



Cook County Government
Bureau of Finance
Office of Enterprise Resource Planning

STEP Countywide ERP Status Report
Item #16-4042

June 28, 2016



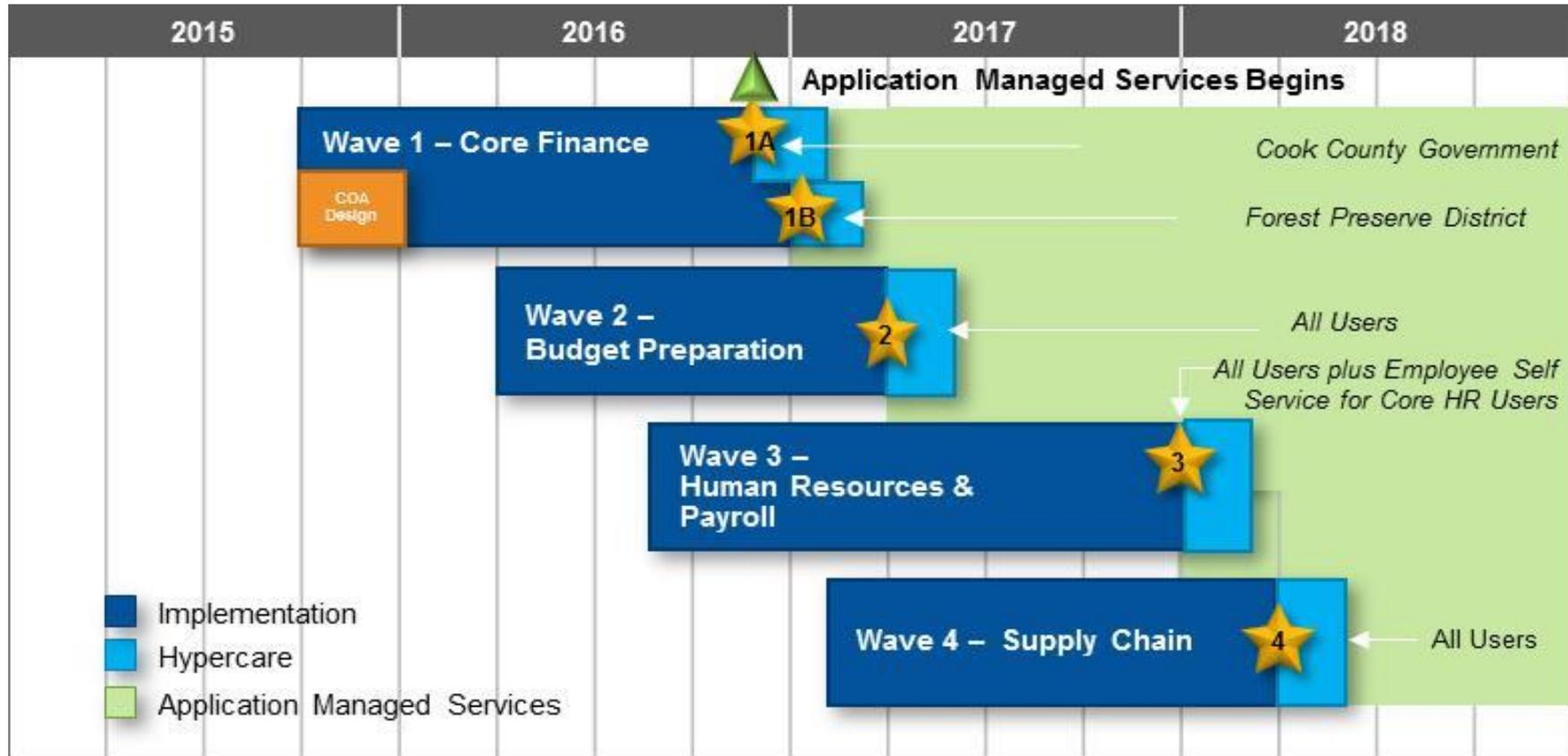
STEP Countywide ERP Implementation

- ***Deployment Schedule***
- ***Methodology***
- ***Key Activity***
- ***Project Status***
- ***Governance***
- ***Testing***
- ***Change Management***





