



## CONSOLIDATION JOINT STATUS UPDATE REPORT COOK COUNTY CLERK & COOK COUNTY RECORDER OF DEEDS

February 2020 for the period of 10/01/19 to 12/31/19

### I. INTRODUCTION

During the previous quarter, the Consolidation Working Groups have continued to meet to discuss, study, and make recommendations as to areas of consolidation. Each group has provided their final consolidation recommendations to the Joint Committee, which is comprised of members of the Cook County Clerk's Office ("Clerk" or "Clerk's office"), the Cook County Recorder of Deeds ("ROD"), and the Cook County President's Office. The Joint Committee has received and met to discuss the Working Groups' recommendations. The Joint Committee may continue talks or require additional work related to such recommendations. The Joint Committee will develop a draft Recommended Consolidation Implementation Plan during the 2020 Q2 period (1/1/20 to 3/31/20).

### II. HIGHLIGHTS OF WORKING GROUP FINAL RECOMMENDATIONS

#### Information Technology

- IT operational areas to be consolidated starting on December 7, 2020 includes:
  - Use of the Clerk's "ClerkIT" trouble ticket system for reporting and managing IT issues.
  - Integration of ROD hardware inventory into Clerk's hardware inventory.
- Combine Cashiering and Document Management Systems
  - Both offices currently use two separate cashiering and document management system with new procurements for the Clerk's office of iNovah and OnBase.
  - In consultation with the Cook County Chief Procurement Office, the Clerk and ROD is exploring the feasibility of using OnBase's document management services and iNovah's cashiering system for the ROD's various operations, with a possible demo or presentation to be conducted.
- Consider replacement of outdated ROD hardware, which will have budget impact and thus require ongoing discussions of the Cook County Bureau of



**COOK COUNTY CLERK KAREN A. YARBROUGH**

69 W. Washington, Suite 500, Chicago, Illinois 60602

TEL 312.603.0996 FAX 312.603.9788 WEB [cookcountyclerk.com](http://cookcountyclerk.com)

Technology and the Cook County Department of Budget and Management Services.

- Integration of the networks—including the physical networks, email systems, access control systems and governance procedures—should not begin until December 7, 2020 and will take 4-6 weeks to complete.
- Website consolidation will require additional review. The two websites are not currently compatible. Short term workarounds include using a link between each homepage for public accessibility. Website consolidation will require additional funding, and a review and assessment of budget impact will be made during Q2.
- The Clerk's current cybersecurity monitoring practices have been expanded to include the ROD's networks.
- IT integration funding, including upgrading systems and combining websites, will be sought for FY 2021.

Human Resources

- Continue review of the ROD and Clerk's offices Collective Bargaining Agreements with legal counsel from Ancel Glink.
- Continue review of job descriptions have been made to determine whether positions in either offices have similar tasks.
- The Human Resources Working Group recommends that personnel decisions be placed on hold until a legal opinion is received from Ancel Glink addressing potential CBA issues.

Finance and Procurement

- Accounting groups in each office have specific functions that support various operational groups. All accounting functions should remain distinct and separate as is considered accounting best practices with all reporting to one chief financial officer.
- All procurement functions should operate under one administrative umbrella.
- Accounting and Procurement Systems
  - The Clerk and ROD offices is utilizing two separate Accounting-General Ledger Systems.
  - The Great Plains-GL Platform, used by the Clerk's office, currently interfaces with the Clerk's cashiering system, RMS, and will be designed to interface with the new iNovah platform.



## COOK COUNTY CLERK KAREN A. YARBROUGH

69 W. Washington, Suite 500, Chicago, Illinois 60602

TEL 312.603.0996 FAX 312.603.9788 WEB [cookcountyclerk.com](http://cookcountyclerk.com)

- The Working Group recommends expanding utilization of the Clerk's Great Plains-GL Platform to the ROD, which will require additional funding to be sought for FY2021.
- Both offices use Chase Bank for their banking needs. Continue discussions with Chase Bank to obtain more competitive pricing and interest rates. Separate accounts will continue to exist, which is considered best practice and also complies with certain ordinances for fee generation and reporting.
- Continued contract reviews of common services or equipment that may require contract amendments.

### Administrative and Operational

- The Administrative and Operational Working Group proposes the attached organizational chart (Exhibit A), with recording services to be folded into the Clerk's Real Estate and Tax Services and Vital Records divisions.
- Physical Space and Re-Design
  - In conjunction with the President's Office and the Cook County Bureau of Asset Management, the Clerk intends to reallocate physical space upon the consolidation of the two offices. Review of the current space will continue and recommendations of strategy and design, with consideration of the *Power of Place: Workplace Strategy & Design Guidelines* issued by the President's Office, which can be located at [https://www.cookcountyil.gov/sites/default/files/cook\\_county\\_wsd\\_executive\\_summary.pdf](https://www.cookcountyil.gov/sites/default/files/cook_county_wsd_executive_summary.pdf).
  - A review of current space utilization was made by the Bureau of Asset Management. See attached Exhibit B.
  - The Bureau of Asset Management had budgeted and is in the process of procuring a space design consultant to redesign physical space for the newly consolidated Clerk's office. The goal of such design will be to create sensible, cost-saving, and efficient public service spaces that has the public and taxpayer's interests
- Current recommendations for physical space reallocation include:
  - Relocating the Clerk's administrative offices to the 118 N. Clark building;
  - As Vital Records has the most public facing services, relocate Vital Records to the first floor of 118 N. Clark and operate such services alongside recording services, which currently resides in that location;
  - Review the ease of accessibility at the satellite offices and consider physical spacing with respect to the consolidation of operations;



**COOK COUNTY CLERK KAREN A. YARBROUGH**

69 W. Washington, Suite 500, Chicago, Illinois 60602

TEL 312.603.0996 FAX 312.603.9788 WEB [cookcountyclerk.com](http://cookcountyclerk.com)

- Review of all physical workspace to determine whether the space supports the employees in their job functions and determine whether the space supports holistic experiences;
- Ensure and review optimal sustainable efforts and other legal compliance;
- Consider any other recommendation that may benefit the public.
- Recommendations for operational changes based upon review of ROD and Clerk functions, operations, and workflows, with the goal of innovation, efficiency, and maximization of taxpayer savings:
  - As the ROD's office will no longer be in existence by operation of law, the Clerk's office may elect to hire additional staff, including administration, legal, HR, finance, communications, and security, to support the expanded duties, responsibilities, and personnel that will result from the assumption of recording duties. Transfer the certifications by ROD to the Clerk's Vital Records;
  - Fold recording functions of the ROD into the Clerk's Real Estate Tax Services;
  - Outsource the ROD's indexing functions to third parties with the assistance of the County's Procurement office.

