



**BOARD OF COMMISSIONERS OF COOK COUNTY**  
**Cook County Building, Board Room, 118 North Clark Street, Chicago, Illinois**

**Third New Items Agenda**

**for the**

**Meeting of the Board of Commissioners**

**Wednesday, November 18, 2015, 11:00 AM**

**15-4873**

**Sponsored by:** TONI PRECKWINKLE, President, JOHN P. DALEY, SEAN M. MORRISON and ROBERT STEELE, County Commissioners

**PROPOSED ORDINANCE AMENDMENT**

VEHICLE POLICY ORDINANCE

**BE IT ORDAINED**, by the Cook County Board of Commissioners, that Chapter 2, Administration, Sec. 2-671 through Sec. 2-674 of the Cook County Code is hereby amended as follows:

ARTICLE VIII. - COUNTY VEHICLE POLICY

**Sec. 2-671. - Establishment of a Countywide Vehicle Steering Committee.**

- (a) The County Board hereby establishes a Vehicle Steering Committee (VSC) to work closely with the County Board's Finance Committee.
- (b) The Vehicle Steering Committee and enforcement of this policy will fall under the auspices of the Chief Administrative Officer.
- (c) The Vehicle Steering Committee shall be composed of the following departments and elected officials or their designees:
  - (1) Chief Administrative Officer.
  - (2) Chief of the Bureau of Information Technology.
  - (3) Chief Financial Officer.
  - (4) Chief of the Bureau of Human Resources.
  - (5) Director of the Department of Budget and Management Services.
  - (6) ~~Purchasing Agent.~~ Chief Procurement Officer
  - (7) Superintendent of Transportation and Highways.
  - (8) Director of the Department of Risk Management.
  - (9) Director of the Department of Environmental Control.
  - (10) State's Attorney.
  - (11) Sheriff's Office.
  - ~~(12) Clerk of the Circuit Court.~~
  - ~~(13) Chair of the Finance Committee of the County Board.~~
  - ~~(14) Chair of the Environmental Control Committee of the County Board.~~
- (d) Department Heads and Vehicle Coordinators may be asked to attend as needed in order to discuss and resolve departmental issues.
- (e) The Vehicle Steering Committee shall have the following responsibilities:

- ~~(1) Develop a plan to centralize fleet management in the County to be presented to the County Board no later than November 30, 2007. Such plan shall include the text of proposed ordinances, including projected costs and potential cost savings, necessary to implement centralized fleet management.~~
- (2) Administer and ensure compliance with this article.
- ~~(3) Advise and make recommendations to the President and Finance Committee.~~
- ~~(2)(4) Review all requests for the purchase or lease of vehicles for compliance with this article.~~
- ~~(3)(5) Review vehicle inventory, vehicle usage, fleet size and fleet utilization to ensure compliance with all policies and ordinances incident and other required reports from all County offices and departments, and ensure compliance with reporting requirements.~~
- (4) Review incident reports and other required reports from all County offices and departments, and ensure compliance with reporting requirements.
- ~~(5)(6) Establish procedure to Develop, implement and enforce countywide vehicle policies; track and report to the Cook County Board of Commissioners on compliance with such policies.~~
- ~~(6)(7) Prepare a quarterly report to the Board of Commissioners, in accordance with the Cook County Collision Policy detailing all collision or use related damage to County owned vehicles and the status of the damaged vehicle, any violations resulting in the arrest of the driver of any County-owned vehicle, and any reported unauthorized use of a County-owned vehicle.~~
- ~~(7)(8) Submit annual fleet inventory reports to the Board by December 31 for the prior fiscal year data detailing the changes as described herein to the vehicle inventory for the preceding 12 months as well as a list of departments that have failed to submit updated information for the reporting period.~~
- ~~(8)(9) Review department vehicle requests approved by the Department of Budget and Management Services and included in the annual appropriation ordinance.~~
- ~~(9)(10) Develop future vehicle strategies, as needed, in various areas such as:~~
  - a. ~~Centralized purchase of routine maintenance services;~~
  - b. ~~Centralized purchase of major repair services;~~
  - c. ~~Centralized purchase of body work services;~~
  - d. ~~Development of an executive leasing program;~~
  - ~~[e. Reserved;]~~
  - f. ~~Use of car sharing services;~~
  - g. Use of Global Positioning System (GPS) and wireless technology for vehicle location and recordkeeping purposes;
  - h. ~~Establishment of personnel disciplinary procedures relating to the operation of vehicles during the course of employment; and~~
  - i. ~~Other matters deemed appropriate.~~

- (10) Establish standard guidelines for the procurement, acquisition, or lease of passenger type vehicles. The Vehicle Steering Committee will establish the procurement specifications that minimize the types or categories of passenger type vehicles available for acquisition and optimize efficiency, pricing, and environmental impact.
  - (11) The Vehicle Steering Committee shall establish and maintain a vehicle replacement policy for all vehicle classes that provides clear criteria for vehicle replacement. The criteria should consider age, mileage, utilization, maintenance records, and must fit into the overall goals to maximize County vehicle utilization, increase the number of environmentally friendly vehicles, and reduce the County's overall carbon footprint.
    - a. Replacement factors for passenger vehicles include, but not limited to, vehicle utilization of more than 10,000 business miles annually, model years over ten (10) years old or with 150, 000 miles of service, damage due to accidents, excessive repair and maintenance costs.
    - b. Cost comparisons shall be made using total lifecycle costs rather than purchase price. Lifecycle costs shall include, but not be limited to, total purchase price, estimated fuel expenditure, and estimated maintenance costs over the expected lifetime of the vehicle.
    - c. The Vehicle Steering Committee shall promote programs and procedures that maximize the overall goals to maximize County vehicle utilization, increase the number of environmentally friendly vehicles, and reduce the County's overall carbon footprint, such as the use of the County's Car Sharing Programs.
- (f) Meetings:
- (1) Meetings will be chaired by the Chief Administrative Officer or his/her designee.
  - (2) Meetings will be held quarterly at a minimum.

**Sec. 2-672. - Responsibilities of elected officials, departments, and employees and assignment of Vehicle Coordinator.**

- (a) Bureau chiefs, department heads, and elected officials are responsible for ensuring that Vehicle Steering Committee policies and procedures are administered and adhered to by employees within their offices. Failure of Bureau Chiefs, Department Heads, and Elected Officials to provide information in accordance with this article shall result in the Department's inability to acquire County vehicles, and other actions deemed necessary by the Vehicle Steering Committee, until this information is received.
- (b) Vehicle Coordinator.
  - (1) Each Elected Official or Department Head will designate one employee to be the Vehicle Coordinator for the office. On January 1 of each year, the name, title, email address, and telephone number of the Vehicle Coordinator shall be filed with the Chairman of the Vehicle Steering Committee. The Coordinator may be asked to attend meetings of the Vehicle Steering Committee as required to review purchase requests, department inventories, review vehicle use issues, maintenance records and other matters pertaining to this article.

- (2) Department Vehicle Coordinators are to ensure the following procedures are in place within the Department and shall be responsible for keeping all records and preparing all reports required under this article. All forms and database formats required under these guidelines will be provided by the Vehicle Steering Committee. Vehicle Coordinators shall:
- a. ~~Retain on file a copy of the valid license of each employee authorized to drive a County vehicle or a personal vehicle for which the employee receives mileage reimbursement. The employee must at all times hold a valid proper class Illinois license for the vehicle operated that is not revoked or under suspension. The County's human resource staff shall consult on a monthly basis with the Illinois Secretary of State to check the license status of all employees required to operate vehicles as part of their job duties. The file is to be reviewed and updated on no less than a monthly basis and forwarded to the Board of Commissioners on no less than a quarterly basis. Verification of valid licenses of Sheriff's undercover officers shall be made without requiring pictures of such officers to be maintained on file except as held in the internal files of the Sheriff's Department.~~
  - b. ~~Ensure all employees authorized take home vehicle privileges comply with IRS Rules on tax treatment of employee vehicle fringe benefits associated with take-home privileges. File a County vehicle disclosure form for each employee whom the Department Head has authorized for overnight use of County vehicles. To facilitate tax withholding obligations for the vehicle benefits associated with take-home privileges, the Department shall identify all employees assigned a take-home vehicle to the Vehicle Steering Committee. To comply with IRS rules on tax treatment of employee vehicle fringe benefits, regular overnight County vehicle use will have an imputed per diem valuation added to an employee's W-2 form at the end of the year. Vehicles regularly used for emergency or law enforcement purposes are exempt from this requirement. Any vehicles which a department designates as exempt must be reported to the Vehicle Steering Committee.~~
  - c. ~~Maintain an updated vehicle inventory data (see Subsection (b)(2)e., of this section), vehicle maintenance logs, accident logs, vehicle use logs and insurance cards in the form and format established by the Vehicle Steering Committee.~~
  - d. ~~Follow procedures established by the Sheriff's Vehicle Services Division and approved by the Vehicle Steering Committee to ensure vehicles follow proper preventative and other maintenance schedules. Failure to follow established procedures may result in suspension or elimination of vehicle privileges. Each department shall prepare a report to the Vehicle Steering Committee annually, by May 15, detailing the Department's vehicle maintenance and repair procedures. The report will indicate whether routine maintenance is provided through contractual or in-house facilities and the protocol for routine maintenance, and the average annual cost per vehicle. For departments with in-house vehicle services a detailed cost breakdown showing annual labor, parts and materials, fuel, and other costs for maintaining and operating the vehicle will be included. The report shall further detail the procedures utilized by the Department to provide for fuel supplies for each vehicle and for repairs including both routine and nonroutine repairs.~~
  - e. ~~Submit an initial, accurate, up-to-date inventory report by February 15, 2005. Subsequent inventory reports shall be submitted at least twice per year on May 15 and November 1 in accordance with Vehicle Steering Committee requirements. This inventory report shall at a~~

