~~associated with or employed by an registered borrower in the borrower's law office who is authorized by the registered borrower in writing to borrow books upon the financial responsibility of the registered borrower. Such person~~ existing Attorney Borrower may will be issued an employee's Attorney-Authorized Borrower library card ~~good~~ valid for one year from date of issue ~~on~~. The Attorney borrower must complete and sign an Attorney-Authorized Borrower separate application by the registered borrower and assume financial responsibility for all items borrowed. The application must be accompanied by a copy of the Attorney's ARDC card. No registered borrower Attorney Borrower may have more than two Employee's Attorney-Authorized Borrower library cards outstanding active at any time. ~~No person may use an employee's library card to gain admission to this library before 2:00 p.m. of each week day, or on Saturday, except to perform work for the person's employer or to borrow or return books for the parson's employer. Law librarians are included in this category.~~

- e-(3) Government Official Borrower. Any elected or appointed state, federal, county or municipal official of the United States or the State who has an office in the Cook County and any person holding a public office in the County, and any subordinate of any of these officials who does work of a legal nature in the performance of the person's official duties, who files an application for a library card and assumes financial responsibility for all items borrowed. Cards will be issued on application as in Subsections (a) and (b) of this section. No card may be issued under this rule to any person who is eligible for a registered borrower's card a Government Official Borrower library card valid for one year from date of issue. A copy of a current photo ID issued by the government employer must be presented with completed application. No card will be issued under this section to any person who is eligible for an Attorney Borrower card.
- d. Faculty borrower. Any fulltime teaching member of the faculty of a college or university of higher learning situated in the County who files a proper application for a library card and assumes financial responsibility for any books or other items borrowed.
- e-(4) Resident Borrower. Any individual adult resident 18 years of age or older of the Cook County, who files an proper application, assumes financial responsibility for all items borrowed, and deposits the cash amount a fee as set forth in Section 32-1 with the library will be issued a Resident Borrower library card valid for one year from date of issue. Resident Borrowers must present with the completed application one of the following showing a current Cook County address: current Illinois driver's license, Illinois state ID, or Matricula Consular as set forth in Sec. 2-4.
- f. Temporary resident borrower. Any resident of the County may borrow not more than two books upon deposit in cash of the value of each book borrowed plus a fee as set forth in Section 32-1 for each book.
- g. Other libraries. The librarians of other libraries may borrow books and other materials on inter-library loan if approved by the Executive Librarian.
- (2b) Messengers. A registered borrower may obtain books and other materials by employing a messenger or messenger service authorized in writing by the registered borrower to an Attorney or Government Official Borrower may take possession of the print books or other materials on the registered Attorney or Government Official Borrower's financial responsibility.

~~(3c) Loan period. Ordinarily, books and materials of a philosophical, historical or biographical character may be borrowed for a period of 14 days, and other books and other materials for four days. The Law Library reserves the right to determine the circulation status and loan period of all books and materials. If the due date for print books or materials ~~due~~ falls on a Saturday, Sunday or other days the library is closed, the due date shall not be due until the next day the library is open.~~

~~(4d) Books and materials loaned. Lending terms. Ordinarily, reference books, looseleaf services, digests, citators, and rare books may not be borrowed, and no borrower may have a quantity of books and materials at any time that appears in the judgment of the Executive Librarian to be unreasonable. Books and other materials ordinarily subject to borrowing may, for reasons that appear adequate to the Executive Librarian, be withdrawn from borrowing privileges under conditions at times and for periods determined by the Executive Librarian. No books not readily replaceable may be loaned to a resident borrower or to a temporary resident borrower. Attorney, Attorney-Authorized, and Government Official Borrowers may have a maximum of five circulating print items checked out at any one time. Resident Borrowers may have a maximum of two circulating print items checked out at any one time. Reference books and materials are not renewable. Other circulating print books and materials may be renewed once.~~

~~(5e) Fines and charges. A fine of \$0.25 a day shall be charged to all registered borrowers (including authorized borrowers), faculty borrowers, resident borrowers, and temporary borrowers for each book and/or piece of material; provided that no fine shall exceed the replacement cost of the book or other materials plus \$5.00.~~

(1) Overdue items. It is the borrower's responsibility to check the due date and return all materials borrowed by the due date. Attorney, Attorney-Authorized, or Resident borrowers who do not return print reference books and materials by the due date are subject to an overdue fine of \$3.00 per day per item. Attorney, Attorney-Authorized, or Resident borrowers who do not return non-reference, print books and materials by the due date are subject to an overdue fine of \$2.00 per day per item. No fine shall exceed the replacement cost of the book or other material. Government Official Borrowers shall pay all charges except overdue fines.