STEP Countywide ERP Implementation Deployment Schedule



Minimize

- Implementation time
- Implementation costs
- Business disruption
- Risk



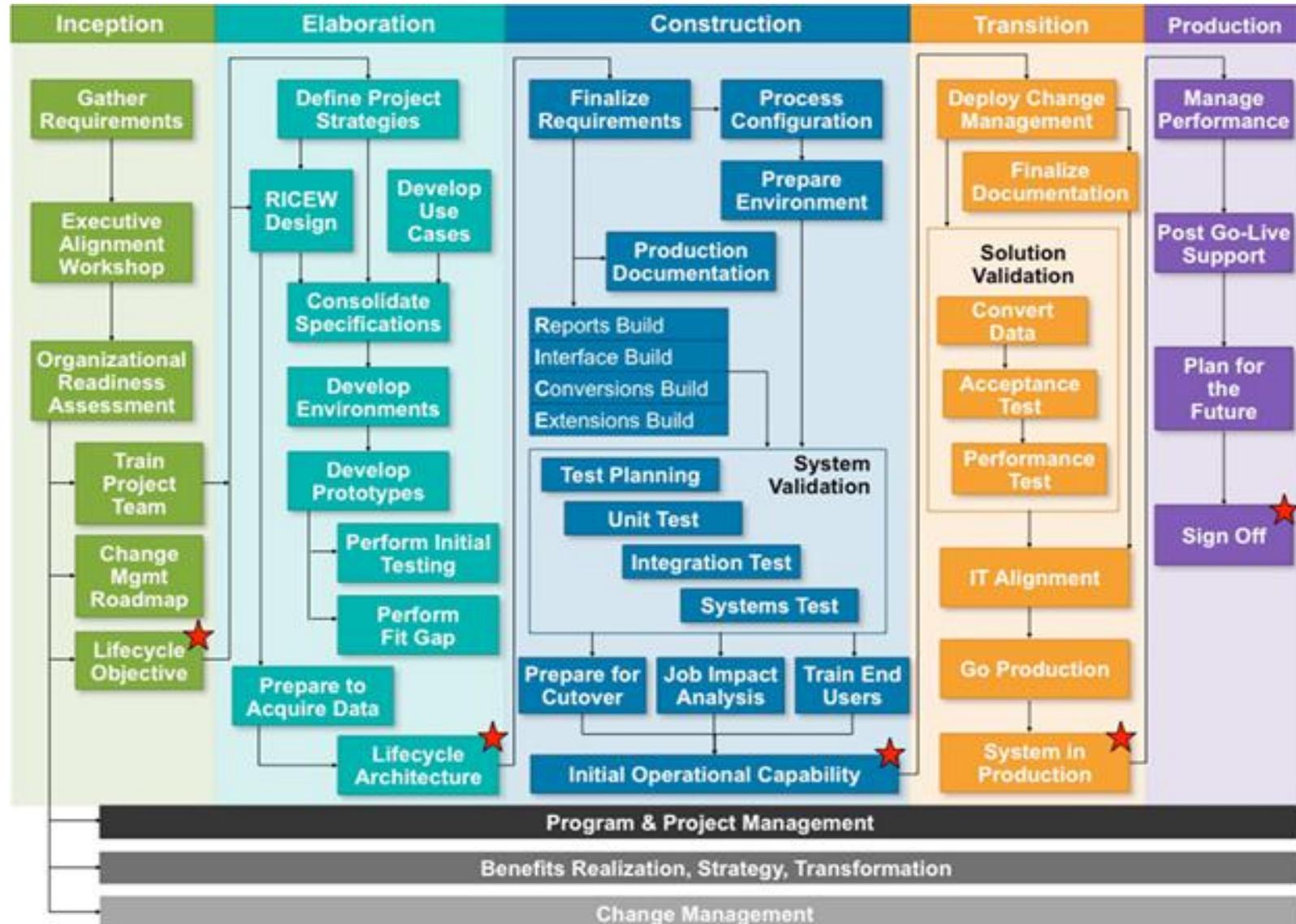
Maximize

- Implementation benefits
- Use of technology
- Organizational Adoption
- Flexibility