~~minimum have the Department, business unit number, year, make/model/style, color, VIN number, license plate number, department internal I.D. number, use, odometer reading, in-service date, regular overnight and daytime parking location, driver assignment (if take-home vehicle), fuel type, city and highway mileage per gallon as determined by the U.S. EPA and Department of Energy, American Council for an Energy Efficient Economy's Green Score, and annual and aggregate fuel and maintenance costs from the time of purchase or lease for each vehicle assigned, allocated, or used by the Department. This inventory report must be updated and submitted to the Vehicle Steering Committee upon each request for acquisition or disposal of any vehicle in the inventory. Law enforcement vehicles used for undercover, special crimes units and surveillance purposes shall be exempt from disclosure of the vehicle's regular overnight and daytime parking location and driver assignment.~~Coordinate with internal agency/department staff and track resolution of emission testing notifications, vehicle registrations, vehicle recalls, moving violations, administrative violations, driver complaints, maintenance complaints and other critical safety issues

- (c) ~~Purchase and salvage procedures~~The Bureau of Human Resources shall consult on a monthly basis with the Illinois Secretary of State to check the license status of all employees required to operate vehicles as part of their job duties except for employees of the Sheriff's Office and State's Attorney. The Sheriff's Office and State's Attorney shall consult on a monthly basis with the Illinois Secretary of State to check on the license status of its employees, including undercover officers, and shall maintain such files internally.. The Bureau of Human Resources file is to be reviewed and updated on no less than a monthly basis and forwarded to the respective agencies for review and any subsequent action. Verification of valid licenses of Sheriff's undercover officers shall be made without requiring pictures of such officers to be maintained on file except as held in the internal files of the Sheriff's Department.

All prospective employees who are professional drivers or whose primary duty is the operation of a vehicle shall be required to submit a valid driver's license prior to the time of hire. Each agency's Human Resources, as part of a pre-employment background investigation, shall coordinate driver checks. Failure to have a valid driver's license of the proper type, or the existence of a disqualifying driver's record will be grounds to withdraw the conditional offer of employment.

- (1) ~~Requests for new or replacement vehicles (owned or leased) shall be submitted for review by the Vehicle Steering Committee prior to any such request being approved for purchase or acquisition. No vehicle shall be purchased, acquired, or leased without the approval of the Vehicle Steering Committee.~~
- (2) ~~The following guidelines will set the minimum vehicle replacement goals.~~
- a. ~~In general, automobiles should be replaced when they reach eight years of service or 100,000 miles, whichever comes first.~~
  - b. ~~Departments shall request the smallest possible vehicle for the intended use.~~
  - c. ~~Requests that do not meet these criteria will not be considered for replacement unless the Department Head submits a written justification to the Vehicle Steering Committee for the exception which documents the extenuating circumstances.~~

- ~~d. Only specialized equipment, such as heavy highway construction equipment, will be allowed to use other criteria such as hours of service; however, the criteria utilized by the Department should be submitted to justify the vehicle replacement request, and the Vehicle Steering Committee will determine if this information is adequate and the maintenance cost information required.~~
  - ~~e. A request for a new vehicle which increases the number of vehicles in the department's vehicle inventory shall be submitted to the Vehicle Steering Committee with a written justification as to why the additional vehicles will be required. Such request must demonstrate that reassignment of existing vehicles would be unable to meet department needs and that sufficient funding is available for both the purchase and the cost of operating and maintaining the vehicle. The request to purchase must state the use intended for the vehicle, whether the vehicle will be assigned with "take home" privileges and whether the vehicle will bear a municipal license plate.~~
  - ~~f. Departments shall submit draft vehicle requests to the Vehicle Steering Committee at the same time they submit capital budget requests to the Department of Budget and Management Services. Finalized vehicle requests shall be submitted to the Vehicle Steering Committee within one month of Board approval of the annual appropriation ordinance or the beginning of the fiscal year, whichever is later.~~
  - ~~g. If sufficient funds are available and other conditions of the ordinance have been complied with, the Vehicle Steering Committee may concur in the request for new or replacement vehicles. Such concurrence shall be transmitted to the Purchasing Agent, and where County Board approval is required for the purchase, such concurrence shall be reflected on the County Board's Agenda.~~
- ~~(3) New County Vehicle purchases must adhere to the following green vehicle purchasing guidelines:~~
- ~~(c) Purchase and salvage procedures.~~
  - ~~(1) Requests for new or replacement vehicles (owned or leased) shall be submitted for review by the Vehicle Steering Committee prior to any such request being approved for purchase or acquisition. No vehicle shall be purchased, acquired, or leased without the approval of the Vehicle Steering Committee.~~
  - ~~(2) The following guidelines will set the minimum vehicle replacement goals.~~
    - ~~a. In general, automobiles should be replaced when they reach eight years of service or 100,000 miles, whichever comes first.~~
    - ~~b. Departments shall request the smallest possible vehicle for the intended use.~~
    - ~~c. Requests that do not meet these criteria will not be considered for replacement unless the Department Head submits a written justification to the Vehicle Steering Committee for the exception which documents the extenuating circumstances.~~
    - ~~d. Only specialized equipment, such as heavy highway construction equipment, will be allowed to use other criteria such as hours of service; however, the criteria utilized by the Department should be submitted to justify the vehicle replacement request, and the Vehicle Steering Committee will determine if this information is adequate and the maintenance cost information required.~~

- e. ~~A request for a new vehicle which increases the number of vehicles in the department's vehicle inventory shall be submitted to the Vehicle Steering Committee with a written justification as to why the additional vehicles will be required. Such request must demonstrate that reassignment of existing vehicles would be unable to meet department needs and that sufficient funding is available for both the purchase and the cost of operating and maintaining the vehicle. The request to purchase must state the use intended for the vehicle, whether the vehicle will be assigned with "take home" privileges and whether the vehicle will bear a municipal license plate.~~
- f. ~~Departments shall submit draft vehicle requests to the Vehicle Steering Committee at the same time they submit capital budget requests to the Department of Budget and Management Services. Finalized vehicle requests shall be submitted to the Vehicle Steering Committee within one month of Board approval of the annual appropriation ordinance or the beginning of the fiscal year, whichever is later.~~
- g. ~~If sufficient funds are available and other conditions of the ordinance have been complied with, the Vehicle Steering Committee may concur in the request for new or replacement vehicles. Such concurrence shall be transmitted to the Purchasing Agent, and where County Board approval is required for the purchase, such concurrence shall be reflected on the County Board's Agenda.~~
- (3) ~~New County Vehicle purchases must adhere to the following green vehicle purchasing guidelines:~~
  - a. ~~Requested vehicles must meet the requirements specific to their class, as follows:~~
    - 1. ~~Compact Car:~~
      - ~~Minimum ACEEE Green Score: 35~~
      - ~~Tier range: Tier 2 bin 2 Tier 2 bin 5/ULEV II PZEV~~
      - ~~Minimum MPG City: 22~~
      - ~~Minimum MPG Highway: 32~~
      - ~~ACEEE Class Ranking: Above Average Superior~~
    - 2. ~~Midsized Car:~~
      - ~~Minimum ACEEE Green Score: 35~~
      - ~~Tier range: Tier 2 bin 2 Tier 2 bin 5 / ULEV II PZEV~~
      - ~~Minimum MPG City: 20~~
      - ~~Minimum MPG Highway: 30~~
      - ~~ACEEE Class Ranking: Above Average Superior~~
    - 3. ~~Large Car:~~
      - ~~Minimum ACEEE Green Score: 35~~
      - ~~Tier range: Tier 2 bin 2 Tier 2 bin 5 / ULEV II PZEV~~
      - ~~Minimum MPG City: 19~~
      - ~~Minimum MPG Highway: 28~~
      - ~~ACEEE Class Ranking: Above Average Superior~~
    - 4. ~~Station Wagon:~~
      - ~~Minimum ACEEE Green Score: 35~~
      - ~~Tier range: Tier 2 bin 3 Tier 2 bin 5 / ULEV II PZEV~~
      - ~~Minimum MPG City: 23~~



~~Minimum MPG Highway: 30  
ACEEE Class Ranking: Above Average Superior~~

~~5. Sport Utility Vehicle:~~

~~Minimum ACEEE Green Score: 33  
Tier range: Tier 2 bin 3 Tier 2 bin 5 / ULEV II PZEV  
Minimum MPG City: 20  
Minimum MPG Highway: 26  
ACEEE Class Ranking: Above Average Superior~~

