



COOK COUNTY INTEGRATED CRIMINAL JUSTICE INFORMATION SYSTEMS COMMITTEE REPORT

COOK COUNTY BOARD OF COMMISSIONERS INFORMATION TECHNOLOGY COMMITTEE UPDATE Commissioner John Fritchey, Chair As of June 17, 2014

Executive Summary

The Cook County Integrated Criminal Justice Information Systems (CCICJIS) Committee continues to move forward towards integration within Cook County. The CCICJIS Executive Steering Committee quarterly meeting was held last week on **June 12, 2014 at 1:00pm**. During the meeting the Committee was presented with an update from the Chair, Dorothy Brown, and an update from the Cook County Integrated Criminal Justice Information Systems sub-committees: Operations, Planning and Policy, Technical and Data Architecture, Funding Strategy, and Change Management. Each sub-committee presented the progress they have achieved over the last several months. The sub-committees of the Cook County Integrated Criminal Justice Information Systems Committee (CCICJIS) meet on a bi-weekly basis to ensure the momentum continues. Following is a detailed description of the integration for information sharing efforts, as will be reported by the Chair and the CCICJIS sub-committees:

Update from the Chair – Dorothy Brown

- The CCICJIS Chair continues to reach out to both state and federal integrated justice partners to assist Cook County with its efforts. Through several conversations and meetings, the Chair has received support from both the state and federal justice support agencies.
 - ✓ **A summary report for Cook County Integrated Criminal Justice Information Systems Committee was given to the Supreme Court – Pretrial Committee on June 12, 2014.**
 - ✓ We have submitted a letter to the Illinois Criminal Justice Information Authority for the amount of \$125,000, to engage a full time project manager who will lead the implementation of our integration efforts on a full time basis, for at least a year. This project manager will be able to help us determine priorities and assist in the development of an overall implementation plan, along with appropriate timelines and proposed costs. **The approval to obtain the grant from the Justice Authority is scheduled to be on the next Cook County Board Agenda, June 18th, 2014.**
 - ✓ The Integrated Justice Information System (IJIS) Institute, a national organization created by the Bureau of Justice Assistance of the U. S. Department of Justice, has been engaged to assess the integration efforts that are occurring within Cook County., and to give us recommendations based on best practices which are being used throughout the country. **The IJIS Institute visited Cook County on May 5th, 6th and 7th. Interviews were held with all of the Cook County Justice Partners and also included Cook County's Bureau of Technology, Illinois State Police and the Chicago Police Department. The committee has received the draft Engagement Report which is currently under review, and the final report is anticipated to be completed and returned to the CCICJIS Committee no later than June 30th, 2014.**

- ✓ The Clerk of the Circuit Court has engaged Crowe Harwarth LLP, through a Request for Proposal (RFP) to perform a needs analysis of the business processes within the Clerk's Office. The needs analysis along with national standards, best practices for Circuit Courts and integrated justice will be used to write the RFP which will replace the current case management system. ***The draft was submitted to Crowe Harwarth LLP on June 16, 2014, and the final is anticipated to be completed by July 21, 2014.***

Operations, Planning and Policy Sub-Committee (OPP) - Progress

- The engagement with the Civic Consulting Alliance (CCA) and DLA Piper Law Firm is complete. ***The primary document the Memorandum of Agreement (MOA) is near complete. It has been in review, and distributed to all of the justice stakeholders' General Counsels for comment.*** The sub-committee will then seek the approval and sign-off of each of the criminal justice stakeholders.
 - ✓ A Memorandum of Understanding (MOA) formally *known as the CCCICJIS Charter* was created to re-establish the commitment of the justice partners to share data. The MOA will provide the framework for both the expectations and obligations for how the justice partners should engage. The charter will also provide a general set of principles that supports the information sharing environment, as well as promoting interoperability, agility, and reuse of data exchanges amongst the agencies..

Technical and Data Architecture (TDA) Sub-Committee Progress

- The TDA sub-committee continues to move forward in determining what integration tool will be used for the "BUS." The TDA sub-committee continues to do its due diligence to ensure that the appropriate integration tool is purchased by the County.
 - ✓ ***A Request for Proposal will be issued from the Bureau of Technology with collaboration from the Justice partners to ensure that the CCICJIS Committee obtains the best solution for Cook County integration.***
- The Clerk of the Circuit Court continues to work towards the implementation of two (2) integration projects: The two projects are: Clerk of Circuit Court to Sheriff Mittimus Exchange; and the Clerk of Circuit Court to Office of the State's Attorney Office – Felony Data Exchange
 - ✓ The Clerk of Circuit Court to Sheriff Mittimus Exchange is moving rapidly in development. There have been 14 forms identified which contain information needed for the data exchange. As of today all of the have been developed and tested. The data on the forms will be transmitted to the Sheriff electronically. Due to the expansion of the scope of the project to include the Clerk's disposition data, we are anticipating the ***Go-Live of Electronic Mittimus to be July 21, 2014***
 - ✓ ***Clerk of Court and State's Attorney's Office – Felony Data Exchange*** (this is an exchange that has been in existence for over 5 years). It currently utilizes a data integration solution namely "Metatomics." The purpose of selecting an existing exchange is to confirm the success and migration of an existing data exchange. Additionally the solution is no longer supported and the vendor has gone out of business. Therefore, it will be necessary to use the "BUS" to ensure

that the data exchange between the Clerk of the Court and the States' Attorney's Office continues to be integrated.

- The Interactive Orders System project development has made great strides. The team has developed a prototype and are presenting the prototype to each of the Criminal locations; ***the anticipated go-live date is has been postponed to October 2014 to enable the State's Attorney's , Public Defender or Private Attorney to create a draft order and submit to the judge.*** The data will update the electronic docket, and be transmitted to all appropriate agencies, including the Sheriff, and the forms will be electronically stored and attached to the electronic docket entry for viewing on the public access terminal.

Funding Strategy Sub-Committee Progress

- Two (2) new positions have been funded to support the "BUS":
 - ✓ 1) A Service Orientated Architect (SOA), whose primary responsibility will be to assist the justice agencies with the design and configuration of their individual integration, to ensure the compliance of the governance which has been defined within CCICJIS and maintain a clear understanding of all of the integration points. This position has been funded within the Bureau of Technology;
 - ***The SOA Architect position is in the interviewing process with Cook County Bureau of Technology.***
 - ✓ 2) A Data Architect who will maintain data within the "BUS" and ensure the defined data exchanges are working as designed. Lastly, the position will work with the agencies on integration points, while assisting the Data Architect with the security definitions of the data exchange this position has been funded within the Sheriff's Office budget.
 - ***This position has been hired and is currently working with the CCICJIS Committee on developing the RFP to secure the "BUS" Tool.***

Change Management Sub-Committee Progress

- A Change Management Sub-Committee continues to develop the change management plan for CCICJIS to incorporate the business process re-engineering.

The next scheduled Executive Steering Committee Meeting is Thursday, October 2, 2014.