STEP Countywide ERP Implementation Methodology



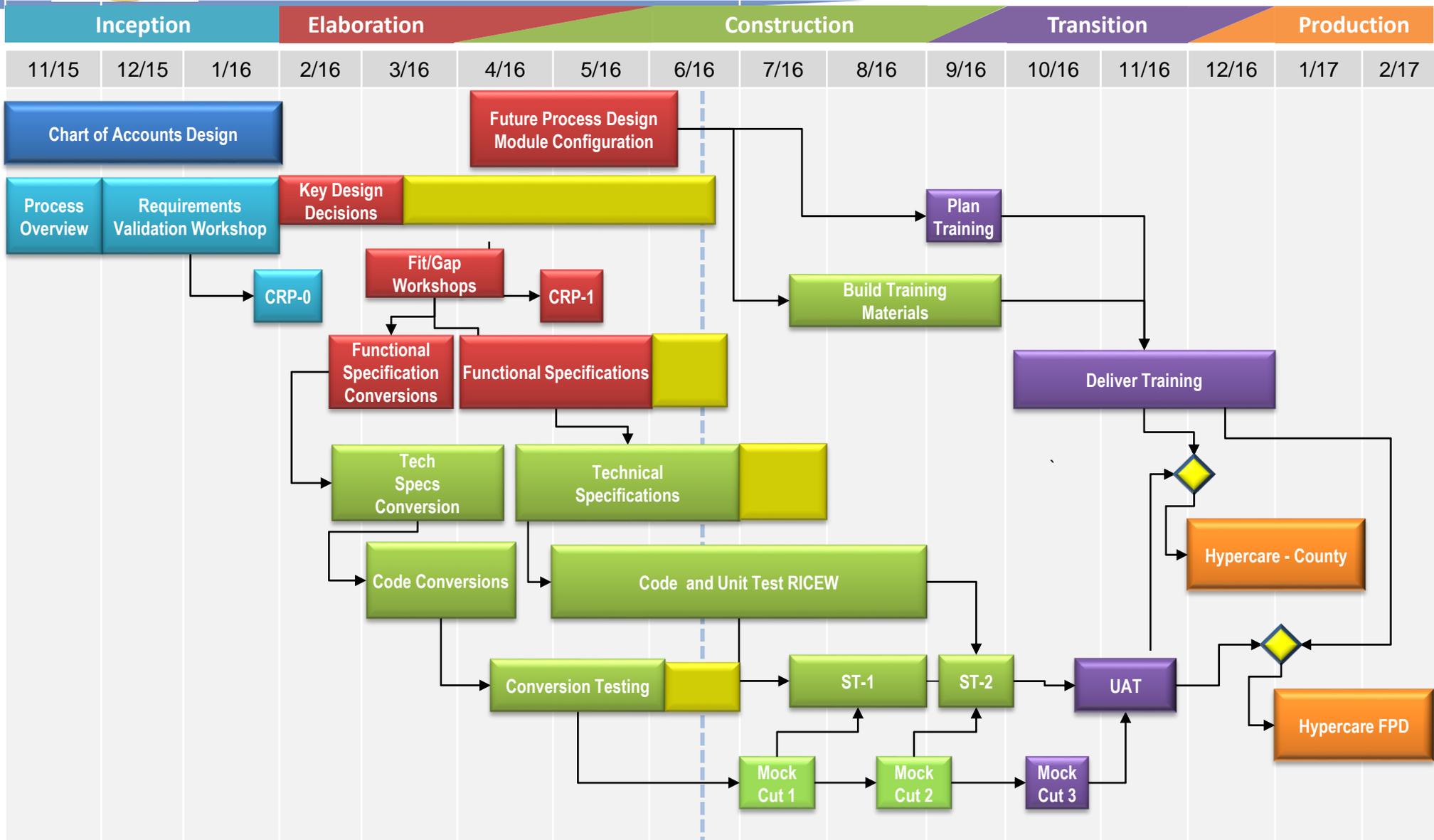
★ Milestone / Checkpoints