~~6. Van:~~

~~Minimum ACEEE Green Score: 23  
Tier range: Tier 2 bin 5 Tier 2 bin 8 /LEV II PZEV  
Minimum MPG City: 15  
Minimum MPG Highway: 20  
ACEEE Class Ranking: Above Average Superior~~

~~7. Light Truck:~~

~~Minimum ACEEE Green Score: 25  
Tier range: Tier 2 bin 5 Tier 2 bin 8 /LEV II PZEV  
Minimum MPG City: 16  
Minimum MPG Highway: 21  
ACEEE Class Ranking: Average Above Average~~

~~8. Other Vehicles: Vehicles not included in any of the above classes shall be considered by the Vehicle Steering Committee on a case by case basis.~~

~~b. Cost comparisons shall be made using total lifecycle costs rather than purchase price. Lifecycle costs shall include, but not be limited to, total purchase price, estimated fuel expenditure, and estimated maintenance costs over the expected lifetime of the vehicle.~~

~~(4) Titles for all County vehicles will be held in the Purchasing Department.~~

~~(5) Where a Department is requesting to lease vehicles, the request must include a copy of the proposed lease contract, particularly including all terms of the lease with respect to lease costs, maintenance costs and responsibility, and liability for accidents. Leased vehicles shall also be evaluated using the environmental criteria listed in Subsection (c)(3) of this section.~~

~~(6) The Vehicle Steering Committee may adopt policies governing the salvage of vehicles by Departments. Such policies shall ensure that the disposal of County vehicles occurs in an open and equitable manner and obtains the highest practicable salvage value.~~

~~(d) Failure of Department Heads to provide information in accordance with this article shall result in the Department's inability to acquire County vehicles, and other actions deemed necessary by the Vehicle Steering Committee, until this information is received. The Sheriff's Vehicle Services Division shall:~~

~~(1) Establish and communicate vehicle maintenance procedures and routine maintenance schedules.~~

- (2) Record and track all vehicle related data including odometer reading, dates and costs of all maintenance services, vehicle utilization data, fuel management, accident history as reported by the using agency/investigating agency, etc.
- (3) Salvage vehicles as needed.
- (e) The Office of the Chief Procurement Officer shall
  - (1) Obtain and maintain all vehicle titles for all County owned vehicles; and
  - (2) Maintain a copy of all vehicle leasing agreements.
  - (3) Promulgate and distribute procedures regarding (a) obtaining and verifying receipt of vehicle titles; and (b) providing copies of vehicle titles to third parties for vehicles which have been declared surplus.

**Sec. 2-673. - Authorized use of County vehicles.**

- (a) County owned or leased vehicles shall be used only for conducting official County business.
- (b) County owned vehicles shall not be authorized for use until they are in compliance with all onboarding requirements including proper licensing, municipal sticker, valid insurance card, proper decals and markings as established by the Sheriff's Vehicle Services Division and approved by the Vehicle Steering Committee. Only vehicles that have been authorized by an elected official or department head, have VIN numbers registered in the County Office of the Chief Procurement Officer, carry a valid insurance card issued to the Department by the Department of Risk Management, and meet all other requirements of this section shall be considered County vehicles for use in the course of conducting official County business.
- (bc) Unless expressly exempted by the Department Head, and approved by the Vehicle Steering Committee, all County vehicles must carry a municipal license plate.
- (ed) All County owned vehicles shall ~~It is the goal of Cook County that as many vehicles as practicable be~~ equipped with Global Positioning System (GPS) technology. The Vehicle Steering Committee shall develop policy related to vehicle GPS~~may develop proposals and guidelines for the deployment of such technology and the use of the resulting vehicle location information and shall present such proposals and guidelines to the Board for approval.~~
- (de) ~~There shall be a Chief Administrative Officer shall establish a~~ telephone hotline which members of the public may call to report incidents involving County vehicles.
- (f) The Inspector General shall have the responsibility of investigating any reports of misuse of County vehicles and shall submit an annual report to the Vehicle Steering Committee and County Board ~~regarding the number and nature of hotline calls and the actions taken in response.~~
- (eg) With the exception of law enforcement vehicles ~~used~~ equipped for undercover, special crimes units and surveillance purposes, all County vehicles shall be emblazoned on both sides with the County name, corporate seal, name of the Department to which the vehicle is assigned, vehicle hotline telephone number, and a short statement identifying the hotline to the general public (e.g., "To report incidents involving this vehicle, call (telephone number)"). Except as otherwise provided, exemptions must be

requested by the Department Head and approved by the Vehicle Steering Committee and may only be granted where the anonymity of the vehicle is required.

- (fh) Vehicle usage logs must be maintained for each pooled County vehicle and include the following information: name of driver; date used; beginning and ending odometer reading; destination; purpose of use; ~~date and time of refueling; and amount of fuel.~~ Where the anonymity of the vehicle and the driver is required, law enforcement vehicles shall be exempt from disclosure of destination information.
- (gi) Only authorized passengers are permitted to ride in County vehicles. Non-County individuals such as volunteers, spouses, and children should not be passengers in a County vehicle unless they are involved in the conduct of business.
- (hj) County vehicles are to be assigned to individuals who, in the required course of their employment, need vehicles to complete their required duties on behalf of the County government.
- (ik) Eligibility for County vehicle assignment.
  - (1) *Take-home assignment.* A County vehicle may be assigned to employees in a service, management or supervisory position on call 24 hours a day, responsible for providing or supporting emergency services. A vehicle disclosure form shall be used and remain on file in the Department for all "take-home" vehicles.
  - (2) *Pool assignment.* Pool vehicles are to be assigned on a periodic basis to individuals when the County work assignment requires a vehicle in order to properly conduct County business. A vehicle disclosure form and daily log shall be used and remain on file in the Department for all pool vehicles which are taken home overnight. Those employees authorized for overnight use of County vehicles shall, when away from work for an extended period of time, for vacation, sick leave, compensatory time off, travel, etc., return the assigned County vehicle to the custody of his/her department head during the period of absence.
    - a. No person shall be authorized to drive a County vehicle unless he/she:
      - 1. Possesses a current, valid driver's license with the correct class for the vehicle driven.
      - 2. Is the age of 18 or older.
      - 3. Meets rental requirements as specified by rental/leasing agencies~~Is the age of 25 or older to drive a leased or rented car.~~
      - ~~54.~~ Is free of any prior convictions for driving while under the influence of alcohol or drugs, or of reckless driving within the previous year. Employees operating a commercial vehicle must comply with all of the requirements of the Commercial Motor Vehicle Safety Act of 1986.
      - ~~65.~~ ~~All prospective employees who are professional drivers or whose primary duty is the operation of a vehicle shall be required to submit to a driving records check after receiving a conditional offer of employment. The Cook County Bureau of Human Resources, as part of a preemployment background investigation, shall coordinate driver checks. Failure to have a valid Illinois driver's license of the proper type, or the existence of a disqualifying driver's record will be grounds to withdraw the conditional offer of employment.~~

- 7.—Any employee performing work which requires the operation of a County-owned vehicle or a private vehicle at County expense shall notify his/her immediate supervisor immediately of any current restrictions or changes in driving privileges, including but not limited to revocation, suspension, cancellation, denial, Restricted Driving Permit, Judicial Driving Permit, Probationary License, Family Financial Responsibility Driving Permit, leaving the scene of an accident, refusal or neglect to report a traffic accident, traffic violations, unpaid traffic citations, failure of vehicle titled in the employee's name to pass the vehicle emissions testing, or unpaid parking citations for a vehicle titled in the employee's name. Any restrictions or changes to driving privileges shall be reported by the employee to the employee's Bureau Chief or Elected Official immediately and a record maintained in the department. Any employee who fails to report, and/or continues to operate a vehicle in the performance of County duties, is subject to disciplinary action up to and including termination from County employment.
- 8.—~~Employees are held personally responsible for all parking and/or traffic violations incurred while operating County vehicles.—~~
- b. ~~Collision Procedures. The following collision procedures are to be followed by drivers involved in collisions while operating a County or personal vehicle on County business, and by the department head:—~~
  - 1.—~~Request that all parties remain and render assistance at the scene of the accident, if possible, until a law enforcement representative has released them.—~~
  - 2.—~~Promptly report all accidents involving vehicles or persons on duty and actively engaged in County business to the appropriate law enforcement agency, department vehicle coordinator, and the Department of Risk Management.—~~
  - 3.—~~A record of all driving violations for each employee shall be maintained by the Department Vehicle Coordinator including the date; time; employee name; vehicle identification number; incident report number; date and time report was forwarded to the Department of Risk Management; date reported to the Vehicle Steering Committee and personnel actions taken by the Department against the employee.—~~
  - 4.—~~Logs of all accidents shall be maintained by the Department's Vehicle Coordinator. Department Heads are to review each collision report prior to their submission to the Department of Risk Management to determine if the employee was at fault and take appropriate personnel action. Department Heads are to prepare a report on their findings and personnel actions taken, and forward it to the Vehicle Steering Committee chairman along with a copy of the accident report forwarded to the Department of Risk Management.—~~
  - 5.—~~Drivers involved in collisions are to refrain from making statements regarding the accident to anyone other than the investigating law enforcement officials, appropriate County officials, and representatives of his or her own insurance company if the employee's privately owned vehicle is involved.—~~