**III. NEXT STEPS and TIMELINE**

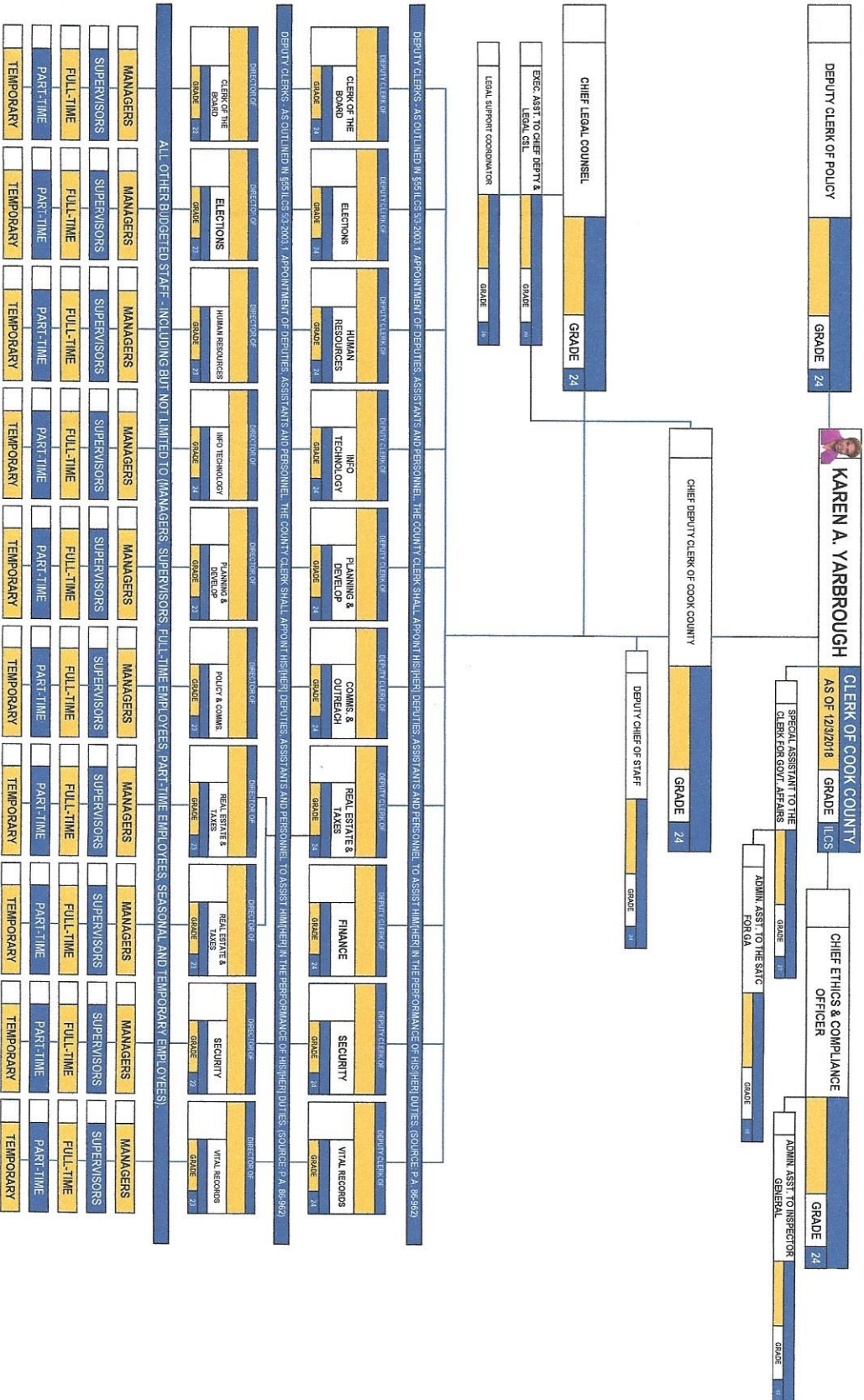
Time Frame	Target Benchmarks
2020 Q1 1/1/20-3/31/20	Develop consolidated budget between offices. Finalize draft of Recommended Consolidation Implementation Plan.
2020 Q2 4/1/20-6/30/20	Publicize Recommended Consolidation Implementation Plan. Seek and consider public stakeholder input on Recommended Consolidation Implementation Plan.
2020 Q3 7/1/20/20-9/30/20	Issue final Consolidation Implementation Plan. Initiate consolidation efforts in preparation for 12/7/20.
2020 Q4 10/1/20-12/7/20	Continue implementation of Consolidation Implementation Plan.
12/7/2020	Pursuant to referenda, the Cook County Recorder of Deeds shall be eliminated and all duties and responsibilities of the Cook County Recorder of Deeds be transferred to and assumed by the Office of the Cook County Clerk.

# Exhibit A



# KAREN A. YARBROUGH | COOK COUNTY CLERK'S OFFICE

## DECEMBER 7, 2020 ORGANIZATIONAL CHART



# Exhibit B

Space Utilization Summary - Downtown Campus and Outlying Locations  
County Clerk / Recorder of Deeds

Prop ID	Fac Name	Floor	Agency	Dept Name	Function/Unit	Other Funct	USF	FTE	USF / FTE	Visits
<b>DOWNTOWN CAMPUS</b>										
CF.001.001	County Bldg.	01	Recorder of Deeds	130 - Recorder of Deeds	Public Interface and Offices		17,573	61	288	100
CF.001.001	County Bldg.	02	Recorder of Deeds	130 - Recorder of Deeds	Administrative Offices	HR, Purchasing, Accounting IT, Indexers, Recorder	13,146	46	286	5
CF.001.001	County Bldg.	04	County Clerk	110 - County Clerk	Real Estate & Tax Services		15,610	63	248	20
CF.001.001	County Bldg.	10	County Clerk	110 - County Clerk	Record Keeping / Purchasing	Clerk of the Board	2,277	6	380	0
CF.001.001	County Bldg.	3M	County Clerk	110 - County Clerk	Storage	Real Estate Tax Services	6,682	0		
CF.001.001	County Bldg.	3M	Recorder of Deeds	130 - Recorder of Deeds	Storage		2,035	0		
CF.001.001	County Bldg.	3M	County Clerk	110 - County Clerk	Clerk of the Board		1,239	4	310	
CF.001.001	County Bldg.	LL	Recorder of Deeds	130 - Recorder of Deeds	Tract Offices		16,953	9	1,884	15
CF.001.001	County Bldg.	LL2	Recorder of Deeds	130 - Recorder of Deeds	Storage		374	0		
CF.002.001	George W. Dunne Admin. Bldg. - Main	05	County Clerk	524 - County Clerk - Election Division Fund	Administrative offices	Public registration and voting	23,247	81	287	100
CF.002.001	George W. Dunne Admin. Bldg. -	14	County Clerk	110 - County Clerk	IT & Operations		1,891	10	189	0
CF.002.001	Administration Bldg. -	LL	County Clerk	110 - County Clerk	Public Service	Early voting, Ballot return processing	2,231	0		
CF.008.001	Rockwell Warehouse	02	Recorder of Deeds	130 - Recorder of Deeds	Storage <sup>4</sup>	Historical recordings storage	16,592	0		
CF.008.001	Rockwell Warehouse	06	Recorder of Deeds	130 - Recorder of Deeds	Storage		20	0		
CF.009.001	Hawthorne Warehouse	01	County Clerk	110 - County Clerk	Servers		137	0		
CF.009.001	Hawthorne Warehouse	01	County Clerk	524 - County Clerk - Election Division Fund	Elections Equipment		42,736	1	42,736	
CF.009.001	Hawthorne Warehouse	01	County Clerk	110 - County Clerk	Warrant Books, Vital Records docs etc.		5,464	1	5,464	
PS.012.001	Daley Center	C	County Clerk	110 - County Clerk	Vital Records		11,311	51	222	250
<b>OUTLYING LOCATIONS</b>										
PS.015.001	Markham Courthouse (6th District)	02	Recorder of Deeds	130 - Recorder of Deeds	Recorder of Deeds		2,338	3	779	22
PS.015.001	Markham Courthouse (6th District)	02	County Clerk	110 - County Clerk	County Clerk		1,997	5	399	150
PS.017.001	Rolling Meadows Courthouse (3rd District)	02	Recorder of Deeds	130 - Recorder of Deeds	Recorder of Deeds		2,165	3	722	50
PS.017.001	Rolling Meadows Courthouse (3rd District)	02	County Clerk	110 - County Clerk	County Clerk		1,737	6	290	150
PS.018.001	Skokie Courthouse (2nd District)	01	County Clerk	110 - County Clerk	County Clerk		2,471	5	494	300
PS.022.001	Bridgeview Courthouse (5th District)	02	Recorder of Deeds	130 - Recorder of Deeds	Recorder of Deeds		777	3	259	22
PS.022.001	Bridgeview Courthouse (5th District)	02	County Clerk	110 - County Clerk	County Clerk		1,991	4	498	150
PS.031.001	Whitcomb Bldg. (5th District)	01	County Clerk	110 - County Clerk	Vital Records		1,991	5	398	
PS.096.001	Cicero Records Center	01	County Clerk	524 - County Clerk - Election Division Fund	Election Division		120,202	20	6,010	