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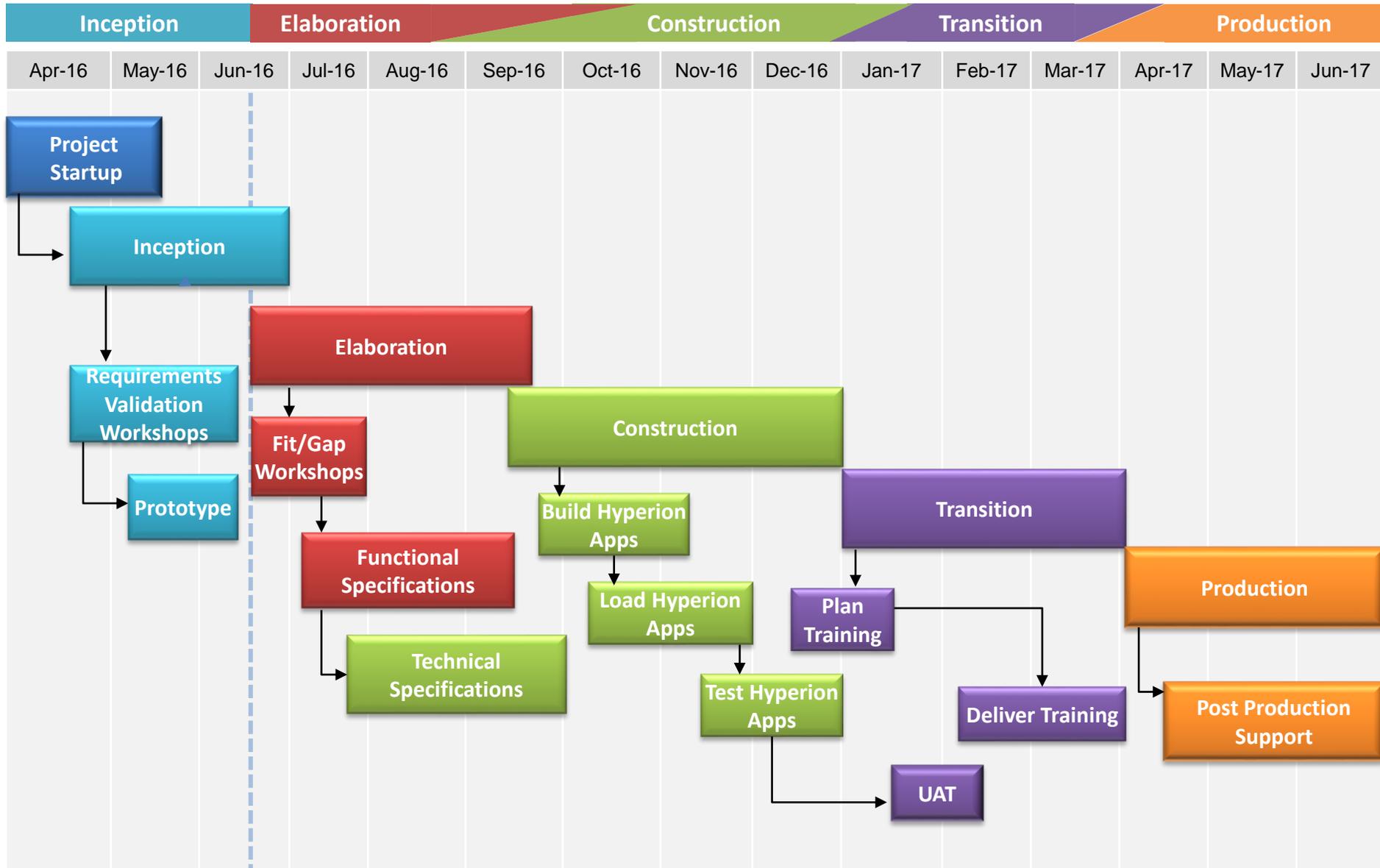