- ~~6. Drivers will also complete a Vehicle Incident Form and forward it to the Department of Risk Management's General Liability Division as well as the Department's Vehicle Coordinator within 24 hours of the accident.~~
- ~~7. Drivers will also forward copies of all police reports, an employee statement and any witness statements to the Vehicle Coordinator and Department Head, and to the Department of Risk Management's General Liability Division no more than three days after completion of the investigation.~~
- c. Use of private vehicles for County business:
  1. County employees, with the prior permission of their Department Head, may use their private vehicle to conduct official County business. Department Heads shall only approve the use of private vehicles for County business when it is in the best interest of the County to do so.
  2. A valid proof of insurance is required to operate a private vehicle, which includes coverage of passengers and a copy must be kept in the vehicle and must be filed with the Department's Vehicle Coordinator.
  3. Employees authorized to use their personal vehicles for County business shall comply with the following insurance requirements:
    - (i) County employees who drive a private vehicle for official County business shall have at least the minimum auto insurance for private vehicles as required by the State of Illinois.
    - (ii) ~~Employees operating private vehicles in the performance of County duties should have minimum limits of no less than \$100,000.00 per person, \$300,000.00 per accident and have Uninsured Motorist/Under insured Motorist coverage.~~
    - ~~(iii)~~ The employee's vehicle insurance policy must be issued by a company that is licensed by the Illinois State Department of Insurance for the issuing state.
    - ~~(iv)~~ In the event a County employee is involved in an accident while driving his/her own vehicle, the employee's personal insurance provides the primary coverage.
    - (iv) Mileage reimbursement rates will be based on the Cook County Travel and Expense Reimbursement Policy (~~separate document~~).

**Sec. 2-674. - Miscellaneous rules.**

- (a) *Traffic laws and regulations.* Drivers of County vehicles shall observe all traffic laws and regulations. Drivers and passengers in County vehicles shall wear seat belts at all times and shall observe safe driving practices. All drivers of a County vehicle involved in accidents and those who have been fin~~ed~~ for or charged with a traffic violation ~~are~~may be required to attend a driving safety training class ~~conducted by the Department of Risk Management.~~
- (b) *Use of tobacco products.* Use of tobacco products and electronic vapor cigarettes is prohibited in County vehicles.

- (c) *Engine idling.* Except for purposes of law enforcement including, but not limited to, surveillance and radar gun use activities, the driver of a County vehicle must turn off the engine upon stopping at a destination and must not cause or allow an engine to idle at any location for more than five consecutive minutes or a period or periods aggregating more than five minutes in any one-hour period, except when idling is absolutely necessary for the conduct of County business, for personal safety, or to comply with traffic laws and law enforcement personnel.
- (d) *Liability for damages.* The County shall not be liable for injuries or damages arising from activities outside the scope of employment including, but not limited to, personal use of rented vehicles by employees during a County-authorized business trip. Any damages arising from these circumstances are the responsibility of the employee. To the extent that the County incurs financial liability for the acts of employees which occur outside the scope of employment, Cook County reserves the right to seek reimbursement from the responsible person.
- (e) *Insurance.* The State of Illinois requires that all vehicles have an Illinois Insurance Card at all times. The County Self-Insurance Program is administered by the Department of Risk Management General Liability Division, which will issue a proof of insurance card for each County-owned vehicle. Only vehicles which are included in the County (owned) vehicle inventory shall be registered with the Department of Risk Management for insurance purposes.
- (f) *Traffic violations.* Employees shall be held personally responsible for all parking and/or traffic violations incurred while operating a county owned or leased vehicle. At no time will County funds be used directly or indirectly to pay or reimburse an employee for parking or traffic violations.
- (g) *Article not intended to enlarge current County liability, etc., to employees.* Nothing in this article is intended or shall be construed to extend or enlarge the obligations, liability, or responsibilities that the County currently has to employees, or third parties, by law or contract, if any, in regard to the operation of motor vehicles.

Secs. 2-675—2-900. - Reserved.

**Effective date:** This ordinance shall be in effect immediately upon adoption.

**15-5267**

**Sponsored by:** TONI PRECKWINKLE, President, Cook County Board of Commissioners

**LAW LIBRARY HOURS**

**BE IT ORDAINED**, by the Cook County Board of Commissioner, that Chapter 50, LIBRARIES, ARTICLE II LAW LIBRARY, Sec. 50-33(b) of the Cook County Code is hereby amended as follows:

ARTICLE II. LAW LIBRARY

**Sec. 50-33. Rules for use of library.**

(b) Hours of Operation for the Cook County Law Library.

(1) Main Library located at the Richard J. Daley Center will be open Monday through Friday from 8:30 a.m. - ~~97:00~~ 12:30 p.m., and on ~~except for the months of June, July and August when the Main Library will be open from 8:30 a.m. - 7:00 p.m. On Saturday's, the Main Library will be open from 9:00~~ 12:30 p.m. - 4:30 p.m. ~~except for the months of June, July and August when the Main Library will be open from 12:30 p.m. - 4:30 p.m.~~

(2) Branch Libraries will be open on the following dates and times:

- a. 2nd Municipal District Courthouse-Skokie: Monday-Friday: 8:30 a.m. - 4:030 p.m.
- b. 4th Municipal District Courthouse-Maywood: Monday-Friday: 8:30 a.m. - 4:030 p.m.
- c. 5th Municipal District Courthouse-Bridgeview: Monday-Friday: 8:30 a.m. - 4:030 p.m.
- d. 6th Municipal District Courthouse-Markham: Monday-Friday: 8:30 a.m. - 4:030 p.m.
- e. George N. Leighton Criminal Courthouse: Monday-Friday: 9:00 a.m. - 45:30 p.m.

(3) The Library will be closed:

- a. All Sundays
- b. New Year's Day
- c. Martin Luther King, Jr. Day
- d. Lincoln's Birthday
- e. Washington's Birthday
- f. Casimir Pulaski Day

- g. Memorial Day
- h. Independence Day
- i. Labor Day
- j. Columbus Day
- k. Veterans Day
- l. Thanksgiving Day
- m. Christmas Day
- n. County authorized Shutdown Days

(4) The Executive Librarian shall have the authority to close the Library in an emergency when in the Executive Librarian's judgment the circumstances warrant such closing and shall record such closing. The Executive Librarian shall have the authority to amend the hours of operation as directed by the County Board of Commissioners, in an emergency or as otherwise may be required for operational purposes.

(c) The Executive Librarian shall have the authority to implement policies and procedures regarding Library services including, but not limited to, the use of Library facilities, equipment, and electronic resources, including the Internet. The Executive Librarian is further charged with the authority to modify the hours of operation for the Library including the Main and Branch Libraries ~~during the months of June, July and August~~ depending on usage.

**Effective date:** This ordinance shall be in effect immediately upon adoption



**15-6384**

**Sponsored by:** TONI PRECKWINKLE, President, DEBORAH SIMS, STANLEY MOORE and JOAN PATRICIA MURPHY, County Commissioners

**PROPOSED ORDINANCE AMENDMENT**

**CALUMET ENTERPRISE ZONE**

**AN ORDINANCE FORTO AMEND THE ESTABLISHMENT OF ANCURRENT EXISTING CALUMET ENTERPRISE ZONE SUBJECT TO THEBY ALTERING ITS BOUNDARIES, INCLUDING ADDITIONAL UNITS OF LOCAL GOVERNMENT, AND ESTABLISHING A NEW SUCCESSOR ENTERPRISE ZONE ACT OF THE STATE OF ILLINOIS.**

**WHEREAS**, the State of Illinois Enterprise Zone Act (20 ILCS 655/1 et seq) provides for the creation of enterprise zones to encourage private sector investments in economically distressed areas throughout the State; and

**WHEREAS**, The City of Calumet City, The Village of Dolton, The Village of Lansing, The Village of Riverdale, The Village of South Holland, The Village of Thornton (collectively the “Municipalities”) and the County of Cook, a body Politic and Corporate of the State of Illinois (“the County”), are organized and existing under the laws of ~~that~~ the State of Illinois. Each have areas within their respective legal boundaries that are economically distressed and would benefit from private sector investments under the Enterprise Zone Act; and

**WHEREAS**, it is determined that it is in the best interest of the citizens of the County and Municipalities to establish an Enterprise Zone and encourage private sector investments within said Enterprise Zone; and

**WHEREAS**, prior to filing of an application for approval of the designation of an Enterprise Zone under the Illinois Enterprise Zone Act, it is required that the County and Municipalities adopt an Ordinance designating the proposed Enterprise Zone; and

**WHEREAS**, the Calumet Enterprise Zone currently exists by virtue of certification by the State Illinois, under the Illinois Enterprise Act scheduled to expire on December 31, 2017; and

**WHEREAS**, the current existing Calumet Enterprise Zone involved, prior to the herein amendment, the City of Calumet City, The Village of Dolton and The Village of Riverdale as its designating municipalities; and

**WHEREAS**, all of the aforesaid Municipalities and County have joined in the collective pursuit to amend the current existing Calumet Enterprise Zone by the addition of certain areas, the inclusion of the aforesaid Municipalities and County as designating units of local government and establish a new successor Enterprise Zone. These efforts are subject to the respective approvals of the governing bodies of the aforesaid Municipalities and County.