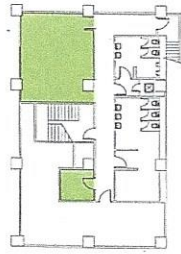


CF-001.001  
 COOK COUNTY BUILDING

FIRST FLOOR  
 EXISTING DEPARTMENTS

SCALE: 1/32" = 1'-0"  
 DRAWN BY: JFT

- TREASURER  
1/202 USE
- RECORDER OF DEEDS  
1/202 USE
- TENANT - SNACK SHOP  
NARSF



01	09/25/19	COUNTY SITE VENDOR/ATION
02	09/22/19	REVISED DATE PLAN
01	12/12/19	EXISTING DEPARTMENTS
NO.	DATE	REVISIONS/ISSUANCES



COOK COUNTY R.E.A.S.R.P.  
 SPACE UTILIZATION STUDY

CF-001.001  
 COOK COUNTY BUILDING

SECOND FLOOR  
 EXISTING DEPARTMENTS

SCALE: 1/32" = 1'-0"  
 DRAWN BY: P.J.

- TREASURER
  - 12,519 USF
  - SECTION A (NEW OPEN OFFICE W/3 OFFICES): 5,838 SF
  - SECTION B (NEW SINGLE 6,539 SF
- SWING SPACE
  - 2,624 USF
- RECORDER OF DEEDS
  - 13,146 USF
- VACANT
  - 948 USF



NO.	DATE	REVISIONS/ISSUANCES
10	12.01.19	COUNTY SITE VERIFICATION
SEE REAL ESTATE FOR PREVIOUS DRAWING VERSIONS		
04	10.06.16	COUNTY SITE VERIFICATION
03	04.29.15	REDAISNER VACATING SPACE
02	09.26.13	COUNTY SITE VERIFICATION
01	04.05.13	EXISTING DEPARTMENTS



COOK COUNTY R.E.A.S.R.P.  
 SPACE UTILIZATION STUDY



CF-001.001  
 COOK COUNTY BUILDING

THIRD FLOOR MEZZANINE  
 EXISTING DEPARTMENTS

SCALE: 1/32" = 1'-0"

DRAWN BY: PH



- COUNTY CLERK - REAL ESTATE TAX SERVICES  
6,692 USF
- COUNTY CLERK - CLERK OF THE BOARD  
1,293 USF
- BOARD OF COMMISSIONERS  
4,227 USF
- COMPTROLLER  
4,248 USF
- TREASURER  
1,087 USF
- OFFICE OF THE PRESIDENT  
219 USF
- SECRETARY TO THE BOARD  
107 USF
- ASSESSOR  
6,391 USF
- BOARD OF REVIEW  
3,691 USF
- HUMAN RESOURCES  
1,194 USF
- TENANT - PROPERTY INSIGHT  
215 USF
- RECORDER OF DEEDS  
2,053 USF

NO.	DATE	REVISIONS/ISSUANCES
01	06.02.13	COUNTY SITE VERIFICATION
02	07.26.13	EXISTING DEPARTMENTS
01	04.25.13	EXISTING DEPARTMENTS



COOK COUNTY R.E.A.S.R.P.  
 SPACE UTILIZATION STUDY



CF-001.001  
 COOK COUNTY BUILDING

TENTH FLOOR  
 EXISTING DEPARTMENTS

SCALE: 1/32" = 1'-0"  
 DRAWN BY: PM

- RISK MANAGEMENT  
1,764 USF
- CLERK OF THE BOARD  
2,227 USF
- CONTRACT COMPLIANCE  
4,297 USF
- FACILITIES / PURCHASING  
1,432 USF
- PROCUREMENT  
12,863 USF - ADMINISTRATION  
1,330 USF - STORAGE



NO.	DATE	REVISIONS/CIRCUMSTANCES
04	01/17/18	COUNTY SITE VERIFICATION
03	04/13/16	COUNTY SITE VERIFICATION
02	10/06/13	COUNTY SITE VERIFICATION
01	04/05/13	EXISTING DEPARTMENTS