Wave 1 Key Activities Methodology





Wave 2 Key Activities Methodology





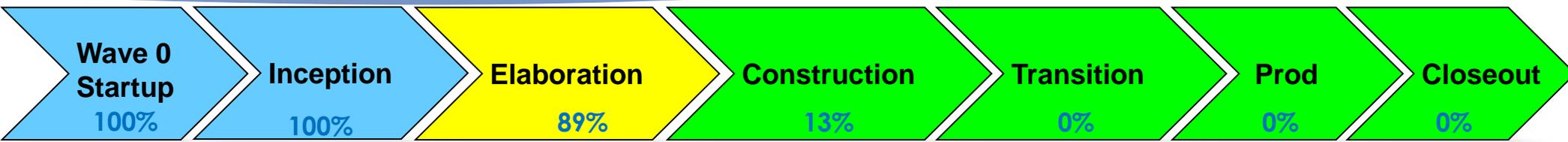
Status Workstream

-  Procure to Pay (P2P)
-  Acquire to Retire (A2R)
-  Bill to Cash (B2C)
-  Record to Report (R2R)
-  Human Resources (MHR)
-  Business Intelligence
-  Technical and RICE
-  Change Management
-  Hyperion – Wave2





Deliverables Status



Key Deliverables/Activities

<ul style="list-style-type: none"> ✓ Project Plan ✓ Kick off ✓ Staffing ✓ System Access ✓ Contract 	<ul style="list-style-type: none"> ✓ Requirements Validation ✓ Charter ✓ Conversion Strategy ✓ Core Team Training ✓ CRP0 ✓ OCM Plan ✓ Infrastructure Plan 	<ul style="list-style-type: none"> ✓ Test Strategy • Cut Over Strategy ✓ Fit/Gap • KDDs ✓ CRP1 • Functional Designs ✓ Initial Configuration • Training Assessment ✓ BI Report Survey 	<ul style="list-style-type: none"> • Configuration • RICE Design • RICE Build • SIT 1 & 2 • Test scripts • Change Impacts • Performance Test • Configuration Updates • Job Roles • Security Matrix • Cut Over List • Training Dev 	<ul style="list-style-type: none"> • UAT Config. • UAT Exec. • Defect Resolution • Training Delivery-CCG • Cutover Activities List • Hypercare Onboarding • Knowledge Transfer for Hypercare • Office Readiness • Go No Go 1 	<ul style="list-style-type: none"> • GO No Go 2 • Finalize Documents • Execute Cut Over • Data Validation • Hypercare • Training Delivery-FPD 	<ul style="list-style-type: none"> • Lessons Learned • Closeout
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Color Coding