(2) Lost items. If the overdue period exceeds 30 days, the print books or other materials shall be deemed lost and replacement steps initiated. All borrowers shall be charged the replacement cost or the value of the each book or material lost plus \$50.00 the processing fee as set forth in Sec. 32-1. If the book or material cannot be readily replaced, the borrower will be charged a non-replaceable lost book or material fee plus the processing fee, both as set forth in Sec. 32-1. A book or material substantially damaged or defaced shall be deemed lost, unless it may be suitably repaired, in which case a charge equal to the repair cost of making repairs and the processing fee shall be made against the

responsible borrower. Books and materials lost but later found remain property of the Cook County Law Library and must be returned, even if they have been replaced. No credit adjustments will be made for a lost item returned after a replacement has been ordered.

(3) Replacement cards. A law library card can be replaced for a fee as set forth in Sec. 32-1.

~~(6f) Payment of fines and charges. As fines and charges become due, they shall be charged against the account of the borrower financially responsible. When books or other materials become overdue the responsible borrower shall be notified and unless the borrower pays the amount due within 30 days of the mailing of the notice, the borrower's right to borrow books or other materials shall be suspended. The borrower may regain borrowing privileges by paying whatever sum is due the library. Payment of fines and charges does not transfer ownership of any library materials to the borrower.~~

~~(7g) Suspension and terminations.~~

~~a.(1) Borrowing privileges cease when a borrower no longer qualifies under Subsection (+a) of this section.~~

~~b.(2) When the amount due from a borrower exceeds \$25.00, borrowing privileges shall be suspended until the amount due is paid. A borrower who flagrantly and persistently violates the borrowing rules shall have borrowing privileges suspended or terminated by the County Law Library Advisory Board. Borrowing privileges will be suspended once a borrower reaches an outstanding fines or charges balance equal to \$30.00 or more. The borrower will be notified when the outstanding fine or charge reaches \$30.00. No additional borrowing privileges will be allowed until all fines or charges are paid in full. If a borrower's privileges are suspended, the person shall not qualify as another borrower type until revocation of the suspension. If an Attorney Borrower's privileges are suspended, the suspension also applies to all active Attorney-Authorized cards authorized under that Attorney Borrower. Failure to pay accrued fines and charges may result in the borrower's account being subject to collection action.~~

~~(8h) Use of dResident Borrower Deposits.~~

~~a.(1) All Resident Borrower deposits shall be placed in athe County Law Library Receipts and Disbursement Fund. Each deposit shall be returned to the borrower making it, on request, after a period of three months from the date of deposit, less any fines or charges that may be due, provided that all books or materials which~~

~~have been borrowed have been returned. No interest shall accrue to any Resident Borrower on any deposit. -~~

~~b.(2) The deposits of temporary resident borrowers will be returned when books or other materials which have been borrowed have been returned, less any fines or charges incurred. Each Resident Borrower must maintain the account balance as set forth in Sec. 50-34(a)(4).~~

~~(3) If a Resident Borrower does not pay outstanding fines or charges within 15 days following the date of a suspension, the total amount owed will be deducted from the Resident Borrower's deposit. If the outstanding amount is greater than the deposit, the entire deposit will be claimed and the Resident Borrower's account will be closed.~~

~~e.(4) Upon involuntary termination of the library privileges of a resident borrower the borrower's deposit shall be returned less any fines and charges which have accrued to the County Law Library. The deposit of a Resident Borrower will be returned upon written request of the Resident Borrower, less any outstanding fines or charges, provided all books and materials have been returned. Borrowing privileges will cease upon receipt of written request for refund of the deposit. Refund of the deposit will be issued in the form of a check. The deposit is non-transferable.~~

