

SPONSORS : Commissioner Suffredin

APPROVED : _____
DENIED : _____
WITHDRAWN : _____
NO SECOND : _____
DEFERRED : _____
SUBSTITUTED : _____

SOURCE OF FUNDING : N/A
IMPACT OF AMENDMENT : \$0
EXPLANATION OF AMENDMENT : Changes to the Budget Resolution Sections 9 and 26
BUDGETARY UNIT : Resolution

COMMENTS:

Changes to the Budget Resolution

Section 9. Agencies must request and receive advance approval from the Budget Director in order to make necessary transfers of \$50,000 or less in the Corporate, Public Safety and Health Enterprise Funds, within and between the Personal Services (501000) (other than from the Salaries and Wages of Regular Employees (501010) account), Contractual Services (520000), Supplies and Materials (530000), Operations and Maintenance (540000), Rental and Leasing (550000), or Contingency and Special Purposes (580000) accounts/account series. Upon request and justification from the Agency, the Budget Director is hereby authorized to review said transfer requests and approve said transfer requests in an amount equal to \$50,000 or less within and between accounts without Board approval. The Budget Director shall issue a report of such approved transfers to the Cook County Board of Commissioners and the Cook County Health System Board, where applicable, on a quarterly basis for the preceding quarter.

Except for transfers authorized in Section 8, agencies including the LandBank Authority and CCH must request and receive advance approval from the Board of Commissioners or in the case of Cook County Health, the Cook County Health System Board, in order to make necessary transfers that are (i) equal to or less than \$50,000 from the Salaries and Wages of Regular Employees (501010) account or (ii) greater than \$50,000 that are between the Personal Services (501000), Contractual Services (520000), Supplies and Materials (530000), Operations and Maintenance (540000), Rental and Leasing (550000), or Contingency and Special Purposes (580000) account. The Agencies of the County, including the LandBank Authority and CCH, are prohibited from incurring any liability against any account in excess of the amount herein authorized for such account without securing prior approval by the Budget Director for transfers under \$50,000, or the Budget Director, and the Board of Commissioners or the Cook County Health System Board, as applicable, for the pledging of appropriate unencumbered balances over \$50,000 for subsequent transfer as provided for by the Board of Commissioners or the Cook County Health System Board, as applicable.

Transfers made by Department 1018 from the Office Supplies (530605) account are restricted to the following accounts: Seminars for Professional Employees (501770), Transportation and Other Travel Expenses for Employees (501838), Communication Services (520150), Printing and Internal Reproduction (520508), Technical Services (521265) or Rental of Office and Data Processing Equipment (550010).

No transfers are allowed from the Workers' Compensation (501541), Group Life Insurance Program (501590), Group Health Insurance (501610), Group Dental Insurance Plan (501640), Unemployment Compensation (501660), Vision Care Insurance (501690), Group Pharmacy Insurance (501715) and Reserve for Claims (580010) accounts, except for the purposes of payment of employee benefit claims and related expenses.

Any newly Elected or appointed Official who assumes office on or after December 1, 2020, but before September 1, 2021 is hereby authorized to transfer funds within and between the Personal Services (501000), Contractual Services (520000), Supplies and Materials (530000), Operations and Maintenance (540000), Rental and Leasing (550000), or Contingency and Special Purposes (580000) accounts/account series under their respective departments or business units for 90 days after assuming office. Newly Elected or appointed Officials may also create and/or transfer positions among departments under their control during that 90-day period, subject to any necessary approval of any monitor appointed pursuant to the Shakman Consent Decree; provided however, that any funding of existing or newly created positions or transfer of funds within or between the Personal Services (501000), Contractual Services (520000), Supplies and Materials (530000), Operations and Maintenance (540000), Rental and Leasing (550000), or Contingency and Special Purposes (580000) account/account series by a newly Elected or appointed Official may not increase the total appropriation of their Office as Approved and Adopted in the 2021 Cook County Appropriation Bill. Any newly Elected or appointed Official subject to this provision shall provide a report to the Budget Director and the Board of Commissioners summarizing any transfers made under this provision.

The Budget Director is hereby authorized to issue rules governing transfers and the limitations of authority placed on the Landbank Authority and CCH in furtherance of Sections 8 and 9.

Section 26. All Grants or other financial awards, including grants and financial awards that may be awarded to the Landbank Authority and CCH, and their intended purpose must first be approved by the Cook County Board of Commissioners, unless otherwise authorized pursuant to this Section or by the Cook County Board of Commissioners. In accordance with procedures prescribed by the Budget Director, and subject to the limitations of this section, the President of the County Board and the heads of the various County Agencies are authorized to apply for grants or other financial awards from governmental and private grantors. With respect to such grants or other financial awards, the President of the Board and the heads of various County Agencies are authorized to execute agreements and amendments to effectuate the purposes of such grants or other financial awards and appropriations and provide such additional information, assurances, and certifications as are necessary, in connection with any of the foregoing.

All grant applications and renewals as well as any financial awards regardless of amount must be submitted to the Department of Budget and Management Services no later than two business days prior to submission to the granting or awarding agency. With respect to grants that do not require an application process, and are automatically renewed by the grantor, the date in which the Board authorized the previous grant, and the amount granted at that time shall be included in the current request to renew to the Department of Budget and Management Services.

Grants identified in the Annual Appropriation Bill include estimated award amounts. No expenditures will be allowed against a grant until the actual grant has been awarded and confirmed with an agreement or other commitment notice from the Funding Agency, in such form as is approved by the Budget Director. Additionally, no amount shall be expended on any grant except to the degree approved by the Budget Director. To the extent that revenue of a grant or other financial award is not described in the Annual Appropriation Bill, or that an amendment increases the budget of a project beyond the appropriation described in the Annual Appropriation Bill, in each case, in an amount greater than \$150,000, no expenditure of such grant revenues or other financial award, including grants or awards applicable to the Landbank Authority or CCH, shall be made without prior approval of the County Board or Health System Board, as applicable. Grants, grant amendments, grant renewals or other financial awards received in an amount of \$150,000 or less, or solely for time extensions, shall not require approval by the County Board or the Health System Board, as applicable, but shall be approved by the Budget Director.

Transfers of grant budgets or other financial awards are allowable subject to the terms of the specified agreements and advance approval from the Budget Director. Departments shall request capital appropriations during the annual budget process to expend grant funds on capital projects. Upon request from the Department, the Budget Director is authorized to allocate additional capital appropriation to projects when the grantor authorizes grant funds or other financial awards for use on such capital projects.

All grants are required to include indirect cost, unless otherwise disallowed by the granting agency or waived by the Budget Director during negotiations with the granting agency.

All grants or other financial awards submitted for inclusion on the County Board Agenda shall state the following: Budget and Management Services has received all requisite documents and determined the fiscal impact of such grant or financial award on Cook County, if any.

The Comptroller and the heads of the various departments and agencies of County Government shall administer the revenues of grants or other financial awards received by standard accounts, in accordance with the standard classification of accounts.

The Budget Director shall issue a report to the Board of Commissioners by the 15th day of the end of each quarter identifying (i) all awards received and (ii) any grants, grant amendments, grant renewals or financial awards approved by the Budget Director pursuant to the terms of this Section 26, during the preceding quarter.

The Budget Director shall promulgate rules to County Agencies regarding the contents of a grant application, and the review and approval process for grant or financial awards, as well as the limitations of authority placed on the Landbank Authority and CCH and the documents that must be submitted for review by the Department of Budget and Management Services prior to seeking approval by the County Board or seeking the application, renewal or acceptance of a grant or financial award.