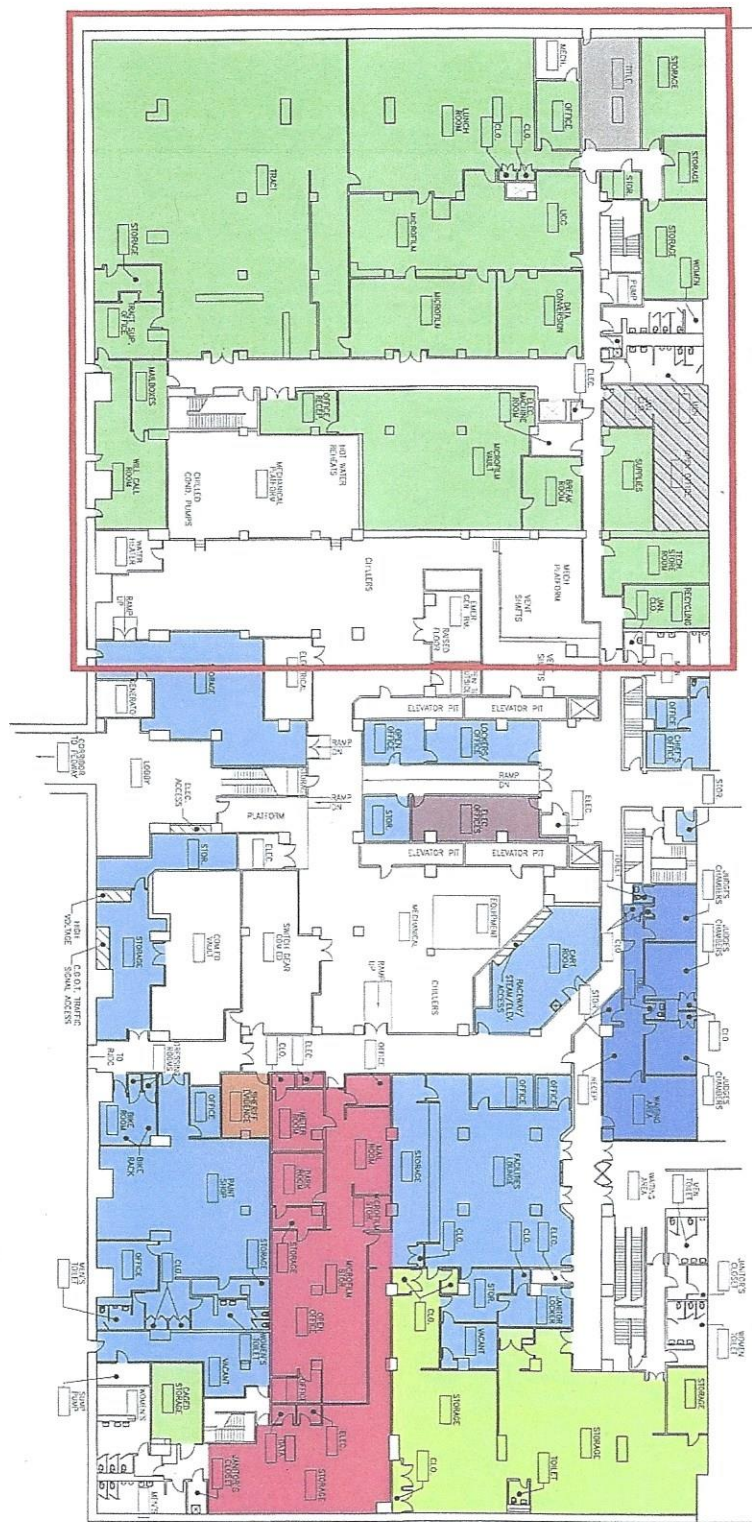


COOK COUNTY R.E.A.S.R.P.  
 SPACE UTILIZATION STUDY

CF-001.001  
 COOK COUNTY BUILDING

FIRST LOWER LEVEL  
 EXISTING PLAN

SCALE: 1/32" = 1'-0"  
 DRAWN BY: JRT



- ADMINISTRATIVE HEARINGS  
310 USF
- RECORDER OF DEEDS  
16293 USF
- FACILITIES MANAGEMENT  
10344 USF
- CLERK OF THE COURTS  
4291 USF
- CHIEF JUDGE - MARRIAGE COURT  
1620 USF
- BOARD OF REVIEW  
3360 USF
- TENANT - PROPERTY INSIGHT  
473 USF
- TENANT - VARIOUS  
772 USF
- OFFICE OF THE SHERIFF  
288 USF
- BOT TELECOM  
431 USF

NO.	DATE	REVISIONS/ISSUANCES
07	03.04.18	COUNTY SILE VERIFICATION
06	07.24.17	COUNTY SILE VERIFICATION
05	11.29.16	COUNTY SILE VERIFICATION
04	11.29.13	COUNTY SILE VERIFICATION
03	08.12.13	COUNTY SILE VERIFICATION
02	07.20.13	EXISTING DEPARTMENTS
01	02.22.13	REVISED BASE PLAN



COOK COUNTY R.E.A.S.R.P.  
 SPACE UTILIZATION STUDY

CF-001.001  
 COOK COUNTY BUILDING

SECOND LOWER LEVEL  
 EXISTING DEPARTMENTS

SCALE: 1/32" = 1'-0"

DRAWN BY: JBT

- FACILITIES  
3,777 USF
- TREASURER  
2,769 USF
- BUREAU OF ADMINISTRATION  
630 USF
- RECORDER OF DEEDS  
924 USF
- VACANT SPACE  
448 USF