**BE IT ORDAINED**, by Cook County Board of Commissioners, that Chapter 14, Community Development, Article IV, Sections 14-39 through 14-47 of the Cook County Code is hereby ~~enacted~~ amended as follows:

**ARTICLE IV. CALUMET ENTERPRISE ZONE**

**Sec. 14-39. ~~Establishment~~ Amendment to the existing enterprise zone and establishment of an enterprise zone designation.**

~~In accordance with the Enterprise Zone Act (20 ILCS 655/1 et seq.), the Board of Commissioners hereby establishes an Enterprise Zone in cooperation with the City of Calumet City, The Village of Lansing, The Village of Riverdale, The Village of South Holland, The Village of Thornton and the County of Cook.~~

The existing Calumet Enterprise Zone is hereby amended to include The Village of Lansing, The Village of South Holland, The Village of Thornton, and The County of Cook as additional designated units of local government of said Enterprise Zone. The area of this enterprise zone is also hereby altered to consist of the area described in the map **EXHIBIT A** and the legal description **EXHIBIT B**, attached hereto. This area of the amended zone is within the 15 square mile limit required for enterprise zones that include more than 4 jurisdictions per the Illinois Enterprise Zone Act (20 ILCS 655/4). **EXHIBITS A and B** are incorporated herein by reference and become part of this Section as if fully stated herein. These amendments shall not be effective until and unless the Illinois Department of Commerce and Economic Opportunity upon application approves the amended designating Ordinance, issues an amended certification for the existing Calumet Enterprise Zone, records a certified copy of the amended Ordinance with Cook County Recorder of Deeds and files the same with the Illinois Secretary of State.

For the purposes of a successor Enterprise Zone to the existing Calumet Enterprise Zone, an Enterprise Zone is hereby declared and established as an Enterprise Zone pursuant to authority granted by the Illinois Enterprise Zone Act, as amended. ~~The Enterprise Zone is named and designated as the Calumet Enterprise Zone; said Enterprise Zone is further subject and contingent on~~ subject to the approval by the Illinois Enterprise Zone Board and certification by the Illinois Department of Commerce and Economic Opportunity. This Enterprise Zone is hereby named and designated as the **Calumet Enterprise Zone.**

**Sec. 14-40. Term.**

The term of the proposed successor Enterprise Zone is 15 years, subject to the effective date of certification of the Enterprise Zone and the potential 10-year renewal prescribed under the Illinois Enterprise Zone Act.

**Sec. 14-41. Description of zone.**

The area of the proposed designated successor Enterprise Zone is outlined in the map provided as **EXHIBIT A** and its boundaries are set down in the legal description in **EXHIBIT B**, which exhibits these EXHIBITS are attached to this Ordinance and incorporated herein by reference.

**Sec. 14-42. Qualifications.**

The County and the Municipalities hereby declare and affirm that the ~~Zone~~-successor Enterprise Zone's Area is qualified for designation as an Enterprise Zone in accordance with the provisions of the Act, ~~as described herein~~ and it is **FOUND that:**

- (a) The Zone Area is a contiguous area;
- (b) The Zone Area comprises an area larger than one-half square miles and not more than Fifteen square miles in total area;
- (c) The Zone Area is a depressed area;
- (d) The Zone Area addresses a reasonable need to encompass portions of more than one (1) municipality and adjacent unincorporated areas of the County;
- (e) The Zone Area exceeds the minimum requirement of meeting 3 of the 10 criteria specified in the Illinois Enterprise Act (20ILCS 655/4 (f));
- (f) On the 28TH day of October, 2015, a public hearing was conducted pursuant to a Notice duly published in a newspaper of general circulation, within the Zone Area, not more than 20 days nor less than 5 days before the hearing date; and
- (g) The Zone Area satisfies any additional criteria stated in the Illinois Enterprise Zone Act or established by the Rules of the Illinois Department of Commerce and Economic Opportunity.

All of the above stated **FINDINGS** in Sec. 14-43 (a) through (f) are supported, sustained and consistent with the substantive materials contained in **EXHIBIT C**, attached hereto, and incorporated herein by reference.

**Sec. 14-43. Incentives.**

The State of Illinois, Counties and Municipalities offer incentives designed to encourage businesses in the private sector to locate or expand within an Enterprise Zone, subject to terms, conditions, rules and legal limitations in the law:

- (a) State Incentives
  - 1. *Sales tax exemption.* A 6.25 percent state sales tax exemption is permitted on building materials to be used in an Enterprise Zone. Materials must be permanently affixed to the property and must be purchased from a qualified retailer.
  - 2. **Enterprise zone machinery and equipment consumables/pollution control facilities sales tax exemption.** A 6.25 percent state sales tax exemption on purchases of tangible personal property to be used in the manufacturing or assembly process or in the operation of a pollution control facility within an Enterprise

Zone is available. Eligibility is based on a business making an investment in an Enterprise Zone of at least \$5 million in qualified property that creates a minimum of 200 fulltime-equivalent jobs, a business investing at least \$40 million in a zone and retaining at least 2,000 jobs, or a business investing at least \$40 million in a zone which causes the retention of at least 80 percent of the jobs existing on the date it is certified to receive the exemption.

3. **Enterprise zone utility tax exemption.** A state utility tax exemption on gas, electricity and the Illinois Commerce Commission's administrative charge and telecommunication excise tax is available to businesses located In Enterprise Zones. Eligible businesses must make an investment of at least \$5 million in qualified property that creates a minimum of 200 full-time equivalent jobs in Illinois, an investment of \$20 million that retains at least 1,000 full-time-equivalent jobs, or an investment of \$175 million that creates 150 full-time equivalent jobs in Illinois. The majority of the jobs created must be located In the Enterprise Zone where the investment occurs.
4. **Enterprise zone investment tax credit.** A state investment tax credit of 0.5 percent is allowed a taxpayer who invests in qualified property in a Zone. Qualified property includes machinery, equipment and buildings. The credit may be carried forward for up to five years. This credit is in addition to the regular 0.5 percent Investment tax credit, which is available throughout the state, and up to 0.5 percent credit for increased employment over the previous year.
5. **Contribution deduction.** Businesses may deduct double the value of a cash or in-kind contribution to an approved project of a Designated Zone Organization from taxable income.

(b) *Local Incentives and Fees*

Local governments, through the assistance and coordination of the Enterprise Zone Administrators, may provide a variety of local incentives to further encourage economic growth and investment within enterprise zones. The incentives offered are determined by ~~counties~~ Cook County and the municipalities. The following local Enterprise Zone incentives are hereby offered:

1. Abatement or reimbursement of 50% of the municipal portion of property taxes on new improvements ~~on~~for industrial-~~or~~, commercial, or institutional properties ~~for~~during the first five years following the completion of these improvements. This benefit will not be applicable if the project investor is also the recipient of tax relief for this property under the terms of a tax increment finance (TIF) agreement or other substantial property tax abatement provided by a unit of local government.
2. Waiver of 50% of initial building permit ~~or zoning application~~ fees ~~on~~for industrial-~~or~~, commercial, or institutional projects.
3. The Enterprise Zone Administrator will provide officials of ~~municipalities~~the County and Municipalities that are signatories to the Intergovernmental Agreement, which is Attachment D to this Ordinance, with certain written documentation and materials relative to additional incentives, including public or not for profit financing and workforce development programs, which ~~municipal~~the officials may make available to the project developer, and other interested individuals. There is no representation that the available documents and materials include all incentives and ~~program~~programs

available to the project.

The Zone Administrator shall file a copy of the Enterprise Zone's fee schedule with the Department of Commerce and Economic Opportunity by April 1 of each year. The Zone Administrator may charge up to 0.5% (one half of one percent) of the cost of building materials of the project associated with the Enterprise Zone, provided that a maximum fee of no more than \$50,000 is permitted (20 ILCS 655/8.2 (c). To the extent that charges by the Zone Administrator do not meet the full operating expenses of the Enterprise Zone, the Municipalities and the County, that are signatories to this agreement, will collectively meet these expenses. However, no signatory to this Agreement will be obligated to contribute more than \$5,000 per year toward these Enterprise Zone operating expenses.

**Sec. 14-44. Zone administrator.**

The Zone Administrator is responsible for the day-to-day operation of the Enterprise Zone including the following duties:

(a) Supervise the implementation of the provisions of this Intergovernmental Agreement and the Illinois Enterprise Zone Act.

(b) Act as a liaison between the Counties, Municipalities, the Illinois Department of Commerce Economic Opportunity, Designated Zone Organizations, and other State, Federal and local agencies, whether public or private.

(c) Conduct an ongoing evaluation of the Enterprise Zone Programs and submit evaluative reports at least annually to the Council.