~~d.(5) The County Law Library Advisory Board will examine the roll of resident borrowers annually and terminate the library privileges of each resident borrower who has not taken out library materials for a two year period and return the borrower's deposit as provided in Subsections (8)a-c of this section. If a Resident Borrower deposit is not claimed within one year after the Resident Borrower card has expired, the deposit shall be disposed of in accordance with the provisions of the Uniform Disposition of Unclaimed Property Act (765 ILCS 1025/0.05 et seq.).~~

~~(9) Deposits of fines and charges. All other moneys received other than deposits shall also be placed in the County Law Library Receipts and Disbursement Fund.~~

Sec. 50-35. - Members of Chicago Law Institute, Conference Rooms and Training Centers.

~~(a) The County Board authorizes the Executive Librarian of the County Law Library to issue library cards to those few lawyer members of the Chicago Law Institute who reside in Illinois but who do not have an office or residence in the County as required by the present borrowing rules of the County Law Library; and who were bona fide members at the time of signing the aforesaid agreement. The Law Library provides conference rooms and training centers for Law Library sponsored activities at no charge.~~

- (b) ~~The County Board authorizes the Executive Librarian of the County Law Library to issue resident borrowers library cards to those few members of the Chicago Law Institute who were bona fide members at the time of signing the aforesaid agreement but who are not lawyers and who reside in Illinois without the payment of the \$50.00 deposit now required of resident borrowers under the present borrowing rules of the County Law Library. The Law Library conference rooms and training centers may be rented by third parties for legal and court-related activities for the fees as set forth in Section 32-1. Conference rooms and training centers are rented in one-hour increments with training centers having a two-hour rental minimum.~~
- (c) The Executive Law Librarian shall have the authority to implement policies and procedures regarding the availability and use of conference rooms and training centers.

BE IT FURTHER ORDAINED, by the Cook County Board of Commissioners, that Chapter 32 Fees, Sec. 32-1 of the Cook County Code is hereby amended as follows:

Sec. 32-1. Fee schedule.

The fees or charges provided for or required by the below-listed sections shall be as shown below:

CHAPTER 50, LIBRARIES

| | | |
|-----------------|--|--|
| 50-31(b) | County Law Library fee | 21.00 |
| 50-34(1)e(a)(4) | Resident b Borrower fee deposit | 5 100.00 |
| 50-34(1)f | Temporary resident borrower- fee | 5 .00 |
| 50-34(e) | <u>Processing fee for each lost book or material</u> | <u>50.00</u> |
| 50-34(e) | <u>Non-replaceable lost book or material fee</u> | <u>125.00</u> |
| 50-34(e) | <u>Library card replacement fee</u> | <u>12.00</u> |
| 50-35 | <u>Conference room rental fees:</u> | |
| | <u>Small Conference Room</u> | <u>25.00/hour</u> |
| | <u>Medium Conference Room</u> | <u>30.00/hour</u> |
| | <u>Large Conference Room</u> | <u>35.00/hour</u> |
| | <u>Training Center A</u> | <u>120.00/first 2 hours; 60.00/per hour thereafter</u> |

Training Center B100.00/first 2 hours; 50.00/hour
thereafter

Effective date: This ordinance shall be in effect 60 days after adoption.

17-3112

Presented by: DAVID ORR, County Clerk

PROPOSED CONTRACT

Department(s): County Clerk

Vendor: Smith Movers, Inc., Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Moving Services

Contract Value: \$224,828.40

Contract period: 6/12/2017 - 6/13/2018

Potential Fiscal Year Budget Impact: FY 2017 \$224,828.40

Accounts: 524 - 430 Moving Expenses

Contract Number(s): 1745-16124

Concurrences:

The vendor has met the Minority-and Women-owned Business Enterprise Ordinance.

The Chief Procurement Officer concurs.

Summary: As part of the Cook County Warehouse Consolidation initiative, the County Clerk's Office has to relocate its property to the Cicero Warehouse facility. This contract will allow the County Clerk's Office to transport election equipment, precinct voting boxes, historical archives and parts/supplies inventories from the Hawthorne facility to the Cicero facility.

Competitive bidding procedures were followed in accordance with the Cook County Procurement Code. Smith Movers, Inc. was the lowest, responsive and responsible bidder.