03 1/26/13 COUNTY SITE VERIFICATION

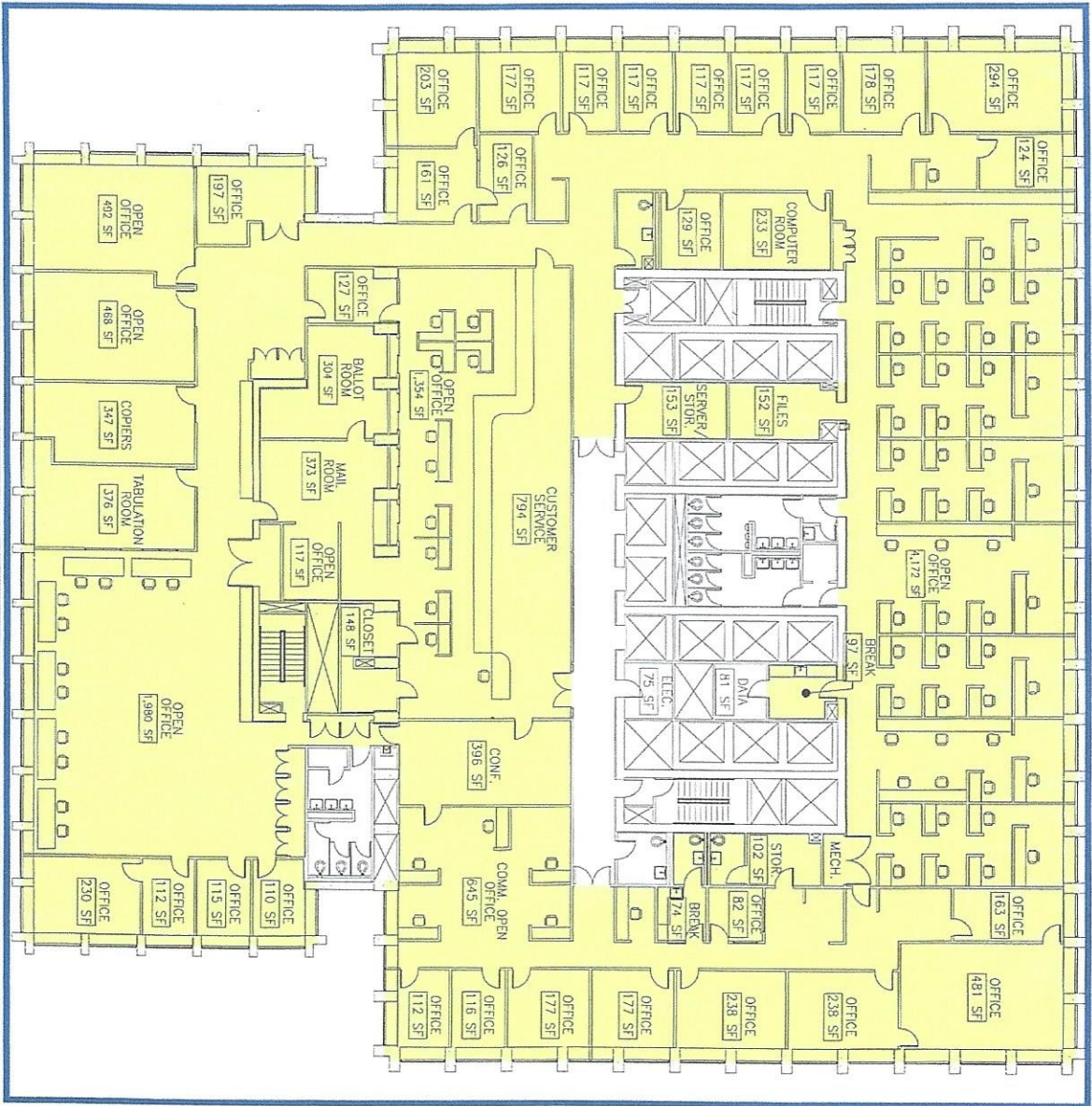
02 02/27/13 REVISED BASE PLAN

01 12/12/12 EXISTING DEPARTMENTS  
 NO. DATE REVISIONS/SUAVICES



COOK COUNTY R.E.A.S.R.P.  
 SPACE UTILIZATION STUDY





CF-002.001  
 GEORGE W. DUNNE  
 COOK COUNTY OFFICE BUILDING

FIFTH FLOOR  
 EXISTING DEPARTMENTS

SCALE: NIS  
 DRAWN BY: JRT

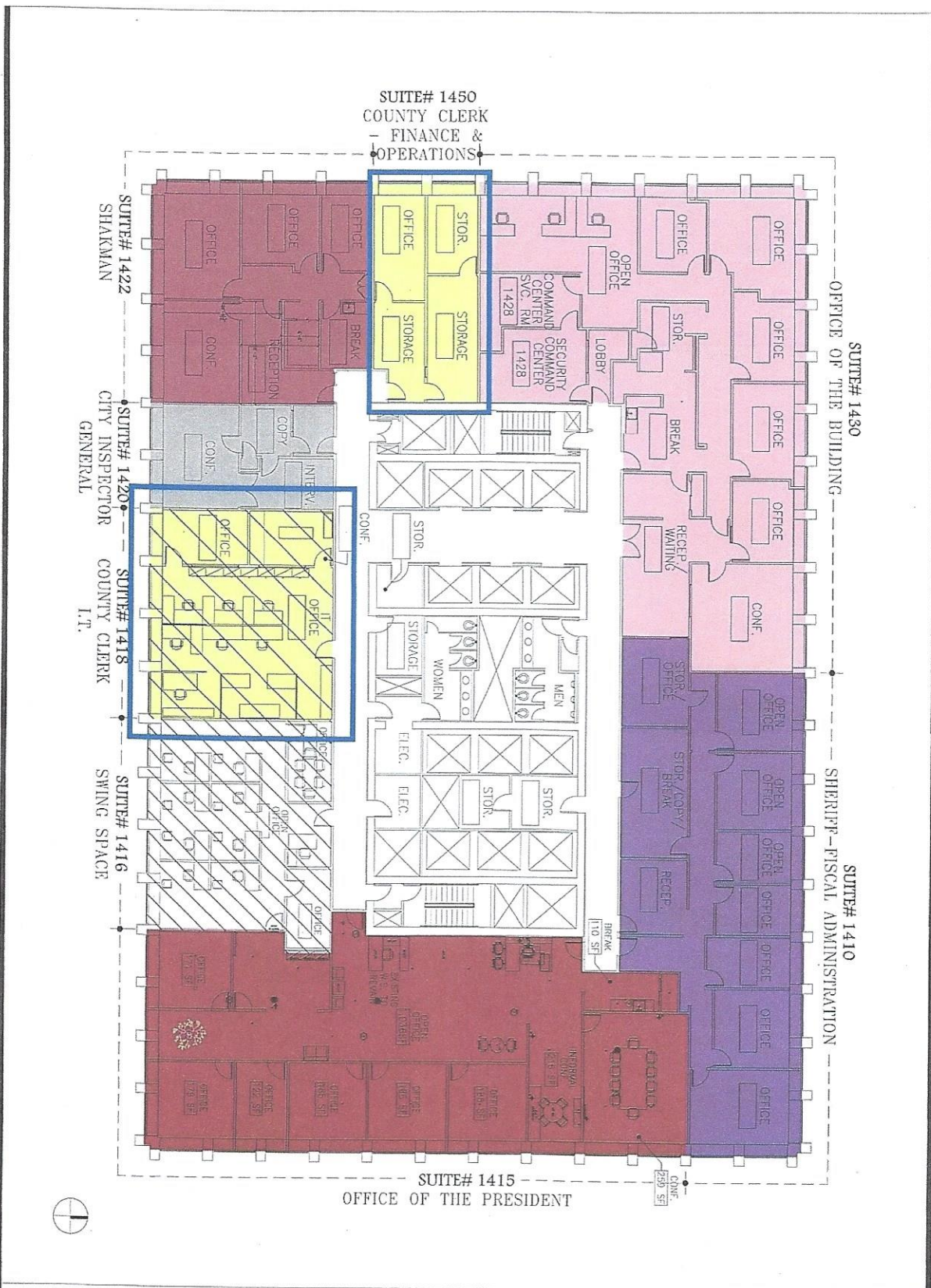
COUNTY CLERK ELECTIONS  
 23248 USF

01 12.21.12 EXISTING DEPARTMENTS  
 NO. DATE REVISIONS/ISSUES

COOK COUNTY R.E.A.S.R.P.  
 SPACE UTILIZATION STUDY







CF-002.001  
 GEORGE W. DUNNE  
 COOK COUNTY OFFICE BUILDING

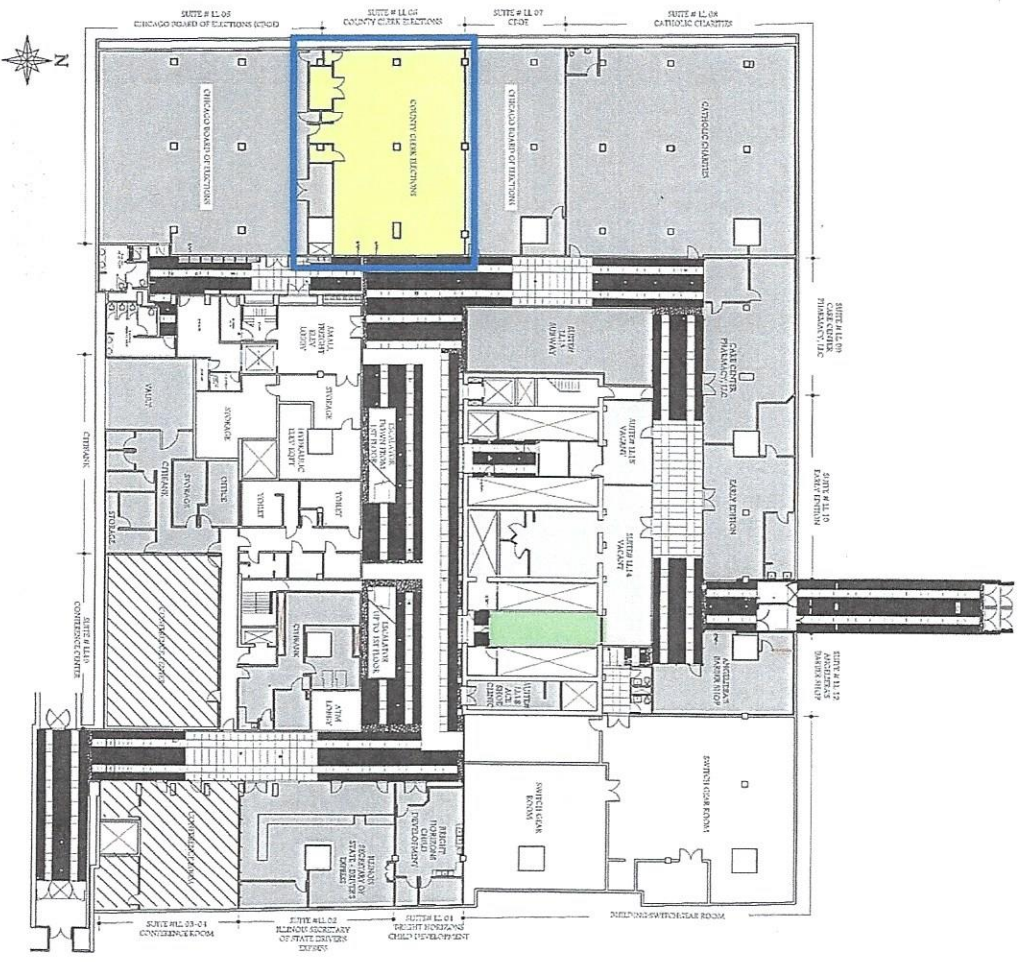
FOURTEENTH FLOOR  
 EXISTING DEPARTMENTS

SCALE: 1/32" = 1'-0"  
 DRAWN BY: NS

■ SHERIFF-FISCAL ADMINISTRATION  
 2,449 USF  
 ■ OFFICE OF THE PRESIDENT  
 3,421 USF  
 ■ COUNTY CLERK - IT  
 1,194 USF  
 ■ COUNTY CLERK- FINANCE & OPERATIONS  
 656 USF  
 ■ TENANT - CITY INSPECTOR GENERAL  
 991 USF  
 ■ TENANT - OFFICE OF THE BUILDING  
 3,443 USF  