(d) Promote the coordination of other relevant programs, including, but not limited to, housing, community and economic development, small business, financial assistance and employment training within the Enterprise Zone.

(e) Recommend qualified Designated Zone Organizations to the Enterprise Zone Governing Council (the Council).

(f) Have such other such duties as specified by the Council, including the appointment of authorized personnel as appropriate, to assure the smooth operation of the Enterprise Zone.

**Sec. 14-45. Intergovernmental agreement.**

The existing Enterprise Zone and the successor Enterprise Zone shall be governed, managed and operated in accordance with the Amended Intergovernmental Agreement between the County (s) and the Municipalities as set forth in EXHIBIT D, which is attached hereto and incorporated into this Ordinance, by reference. The attached Intergovernmental Agreement (EXHIBIT D) was presented to the legislative body of Cook County and its attorney for review. The President is hereby authorized to execute this Agreement, on behalf of the County of Cook. Further, the President or his or her designee is authorized to sign all documents reasonably necessary in the furtherance of the Joint Application Applications for

~~said approval of the amendments to the existing~~ Enterprise Zone, to be filed with the Illinois Department of Commerce and Economic Opportunity.

**Sec. 14-46. Severability.**

This Ordinance and every provision thereof shall be considered severable and the invalidity of any section clause, paragraph, sentence or provision of this Ordinance will not affect the validity of any other portion of this Ordinance.

**Sec. 14-47. Publication and effective date.**

Cook County is hereby authorized to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect from after its passage, approval and publication subject to approval, certification and recording as required by law.

**Effective date:** This ordinance shall be in effect immediately upon adoption.

**15-6496**

**Sponsored by:** TONI PRECKWINKLE, President, DEBORAH SIMS and STANLEY MOORE, County Commissioners

**PROPOSED ORDINANCE AMENDMENT**

In accordance with the Executive Budget for fiscal year 2016, transmitting herewith a propose ordinance amending the Public Way Regulatory Fee Ordinance.

**BE IT ORDAINED**, by the Cook County Board of Commissioners, that Chapter 66 Roads and Bridges Sec. 66-126 of the Cook County Code is hereby amended as follows:

**ARTICLE IV. - PROCEDURES AND FEES FOR HIGHWAY HAUL PERMITS REQUIRED BY OVERWEIGHT AND OVERSIZED VEHICLES USING COUNTY HIGHWAYS**

**Sec. 66-126. Permits: fees and provisions.**

- (a) The Superintendent may, upon application in writing and good cause being shown, issue a highway haul permit ("permit") authorizing a vehicle not in conformity with the size and weight limitations of vehicles set forth in Chapter 15 of the Illinois Vehicle Code, 625 ILCS 5/15-101 et seq., to be operated or moved upon County highways pursuant to the terms and limitations of said permit.
- (b) Every application for a permit issued pursuant to this section shall be accompanied by a nonrefundable permit application fee in the amount of \$10.00 to cover the costs associated with the review of the permit application and the determination of the applicable permit fee.
- (c) The fees for permits issued pursuant to this section shall be as follows:
  - (1) *Fees for overweight-axle loads.* Fees for permits to move legal gross weight vehicles, vehicle combinations or loads with overweight-axle loads, predicated upon a 20,000 lb. legal single axle equivalency, and applied on a per-axle basis, shall be as follows:

Single trip:

Axle Weight in Excess of Legal (in pounds)	Single Axle	2-Axle Tandem	3-Axle Tandem
1—6000	\$5.00	\$5.00	\$5.00
6001—11,000	8.00	7.00	6.00
11,001—17,000	not permitted	8.00	7.00
17,001—22,000	not permitted	not permitted	9.00
22,001—29,000	not permitted	not permitted	11.00

Monthly use (multiply fee by number of months, not to exceed 12 months):

Axle Weight in Excess of Legal (in pounds)	Single Axle	2-Axle Tandem	3-Axle Tandem
1—6000	\$100.00	\$100.00	\$100.00
6001—11,000	200.00	200.00	200.00
11,001—17,000	not permitted	250.00	250.00
17,001—22,000	not permitted	not permitted	375.00
22,001—29,000	not permitted	not permitted	375.00

- (2) *Fees for overweight-gross loads.* Fees for permits to move vehicles, vehicle combinations or loads with overweight-gross loads shall be paid at the flat rate fees established in this subsection (c)(2) for weights in excess of legal gross weights. With respect to fees for overweight-gross loads listed in this subsection (c)(2) and for overweight-axle loads listed in subsection (c)(1), one fee only shall be charged, whichever is the greater, but not both.

Weight (in pounds)	Single Trip	Monthly Use*
80,001—100,000	\$50.00	\$ 600.00/vehicle
100,001—200,000	100.00	1,500.00/vehicle
200,001—300,000	150.00	N/A
300,001—400,000	200.00	N/A
Over 400,000	250.00	N/A

\*Multiply fee by number of months, not to exceed 12 months.

- (3) *Fees for over dimension vehicles.* Fees for special permits to move overdimension vehicles shall be paid as follows:



*Fees for legal weight but overdimension vehicles, vehicle combinations or loads. Fees for special permits to move overdimension vehicles, shall be paid as follows:*

		Single Trip	Monthly Use*
(i)	Overall width of 10 feet or less, overall height of 14 feet 6 inches or less, and overall length of 70 feet or less	\$30.00	\$300.00 per vehicle
(ii)	Overall width of 12 feet or less, overall height of 14 feet 6 inches or less, and overall length of 85 feet or less	40.00	\$500.00 per vehicle
(iii)	Overall width of 14 feet or less, overall height of 15 feet or less, and overall length of 100 feet or less	55.00	Single trip only
(iv)	Overall width of 18 feet or less (authorized only under special conditions and for limited distances), overall height of 16 feet or less, and overall length of 120 feet or less	85.00	Single trip only
(v)	Overall width of more than 18 feet (authorized only under special conditions and for limited distances), overall height more than 16 feet, and overall length more than 120 feet	95.00	Single trip only

\*Multiply fee by number of months, not to exceed 12 months.

Permits issued under this subsection (c)(3) shall be for vehicles, or vehicle combinations and loads which are overdimension; and, in the case of limited continuous operation, shall be for the same vehicle.

Fees for permits issued for vehicles, vehicle combinations or loads which are both overweight and overdimension shall be paid at the rate equal to the sum of the applicable flat rate fees for overdimension vehicles, vehicle combinations or loads established in this subsection (c)(3), plus the applicable flat rate fees for overweight vehicles, vehicle combinations and loads established in subsection (c)(1) or (2).

Escort requirements shall be as prescribed in the Department's Rules and Regulations. Fees for the escort, when required, shall be in addition to the permit fees.

- (4) *Fees for crossing a County highway.* Fees for special permits to move overweight vehicles, overdimension and overweight vehicles, or combinations of vehicles and loads traveling on a highway under a local jurisdiction which crosses a County highway, shall be paid as follows: \$10.00 per vehicle for weight up to 160,000 lbs. (includes legal weight/overdimension vehicles, overweight/legal dimension vehicles, and overweight/overdimension vehicles) and \$20.00 per vehicle for weight greater than 160,000 lbs. (includes overweight/overdimension vehicles and overweight/legal dimension vehicles).

- (5) *Fees for continuous operation of overweight and overdimension vehicles, vehicle combinations or loads upon the County highways by businesses located on a County highway or within one mile of a County highway.* Fees for permits for continuous operation of overweight and overdimension vehicles, vehicle combinations or loads upon the County highways by businesses located on a County highway or within one mile of a County highway, shall be paid as follows: Travel within two miles of the location of such business which is on or within one mile of a County highway is ~~\$100.00~~ **\$500.00** per vehicle per calendar year for gross weight less than or equal to 160,000 lbs. and load width of less than or equal to 14 feet. Travel beyond two miles or for vehicles exceeding the gross weight of 160,000 lbs. or exceeding the load width of 14 feet requires a permit at the rate fees established in this Subsection (c).
- (6) *Fees for other permits.* The County Board hereby authorizes the Superintendent to issue additional permits for vehicles which do not conform to the requirements of Chapter 15 of the Illinois Vehicle Code not otherwise specified in this Subsection (b), so long as such permits are authorized by Chapter 15 of the Illinois Vehicle Code. The Superintendent is further authorized to establish reasonable fees for such permits, which fees shall be made public by posting a schedule of said fees at the Department offices. The Superintendent shall report to the County Board the schedule of fees established under this subsection (c)(7) on a yearly basis.
- (7) *Fees for special handling.* The County Board hereby authorizes the Superintendent to impose a service charge for special handling of a permit when requested by an applicant, such as same-day expedited issuance of a permit, credit card payment of permit fees or special transmission of a permit. Such charge shall be determined by the Superintendent and shall be not less than the actual cost of such special handling, if any, and not less than \$10.00 per permit for same-day processing.
- (d) The Superintendent shall not issue a permit for any vehicle and/or load that is divisible and that can be carried, when divided, within the existing weight and size maximums specified in Chapter 15 of the Illinois Vehicle Code, 625 ILCS5/15-101 et seq.
- (e) Engineering inspections assessing work to be done on the County highway related to travel by the permit applicant's overweight vehicle and final inspection, and/or field investigations of the proposed routing will be done by the Department when the Superintendent determines in his judgment that such an inspection or investigation is appropriate. The applicant will be required to pay a fee of \$40.00 per hour for each hour spent by Department personnel engaged in such engineering inspections or field investigations.
- (f) When law enforcement escort vehicles are required by the Superintendent for the safety of the motoring public, and if, at the County's option, such escort is provided by the County, the permit applicant will be required to pay a fee of \$40.00 per hour per vehicle based upon pre-estimated time of movement to be agreed upon between the Superintendent and the applicant. The minimum fee paid under this subsection shall be \$80.00 per vehicle.