Governance

Board of Commissioners

Project Sponsors

Executive Steering Committee

Ad Hoc
Teams

Advisors

Project Leadership/Executives

Project Managers/Administrators

Change Control
Board

Project Leads and Teams

Waves

Financials

Budgeting

HR/Payroll

SCM

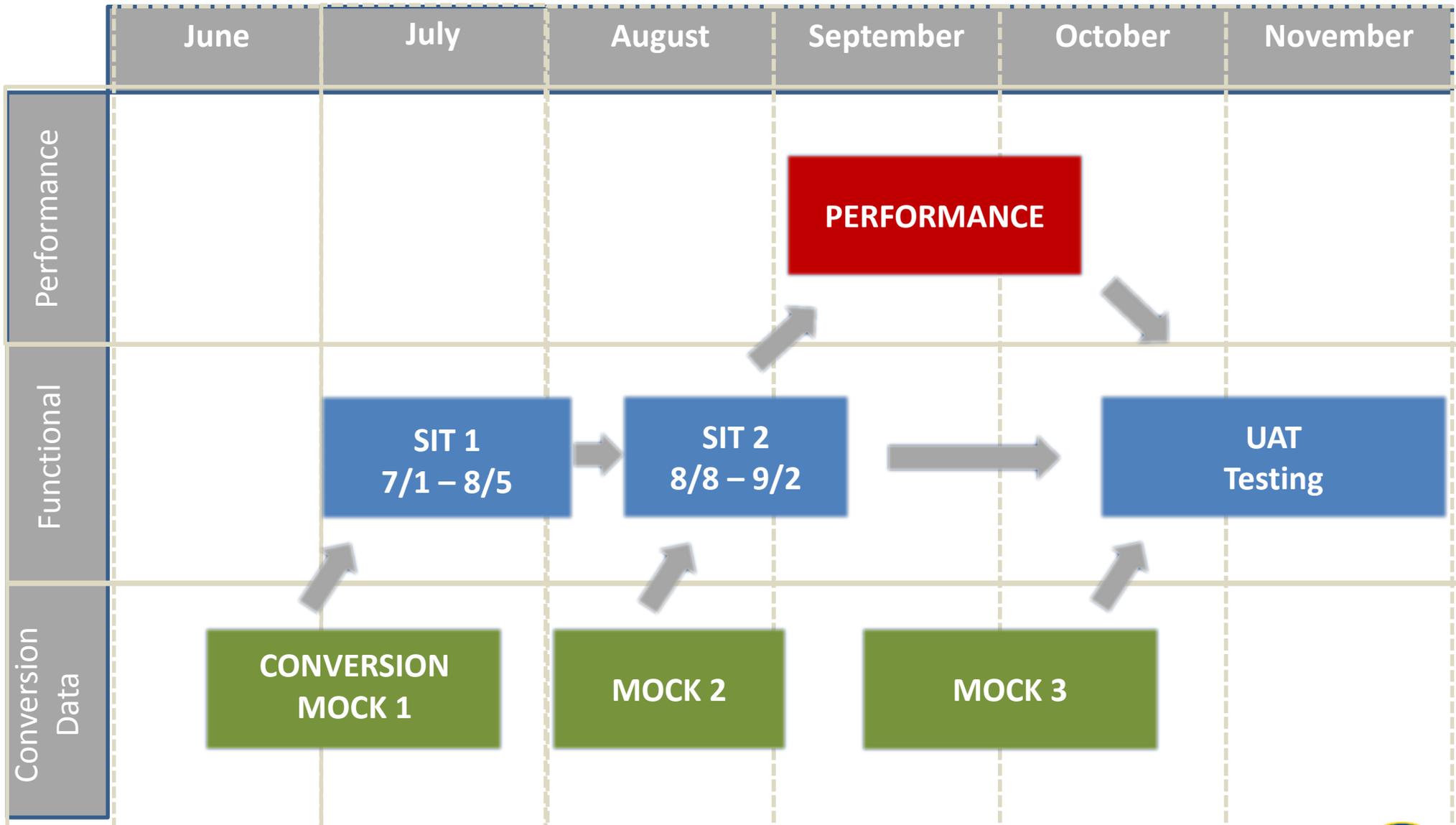
Organizational Change Management

Technical Infrastructure and Architecture / Technical Development

Independent Verification & Validation (IV&V)