 ■ SWING SPACE  
 1,223 USF  
 ■ SHAKMAN COMPLIANCE  
 1,461 USF

NO.	DATE	REVISIONS
03	01.04.19	58,272 SWING SPACE
04	07.20.18	58,267
01	12.10.17	COUNTY SITE VERIFICATION
02	03.18.14	COUNTY SITE VERIFICATION
01	12.17.12	EXISTING DEPARTMENTS

COOK COUNTY RE.A.S.R.P.  
 SPACE UTILIZATION STUDY



CF-002.001  
 GEORGE W. DUNNE  
 COOK COUNTY OFFICE BUILDING

**PEDWAY LEVEL  
 EXISTING DEPARTMENTS**

SCALE: 1/2" = 1'-0"

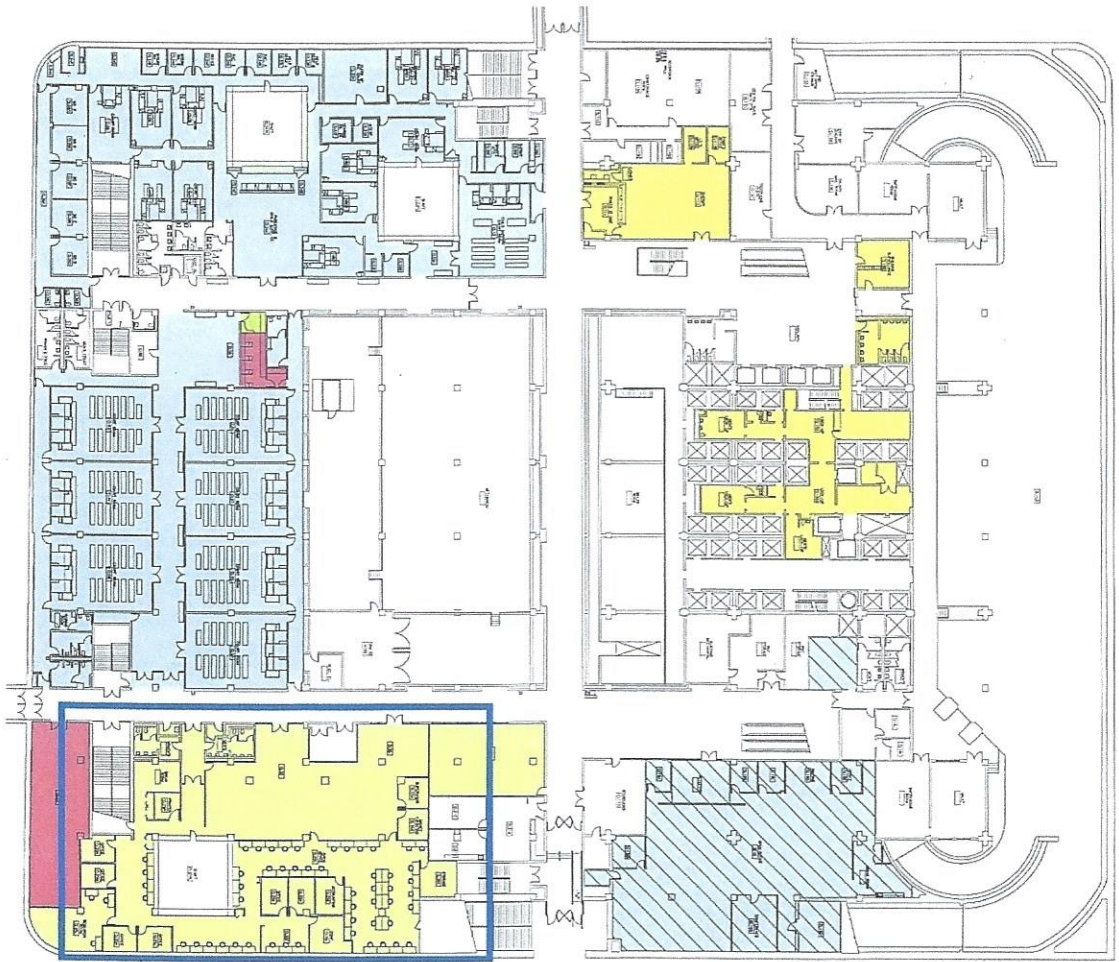
DRAWN BY: PM

- L01 TENANT - BRIGHT HORIZONS
- L01 TENANT - IL SECRETARY OF STATE
- L0204 MULTIPURPOSE ROOM
- L05 TENANT - CHICAGO ELECTIONS
- L05 TENANT - CHICAGO ELECTIONS
- L05 TENANT - CHICAGO ELECTIONS
- L07 TENANT - CHICAGO ELECTIONS (RTA)
- L08 TENANT - CATHOLIC CHARITIES
- L09 TENANT - CARE CTR PHARMACY
- L10 TENANT - EARLY EDITION
- L11 TENANT - ANGELERA'S BARBER
- L12 TENANT - SUBWAY
- L13 TENANT - ACE SHOE CLINIC
- L14 VACANT
- L15 VACANT
- L16 BOA PRINT SHOP BUSINESS OFFICE
- L18 TENANT - ACE SHOE CLINIC
- L19 CONFERENCE ROOM A
- TENANT - CITIBANK