- (g) All fees collected pursuant to this section shall be paid to the Department of Revenue and deposited in the general corporate fund of the County.
- (h) The application shall specifically describe the vehicle, its contents to be operated or moved, the particular County highways for which the permit is requested, and whether the permit is requested for a single trip, roundtrip, or for monthly use.
- (i) The Superintendent is authorized to grant requests for permits within his discretion. He may deny any such permit request or, if such permit is issued, limit the number of trips by establishing seasonal or other time limitations within which the vehicle may be operated on the County highways indicated, or otherwise prescribe conditions of operation of such vehicle, where such limitations, in the judgment of the Superintendent, are necessary to assure against undue wear and tear to the road foundations, surfaces or structures of County highways.
- (j) The Superintendent shall not issue a permit unless the applicant shall have furnished a certificate of insurance indicating a minimum insurance coverage limit of the amount of \$1,000,000.00 for general liability and \$1,000,000.00 for automobile liability so as to save the County harmless from any claim, loss or damage that may result from the granting of a permit or that may arise from or on account of the transportation of overweight and/or oversize vehicles permitted thereby, and further covering payment of all costs incurred by the Department to restore to a condition satisfactory to the Superintendent, any pavement, bridge, culvert, tunnel, sewer, pipe, conduit or other facility or appurtenance located within the County Highway right-of-way that may be damaged by reason of the transportation of such vehicle under a permit. Additional coverage may be required consistent with the regulations of the United States Department of Transportation Bureau of Motor Carrier Safety and the Illinois Commerce Commission.
- (k) Every permit issued pursuant to this section shall be carried in the vehicle to which it refers and shall be produced for inspection upon the request of any law enforcement official or the Superintendent. The decision to grant, deny or impose limitations on the issuance of a permit lies within the sole discretion of the Superintendent whose decision is final.

**Effective date:** This ordinance shall be in effect 30 days after adoption.

**15-6501**

**Sponsored by:** TONI PRECKWINKLE, President, STANLEY MOORE, JOAN PATRICIA MURPHY and DEBORAH SIMS, County Commissioners

**LINCOLN AND 394 CORRIDOR ENTERPRISE ZONE**

**AN ORDINANCE FOR THE ESTABLISHMENT OF AN ENTERPRISE ZONE SUBJECT TO THE ENTERPRISE ZONE ACT OF THE STATE OF ILLINOIS. TO AMEND THE EXISTING FORD HEIGHTS/SAUK VILLAGE ENTERPRISE ZONE BY ALTERING ITS BOUNDARIES AND INCLUDING ADDITIONAL UNITS OF LOCAL GOVERNMENT, TO ESTABLISH NEW INCENTIVES AND TO RENAME THE AMENDED ENTERPRISE ZONE AS THE LINCOLN & 394 CORRIDOR ENTERPRISE ZONE.**

**WHEREAS**, the State of Illinois Enterprise Zone Act (20 ILCS 655/1 et seq) provides for the creation of enterprise zones to encourage private sector investments in economically distressed areas throughout the State; and

**WHEREAS**, The Village of Beecher, The City of Chicago Heights, The Village of Crete, The Village of Ford Heights, The Village of Glenwood, The Village of Olympia Fields, The Village of Sauk Village, The Village of South Chicago Heights, The Village of Steger (the “Municipalities”), The County of Cook, and the County of Will are organized and existing under the laws of that State of Illinois. Each have areas within their respective legal boundaries that are economically distressed and would benefit from private sector investments under the Enterprise Zone Act; and

~~**WHEREAS**, the aforesaid Municipalities and Counties have joined in the collective pursuit of a joint Enterprise Zone, subject to approval of their respective governing bodies; and~~

**WHEREAS**, it is determined that it is in the best interest of the citizens of these Counties and Municipalities to establish an Enterprise Zone and encourage private sector investments within said Enterprise Zone; and

**WHEREAS**, the Ford Heights/Sauk Village Enterprise Zone currently exists by virtue of certification by the State of Illinois, under the Illinois Enterprise Act and is scheduled to expire on December 31, 2021; and

**WHEREAS**, the current existing Ford Heights/Sauk Village Corridor Enterprise Zone involves The Village of Ford Heights and the Village of Sauk Village as its designating municipalities and affords an opportunity to expand in scope of territory and involvement of additional units of local governments; and

**WHEREAS**, the aforesaid Municipalities and Counties have joined in the collective pursuit to amend the current existing Ford Heights/Sauk Village Enterprise Zone by the alteration of areas included within the Zone and the inclusion of the aforesaid Municipalities and Counties as designating units of local government. These efforts are subject to the respective approvals of the governing bodies of each of the aforesaid Municipalities and Counties; and

**WHEREAS**, prior to filing of an application for approval of the amendment to designation of an existing Enterprise Zone, under the Illinois Enterprise Zone Act, it is required that the Counties and Municipalities adopt an Ordinance amending designating the existing proposed Enterprise Zone; and

**BE IT ORDAINED**, by the Cook County Board of Commissioners, that Chapter 14, Community Development, Article VI, Lincoln and 394 Corridor Enterprise Zone, Sections 14-59 through 14-67 of the Cook County Code is hereby enacted as Follows:

**ARTICLE VI. LINCOLN AND 394 CORRIDOR ENTERPRISE ZONE**

**Sec. 14-59. Establishment of enterprise zone and enterprise zone designation.**

~~In accordance with the Enterprise Zone Act (20 ILCS 655/1 et seq.), the Board of Commissioners hereby establishes an Enterprise Zone in cooperation with The existing Ford Heights/Sauk Village is hereby amended to include The Village of Beecher, The City of Chicago Heights, The Village of Crete, The Village of Ford Heights, The Village of Glenwood, The Village of Olympia Fields, The Village of Sauk Village, The Village of South Chicago Heights, The Village of Steger (the "Municipalities"), The County of Cook, and the County of Will as designated units of local government of said Enterprise Zone. Each have areas within their respective legal boundaries that are economically distressed and would benefit from private sector investments under the Enterprise Zone Act. This Additionally, the area of this Enterprise Zone is also hereby altered to consist of the area described in the map **EXHIBIT A** and the legal description **EXHIBIT B**, attached hereto. This area of the amended zone is within the 15 square mile limit required for enterprise zones that include more than 4 jurisdictions per declared and established pursuant to authority granted by the Illinois Enterprise Zone Act (20 ILCS 655/4). **EXHIBITS A and B** are hereby incorporated herein by reference and become part of this Section as if fully stated herein. This amended existing. The Enterprise Zone shall be named and known designated as the Lincoln and 394 Corridor Enterprise Zone. These amendments shall not be effective until; said Enterprise Zone is further subject and unless the Illinois Department of Commerce and Economic Opportunity upon application approves this amended designating Ordinance, issues an amended certification for the Lincoln and 394 Corridor Enterprise Zone and record a certified copy of the amended Ordinance with Cook County Recorder of Deeds and file the same with the Illinois Secretary of State.~~

**Sec. 14-60. Term.**

~~The term of the amended Enterprise Zone remains unchanged is 15 years, subject to the effective date of certification of the Enterprise Zone and will expire on December 31, 2021, unless amended or otherwise lawfully changed the potential 10 year renewal prescribed under the Illinois Enterprise Zone Act.~~

**Sec. 14-61. Description of zone.**

The area of the designated Enterprise Zone is outlined in a map in EXHIBIT A and described in the legal description in EXHIBIT B, which exhibits are attached to this Ordinance and incorporated herein by reference.

**Sec. 14-62. Qualifications.**

The ~~County~~ Counties and the Municipalities ~~have declared~~ hereby declare and ~~affirmed~~ affirm that the amended Enterprise Zone Area is qualified for designation as an Enterprise Zone in accordance with the provisions of the Act, and **FOUND** ~~that as described herein:~~

- (a) The Zone Area is a contiguous area;
- (b) The Zone Area comprises an area larger than one-half square miles and not more than Fifteen square miles in total area;
- (c) The Zone Area is a depressed area;
- (d) The Zone Area addresses a reasonable need to encompass portions of more than one (1) municipality and adjacent unincorporated areas of the County;
- (e) The Zone Area exceeds the minimum requirement of meeting 3 of the 10 criteria specified in the Illinois Enterprise Act (20ILCS 655/4 (f));
- (f) On the 29<sup>th</sup> day of October, 2015, a public hearing was conducted pursuant to a Notice duly published in a newspaper of general circulation, within the Zone Area, not more than 20 days nor less than 5 days before the hearing date;
- (g) The Zone Area satisfies any additional criteria stated in the Illinois Enterprise Zone Act or established by the Rules of the Illinois Department of Commerce and Economic Opportunity;

All of the above stated FINDINGS are supported, sustained and consistent with the substantive materials contained in EXHIBIT C, attached here to, and incorporated herein by reference.