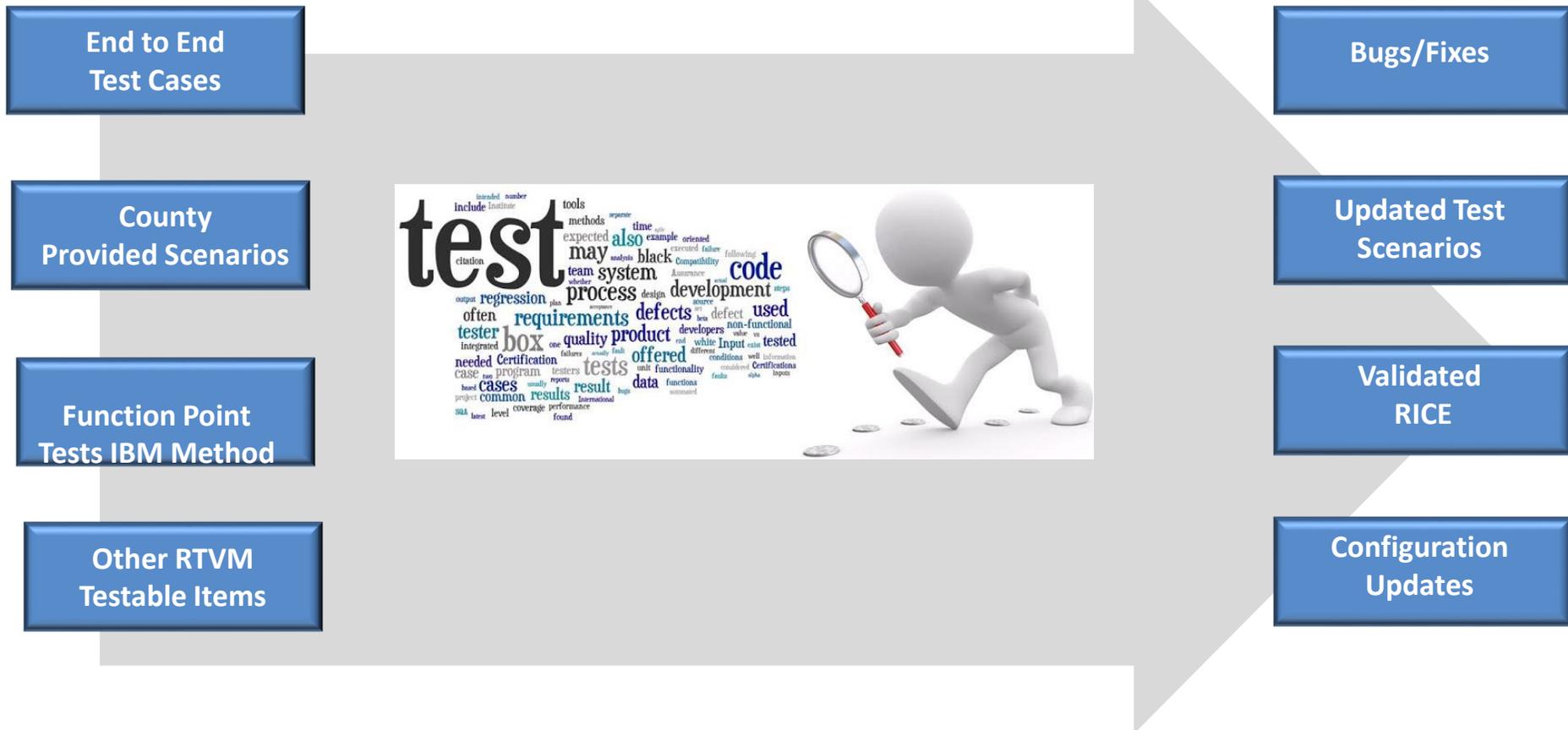
Testing Timeline





System Integration Testing Purpose

- Purpose is to find bugs, and we will
- Daily script will change depending upon findings – we need to be nimble
- Sense of Urgency not Emergency





Change Management *Communications*

Executive

- ✓ Sponsors Deliver Town Hall – June 13th
- Steering Committee – meet w/ direct reports by 7/8

Managers

- Elevator Speech – distribute to direct reports by 7/8
- Monthly Newsletter – receive and distribute by 7/8

End Users

- ✓ Participate in Town Hall – June 13th
- ✓ Portal – available by June 13th
 - Communication Materials
 - FAQs – this week
 - Glossary of Oracle EBS terminology – Coming Soon
 - Recorded Training Clips – Coming Soon





Change Management Training