NO. DATE REVISIONS/ISSUES

00	08.01.18	COUNTY SITE VERIFICATION
01	08.20.18	COUNTY SITE VERIFICATION
02	09.04.18	SFF REVIEW FOR REVISIONS NOT SHOWN
03	09.15.18	EXISTING DEPARTMENTS

COOK COUNTY R.E.A.S.R.P.  
 SPACE UTILIZATION STUDY



PS-012.001  
 RICHARD J. DALEY CENTER

**CONCOURSE LEVEL  
 EXISTING DEPARTMENTS**

SCALE: NTS  
 DRAWN BY: PM

- CLERK OF THE COURT  
1,738 SF
- COUNTY CLERK  
11,211 SF
- OCJ JUDICIARY - CHILD  
SUPPORT & TRAFFIC COURT  
28,061 SF
- OCJ JUDICIARY - ELDER LAW  
7,338 SF
- SHERIFF COURT SERVICES  
5,078 SF
- STATES ATTORNEY  
74 SF

06	06.23.17	84,240
05	06.23.17	COUNTY SITE VERIFICATION
SIT REVAL EXIST FOR PREVIOUS DRAWING VERSIONS		
01	06.03.13	EXISTING DEPARTMENTS
NO.	DATE	REVISIONS/ISSUES

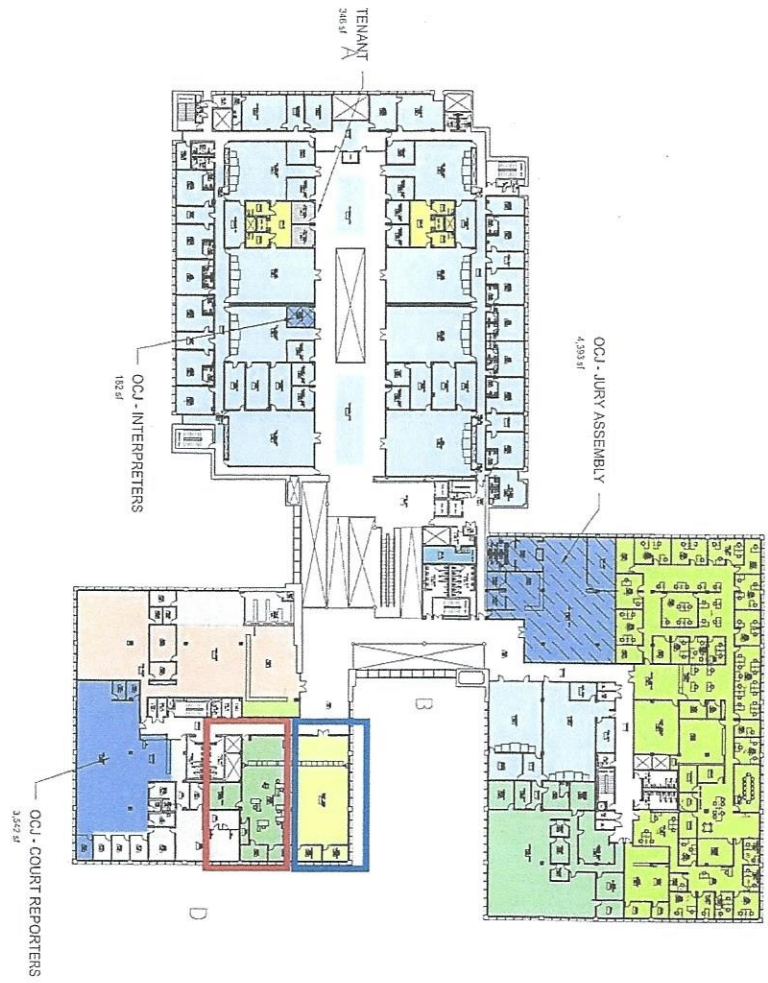


COOK COUNTY R.E.A.S.R.P.  
 SPACE UTILIZATION STUDY

PS-015.001  
 MARKHAM COURTHOUSE  
 (6TH DISTRICT)

SECOND FLOOR  
 EXISTING DEPARTMENTS

SCALE: 1/8" = 1'-0"  
 DRAWN BY: J.C. PH. LG.



- BOARD OF REVIEW 397 SF
- OFFICE OF THE CHIEF JUDGE (OCJ) 8,600 SF
- COUNTY ASSESSOR 5,287 SF
- COUNTY CLERK 1,977 SF
- CUSTODIAN 258 SF
- JUDICIARY 3,122 SF
- RECORDER OF DEEDS 2,208 SF
- SHERIFF COURT SERVICES 1,300 SF
- SHERIFF'S POLICE 5,659 SF
- STATES ATTORNEY 4,581 SF
- TENANT PRIVATE USE - EDUCATIONAL, TALENT SEARCH 968 SF
- VACANT 4,018 SF

NO.	DATE	REVISIONS/ISSUANCES
01	07.17.16	SR-255
02	11.21.17	SR-254
03	07.03.15	SR-43
04	04.26.13	EXISTING CONDITIONS



COOK COUNTY R.E.A.S.R.P.  
 SPACE UTILIZATION STUDY

PS-017.001  
 ROLLING MEADOWS  
 COURTHOUSE (3RD DISTRICT)

SECOND FLOOR  
 EXISTING DEPARTMENTS

SCALE: 1/8" = 1'-0"  
 DRAWN BY: RA, JC, RH, LG

- BOARD OF REVIEW  
225 SF
- CLERK OF THE COURT  
1,599 SF
- COUNTY CLERK  
1,727 SF
- JUDICIARY  
28,541 SF
- CHILDRENS ADVOCACY ROOM  
2,775 SF
- OFFICE OF THE CHIEF JUDGE (OCJ)  
4,707 SF
- PUBLIC HEALTH  
7,188 SF
- RECORDER OF DEEDS  
2,165 SF
- SHERIFF COURT SERVICES  
1,172 SF
- SHERIFFS POLICE  
4,747 SF
- STATES ATTORNEY  
13,284 SF
- TENANT - NWSBA  
1,137 SF - SUITE 251
- VACANT  
6,837 SF TOTAL:  
 6,451 SF - SUITE 2100  
 6/8 SF - ROOMS 8359 - 9171