**Sec. 14-63. Incentives.**

The State of Illinois, Counties and Municipalities offer incentives designed to encourage businesses in the private sector to locate or expand within an Enterprise Zone, subject to terms, conditions, rules and legal limitations in the law:

**STATE INCENTIVES**

- (a) State Incentives
  1. *Sales Tax Exemption* - A 6.25 percent state sales tax exemption is permitted on building materials to be used in an Enterprise Zone. Materials must be permanently affixed to the property and must be purchased from a qualified retailer.
  2. *Enterprise Zone Machinery and Equipment Consumables/Pollution Control Facilities Sales Tax Exemption* - A 6.25 percent state sales tax exemption on purchases of tangible personal property to

be used in the manufacturing or assembly process or in the operation of a pollution control facility within an Enterprise Zone is available. Eligibility is based on a business making an investment in an Enterprise Zone of at least \$5 million in qualified property that creates a minimum of 200 fulltime-equivalent jobs, a business investing at least \$40 million in a zone and retaining at least 2,000 jobs, or a business investing at least \$40 million in a zone which causes the retention of at least 80 percent of the jobs existing on the date it is certified to receive the exemption.

3. *Enterprise Zone Utility Tax Exemption.* A state utility tax exemption on gas, electricity and the Illinois Commerce Commission's administrative charge and telecommunication excise tax is available to businesses located In Enterprise Zones. Eligible businesses must make an investment of at least \$5 million in qualified property that creates a minimum of 200 full-time equivalent jobs in Illinois, an investment of \$20 million that retains at least 1,000 full-time-equivalent jobs, or an investment of \$175 million that creates 150 full-time equivalent jobs in Illinois. The majority of the jobs created must be located In the Enterprise Zone where the investment occurs.
4. *Enterprise Zone Investment Tax Credit.* A state investment tax credit of 0.5 percent is allowed a taxpayer who invests in qualified property in a Zone. Qualified property includes machinery, equipment and buildings. The credit may be carried forward for up to five years. This credit is in addition to the regular 0.5 percent Investment tax credit, which is available throughout the state, and up to 0.5 percent credit for increased employment over the previous year.
5. *Contribution Deduction.* Businesses may deduct double the value of a cash or in-kind contribution to an approved project of a Designated Zone Organization from taxable income.

(b) Local Incentives and Fees.

Local governments, through the assistance and coordination of the Enterprise Zone Administrators, may provide a variety of local incentives to further encourage economic growth and investment within enterprise zones. The incentives offered are determined by counties and municipalities. The following local Enterprise Zone incentives are hereby offered:

1. Abatement or reimbursement of 50% of the municipal portion of property taxes on new improvements for industrial, commercial, or institutional properties during the first five years following the completion of these improvements. This benefit will not be applicable if the project investor is also the recipient of tax relief for this property under the terms of a tax increment finance (TIF) agreement or other substantial property tax abatement ~~for this property~~ provided by a unit of local government.
2. Waiver of 50% of initial building permit fees for industrial, commercial, or institutional projects.
3. The Enterprise Zone will provide officials of the Counties and the Municipalities that are signatories to the Amended Intergovernmental Agreement, which is Attachment D to this Ordinance, with certain written documentation and materials relative to additional incentives, including public or not-for-profit financing and workforce development programs, which municipal officials may make available to the project developer, and other interested individuals. There is no

representation that the available documents and materials include all incentives and ~~programs~~program available to the project.

The Zone Administrator shall file a copy of the amended Enterprise Zone's fee schedule with the Department of Commerce and Economic Opportunity by April 1 of each year. The Zone Administrator may charge up to 0.5% (one half of one percent) of the cost of building materials of the project associated with the Enterprise Zone, provided that a maximum fee of no more than \$50,000 is permitted (20 ILCS 655/8.2 (c)).

**Sec. 14-64. Zone administrator.**

The Zone Administrator ~~will be~~is responsible for the day-to-day operation of the amended Enterprise Zone, including the following duties:

- (a) Supervise the implementation of the provisions of this Intergovernmental Agreement and the Illinois Enterprise Zone Act.
- (b) Act as a liaison between the Counties, Municipalities, the Illinois Department of Commerce Economic Opportunity, Designated Zone Organizations, and other State, Federal and local agencies, whether public or private.
- (c) Conduct an ongoing evaluation of the Enterprise Zone Programs and submit evaluative reports at least annually to the Council.
- (d) Promote the coordination of other relevant programs, including, but not limited to, housing, community and economic development, small business, financial assistance and employment training within the Enterprise Zone.
- (e) Recommend qualified Designated Zone Organizations to the Enterprise Zone Governing Council (the Council).
- (f) Have other such duties as specified by the Council, including the appointment of authorized personnel as appropriate, to assure the smooth operation of the Enterprise Zone.

**Sec. 14-65. Intergovernmental agreement.**

The amended Enterprise Zone shall be governed, managed and operated in accordance with the Amended Intergovernmental Agreement between the Counties and Municipalities as set forth in EXHIBIT D, which is attached hereto and incorporated into this Ordinance by reference. The proposed amendments to said Ford Heights/Sauk Village Enterprise Zone is binding only if approved in whole or part by the Illinois Department of Commerce and Economic Opportunity, including certification and recording as required under the Illinois Enterprise Zone Act. The Amended attached Intergovernmental Agreement (EXHIBIT D) was presented to the legislative body of Cook County and its attorney for review. The President is hereby



authorized to execute this Agreement, on behalf of the County of Cook. Further, the President or his or her designee is authorized to sign all documents reasonably necessary in the furtherance of the Joint Application for said amended Enterprise Zone, to be filed with the Illinois Department of Commerce and Economic Opportunity.

**Sec. 14-66. Severability.**

This Ordinance and every provision thereof shall be considered severable and the invalidity of any section clause, paragraph, sentence or provision of this Ordinance will not affect the validity of any other portion of this Ordinance.

**Sec. 14-67. Publication and effective date.**

Cook County is hereby authorized to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect from after its passage, approval and publication as subject to approval, certification and recording required by law.

**Effective date:** This ordinance shall be in effect immediately upon adoption.

**15-6640**

**Sponsored by:** TONI PRECKWINKLE, President, Cook County Board of Commissioners

**PROPOSED RESOLUTION**

**RESOLUTION APPROVING ECONOMIC PACKAGE INCLUDING WAGE INCREASE AND HEALTHCARE**

**WHEREAS**, the Illinois Public Employee Labor Relations Act (5 ILCS 315/1 et seq.) has established regulations regarding collective bargaining with a union; and

**WHEREAS**, a Collective Bargaining Agreement for the period of December 1, 2012 through November 30, 2017 has been negotiated between the County of Cook/Sheriff of Cook County and the Illinois Fraternal Order of Police (FOP) representing Investigator II's in the Day Reporting Unit within the Department of Community Supervision & Intervention of the Sheriff's Office; and

**WHEREAS** salary adjustments and general wage increases are reflected in the Salary Schedules included in the Collective Bargaining Agreement negotiated between County of Cook/Sheriff of Cook County and the FOP; and

- (a) effective the first full pay period on or after June 1, 2013 the pay rates for all classifications shall be increased 1.00%
- (b) effective the first full pay period on or after June 1, 2014 the pay rates for all classifications shall be increased 1.50%
- (c) effective the first full pay period on or after June 1, 2015 the pay rates for all classifications shall be increased 2.00%
- (d) effective the first full pay period on or after December 1, 2015 the pay rates for all classifications shall be increased 2.00%
- (e) effective the first full pay period on or after December 1, 2016 the pay rates for all classifications shall be increased 2.25%
- (f) effective the first full pay period on or after June 1, 2017 the pay rates for all classifications shall be increased 2.00%

**WHEREAS**, the current healthcare plan shall be revised as follows:

Item	12/1/15
Classic Blue	Eliminate
HMO OOP Maximum	\$1,600/\$3,200
HMO Accident/Illness	\$15
HMO Urgent Care	\$15
HMO Specialists	\$20
HMO ER	\$75
PPO Deductible	\$350/\$700
PPO OOP Maximum	\$1,600/\$3,200
PPO Accident/Illness	90% after \$25
PPO Specialist	90% after \$35
PPO ER	\$75
RX	\$10/\$25/\$40
Generic Step Therapy	Implement
Mandatory Maintenance Choice	Implement
Healthcare Contributions	Additional 1 percent of salary aggregate increase (.50 percent increase on 12/1/15 and .50 percent increase on 12/1/16)

**NOW THEREFORE BE IT RESOLVED**, that the Cook County Board of Commissioners does hereby approve the economic package including wage increases and healthcare as provided by the Bureau of Human Resources.