



**Board of Commissioners of Cook County  
Minutes of the Asset Management Committee**

**Wednesday, September 18, 2024**

**1:15 PM**

**Cook County Building, Board Room, 118  
North Clark Street, Chicago, Illinois**

**ATTENDANCE**

**Present:** Miller, Aguilar, Anaya, Britton, Degnen, Gordon, Moore and K. Morrison (8)

**Absent:** S. Morrison (excused) (1)

**PUBLIC TESTIMONY**

**Chairwoman Miller asked the Secretary to the Board to call upon the registered public speakers, in accordance with Cook County Code.**

**There were no public speakers**

**24-5200**

**COMMITTEE MINUTES**

Approval of the minutes from the meeting of 07/24/2024

**A motion was made by Vice Chairman Aguilar, seconded by Commissioner Degnen, to approve 24-5200. The motion carried by the following vote:**

**Ayes:** Miller, Aguilar, Anaya, Britton, Degnen, Gordon, Moore and K. Morrison (8)

**Absent:** S. Morrison (1)

**24-2893**

**Presented by:** EARL MANNING, Director, Office of Capital Planning and Policy

**PROPOSED CONTRACT**

**Department(s):** Department of Capital Planning and Policy

**Vendor:** Iron Mountain Information Management, LLC, Boston, Massachusetts

**Request:** Authorization for the Chief Procurement Officer to enter into and execute

**Good(s) or Service(s):** Materials and Records Storage Assessment, Implementation Plan, and Digital Files/Digitization

**Contract Value:** \$1,200,000.00

**Contract period:** 9/19/2024 - 1/21/2026

**Potential Fiscal Year Budget Impact:** FY 2024 \$100,000.00, FY 2025 \$1,100,000.00

**Accounts:** 11569-1031-11190-560107-00000-00000

**Contract Number(s):** 2215-09022

**Concurrences:**

The Contract Specific goal set on this contract is Zero.

The Chief Procurement Officer concurs.

**Summary:** The Vendor shall provide professional consulting services for a BOA/BAM initiative for assessment and recommendations of records and materials for departments/agencies at facilities across the County.

The Vendor shall also separately provide professional consulting services for BOT initiative for assessment, recommendation, and implementation for digital file management and file digitization for departments/agencies across the County.

This Contract is awarded as a Comparable Government Procurement pursuant to Section 31-140 of the Cook County Procurement Code. Iron Mountain Information Management, LLC was previously awarded a contract by a Request for Proposals (RFP) process through OMNIA, a national government purchasing cooperative. Cook County wishes to leverage this procurement effort.

A motion was made by Vice Chairman Aguilar, seconded by Commissioner Degnen, to recommend for approval 24-2893. The motion carried by the following vote:

**Ayes:** Miller, Aguilar, Anaya, Britton, Degnen, Gordon, Moore and K. Morrison (8)

**Absent:** S. Morrison (1)

**ADJOURNMENT**

A motion was made by Vice Chairman Aguilar, seconded by Commissioner Britton, to adjourn the meeting. The motion carried by the following vote:

**Ayes:** Miller, Aguilar, Anaya, Britton, Degnen, Gordon, Moore and K. Morrison (8)

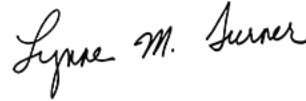
**Absent:** S. Morrison (1)

Respectfully submitted,



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Chairwoman



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Secretary

A complete record of this meeting is available at <https://cook-county.legistar.com>.