05	03/11/18	SR-287	SEE REF. ESTIMATE FOR PREVIOUS DRAWING VERSIONS
02	11/01/13	COUNTY SITE VERIFICATION	
01	04/05/13	EXISTING DEPARTMENTS	
NO.	DATE	REVISIONS/ISSUANCES	



COOK COUNTY R.E.A.S.R.P.  
 SPACE UTILIZATION STUDY





PS-018.001  
 SKOKIE COURTHOUSE  
 (2ND DISTRICT)

**FIRST FLOOR  
 EXISTING DEPARTMENTS**

SCALE: 1/8" = 1'-0"  
 DRAWN BY: PM

- ADULT PROBATION 3,130 SF
- COUNTY ASSESSOR 4,944 SF
- BOARD OF REVIEW 558 SF
- BUILDING AND ZONING 2,292 SF
- CHILDREN'S WAITING REV. FUND 3,661 SF
- CLERK OF THE COURT 12,444 SF
- COUNTY CLERK 2,481 SF
- CUSTODIAN 225 SF
- JUDICIARY 26,271 SF
- OFFICE OF THE CHIEF JUDGE (OCJ) 5,839 SF
- SHARED SPACE - CAFETERIA & VENDING 8,291 SF
- SHERIFF COURT SERVICES 4,655 SF
- SHERIFF'S POLICE 3,854 SF
- TENANT - PRIVATE RELATED USE - CSI 1,986 SF
- VACANT 218 SF

NO.	DATE	REVISIONS/ISSUES
06	04.10.19	TENANT RELOCATION
05	03.20.17	SEC. REAL. STATE FOR PREVIOUS VERSIONS
02	03.20.17	COUNTY SITE VERIFICATION
01	04.06.13	EXISTING USAGE



COOK COUNTY R.E.A.S.R.P.  
 SPACE UTILIZATION STUDY

PS-022.001  
 BRIDGEVIEW COURTHOUSE  
 (5TH DISTRICT)

SECOND FLOOR  
 EXISTING DEPARTMENTS

SCALE: 1/8" = 1'-0"  
 DRAWN BY: P.M.

- ANIMAL CONTROL 2,127 USF
- CHILDREN'S WAITING REV. FUND 2,200 USF
- CLERK OF THE COURT 1,784 USF
- COUNTY ASSESSOR 2,840 USF
- COUNTY CLERK 1,697 USF
- JUDICARY 20,200 USF
- LAW LIBRARY 3,487 USF
- OFFICE OF THE CHIEF JUDGE (OCJ) 4,405 USF
- PUBLIC HEALTH 6,400 USF
- RECORDER OF DEEDS 777 USF
- REENTRY & DIVERSION PROGRAMS 1,987 USF
- SHERIFF COURT SERVICES 973 USF
- SHERIFF'S POLICE 4,006 USF
- STATE'S ATTORNEY 11,523 USF
- SHARED SPACES 493 SF - 107 HOURS ROOM
- VACANT 1,485 USF

NO.	DATE	REVISIONS/ISSUES
01	04.05.13	EXISTING DEPARTMENTS
02	04.05.15	S&P



COOK COUNTY R.E.A.S.R.P.  
 SPACE UTILIZATION STUDY

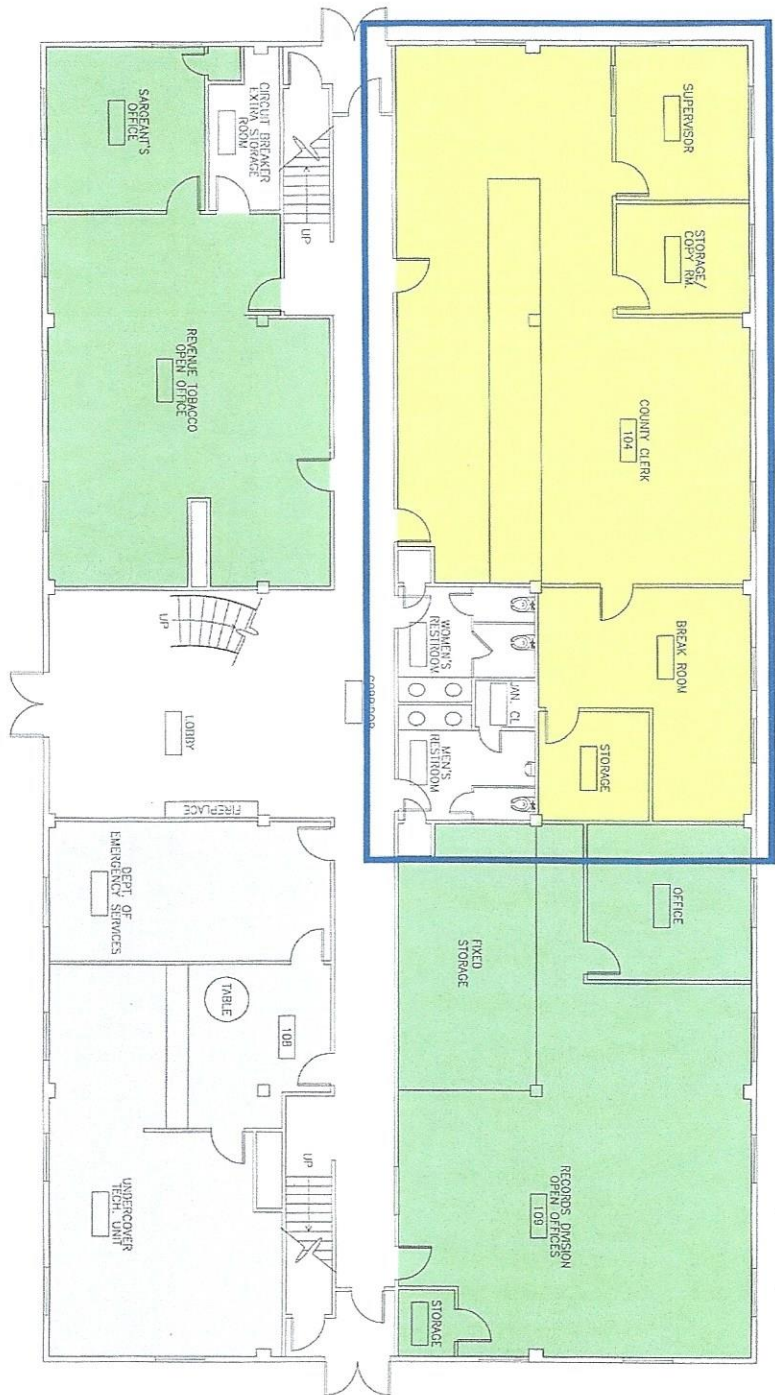


PS-031.001  
WHITCOMB BUILDING

FIRST FLOOR  
EXISTING DEPARTMENTS

SCALE: 3/32" = 1'-0"  
DRAWN BY: RH

- 1,001 SF COUNTY CLERK
- 2,893 SF SHERIFF'S POLICE
- VACANT 1,134 SF



NO.	DATE	REVISIONS/SITUATIONS
01	04.03.13	EXISTING CONDITIONS



COOK COUNTY R.E.A.S.R.P.  
SPACE UTILIZATION STUDY