



**Board of Commissioners of Cook County  
Audit Committee**

**Tuesday, December 15, 2015**

**9:00 AM**

**Cook County Building, Board Room, 569  
118 North Clark Street, Chicago, Illinois**

**NOTICE AND AGENDA**

There will be a meeting of the Committee or Subcommittee of the Board of Commissioners of Cook County at the date, time and location listed above to consider the following:

**PUBLIC TESTIMONY**

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

**COMMITTEE MINUTES**

**16-0613**

**COMMITTEE MINUTES**

Approval of the minutes from the meeting of 07/29/2015

**15-5610**

**Presented by:** Shelly A. Banks, C.P.A.

**REPORT**

**Department:** Office of the County Auditor

**Request:** Refer to Audit Committee

**Report Title:** FY15 3rd Quarter - Open Findings Status Report

**Report Period:** For the quarter ended 8/31/2015

**Summary:** Status of open audit findings and recommendations

**Legislative History:** 10/7/15 Board of Commissioners referred to the Audit Committee

### **15-5611**

**Presented by:** SHELLY A. BANKS, C.P.A., County Auditor

#### **REPORT**

**Department:** Office of the County Auditor

**Request:** Refer to Audit Committee

**Report Title:** Planning and Development Department - HOME Program Audit Report

**Report Period:** For the period ended 11/30/2014

**Summary:** The purpose of this audit was to assess and evaluate the administration and monitoring of the Planning and Development Department - HOME Program.

**Legislative History:** 10/7/15 Board of Commissioners referred to the Audit Committee

### **15-5612**

**Presented by:** SHELLY A. BANKS, C.P.A., County Auditor

#### **REPORT**

**Department:** Office of the County Auditor

**Request:** Refer to Audit Committee

**Report Title:** Utility Savings Contract Internal Audit Report

**Report Period:** For the period ended 9/22/2015

**Summary:** The purpose of this audit was to determine that internal controls are in place to ensure the Contractor is properly monitored in order to realize the maximum savings.

**Legislative History:** 10/7/15 Board of Commissioners referred to the Audit Committee

## 15-5616

**Presented by:** SHELLY A. BANKS, C.P.A., County Auditor

### REPORT

**Department:** Office of the County Auditor

**Request:** Refer to Audit Committee

**Report Title:** Inmate Commissary Services Internal Audit Report

**Report Period:** For the period ended 9/22/2015

**Summary:** The purpose of the audit was to assess the compliance of Keefe Commissary Network, LLC with the terms of the contract for Inmate Commissary Services and to determine if adequate internal controls are in place at the DOC to monitor compliance with the terms of the contract.

**Legislative History:** 10/7/15 Board of Commissioners referred to the Audit Committee

## 15-5619

**Presented by:** SHELLY A. BANKS, C.P.A., County Auditor

### REPORT

**Department:** Office of the County Auditor

**Request:** Refer to Audit Committee

**Report Title:** Inmate Trust Fund Internal Audit Report

**Report Period:** For the period ended 9/22/2015

**Summary:** The purpose of the audit was designed to assess the internal control structure to determine if it was designed effectively and operating as intended to ensure compliance with the Inmate Trust Fund's policies and procedures and that the funds were properly accounted for and adequately safeguarded.

**Legislative History:** 10/7/15 Board of Commissioners referred to the Audit Committee

## 15-5622

**Presented by:** SHELLY A. BANKS, C.P.A., County Auditor

### REPORT

**Department:** Office of the County Auditor

**Request:** Refer to Audit Committee

**Report Title:** Inmate Welfare Fund Internal Audit Report

**Report Period:** For the period ended 9/22/2015

**Summary:** The purpose of the audit was to assess the internal control structure to determine if it was designed effectively and operating as intended to ensure that the Inmate Welfare funds are expended in accordance with the Policies and Procedures for the Administration of the Inmate Welfare Fund and that the funds were properly accounted for and adequately safeguarded.

**Legislative History:** 10/7/15 Board of Commissioners referred to the Audit Committee

### 15-6033

**Presented by:** SHELLY A. BANKS, C.P.A., County Auditor

#### REPORT

**Department:** Office of the County Auditor

**Request:** Refer to Audit Committee

**Report Title:** Clerk of the Circuit Court Revenue Process Audit

**Report Period:** For the fiscal year ended 11/30/2014 through current

**Summary:** The purpose of the audit was to evaluate the process of determining, tracking, and collecting statutory and court-ordered fees as well as evaluating the budgeted revenue estimation process.

**Legislative History:** 10/28/15 Board of Commissioners referred to the Audit Committee



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Secretary

Chairman: Daley  
Vice-Chairman: Goslin  
Members: Arroyo, Butler, Gainer, Morrison, Schneider