

## Standard Applicant Information

### Project Information

**Project Title**

Circuit Court of Cook County Veterans Treatment  
Court Enhancement Program

**Proposed Project Start Date**

10/1/24

**Proposed Project End Date**

9/30/28

**Federal Estimated Funding (Federal  
Share)**

1000000.0

**Applicant Estimated Funding (Non-  
Federal Share)**

0.0

**Program Income Estimated Funding**

0.0

**Total Estimated Funding**

1000000.0

**Areas Affected by Project (Cities, Counties, States, etc.)**

Chicago, IL

### Type Of Applicant

**Type of Applicant 1: Select Applicant Type:**

B: County Government

**Type of Applicant 2: Select Applicant Type:**

\_\_\_\_\_

**Type of Applicant 3: Select Applicant Type:**

\_\_\_\_\_

**Other (specify):**

\_\_\_\_\_

### Application Submitter Contact Information

**Application POC Prefix Name**

Ms.

**Application POC First Name**

Lorena

**Application POC Middle Name**

\_\_\_\_\_

**Application POC Last Name**

Roque

**Application POC Suffix Name**

\_\_\_\_\_

**Organizational Affiliation**

Office of the Chief Judge, Circuit Court of Cook  
County

**Title**

Senior Research Analyst

**Email ID**

lorena.roque@cookcountyil.gov

**Phone Number**

312-603-1906

**Fax Number**

\_\_\_\_\_

## Executive Order and Delinquent Debt Information

Is Application Subject to Review by State Under Executive Order 12372? \*

c. Program is not covered by E.O. 12372.

Is the Applicant Delinquent on Federal Debt?

No

### SF424 Attachments (3)

	<b>Name</b> <a href="#">Form SF424_4_0-V4.0.pdf</a>	<b>Date Added</b> 6/20/24
	<b>Name</b> <a href="#">Form SFLLL_2_0-V2.0.pdf</a>	<b>Date Added</b> 6/20/24
	<b>Name</b> <a href="#">GrantApplication.xml</a>	<b>Date Added</b> 6/20/24

## Authorized Representative

### Authorized Representative Information

Prefix Name

\_\_\_\_\_

First Name Middle Name Last Name Suffix Name

John \_\_\_\_\_ Hourihane \_\_\_\_\_

Title

Chief Financial Officer

## Verify Legal Name, Doing Business As, and Legal Address

Legal Name

JUDICIAL COURTS OF THE STATE OF ILLINOIS

UEI

C8NTUTN1FPJ4

Doing Business As

CIRCUIT COURT COOK COUNTY

Street 2

City

CHICAGO

State

IL

Zip/Postal Code

60602

CongressionalDistrict

07

Country

USA

Certification

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.

I confirm this is the correct entity.

Signer Name

Lorena Roque

Certification Date / Time

06/27/2024 08:40 PM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:

- a. Contact your Entity Administrator.
- b. Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

Proposal Abstract



The Circuit Court of Cook County is seeking funding under Category 2, priority Area 2 of this solicitation to enhance the court's Veteran Treatment Courts (VTC), to implement a plan to expand services to veterans who cannot or do not have access to VA resources. The proposed enhancement project will serve veterans in the First Municipal District (Chicago) and Second and Fourth Municipal Districts of northwest and western suburban Cook County.

These programs target high-risk/high-need justice involved veterans arrested and charged with a felony offense, who are diagnosed with a substance use or mental health disorder and have not been convicted of a violent crime within the past 5 years. Funding will be used to 1) Enhance coordination of services to Vets who are ineligible for VA resources by employing a case manager to assess behavioral health needs, develop case plans, make referrals, and monitor the delivery of treatment; and 2) Increase access to SUD treatment and recovery support services to meet the unique needs of these justice-involved veterans. Services will be sensitive to issues of race, culture, religion, gender, age, ethnicity, and sexual orientation. These goals will be achieved through the following targeted activities designed to meet specific process and outcome objectives over a 4-year funding period.

- Onboard a full-time case manager to quickly screen veterans for eligibility to participate, coordinate mental health and co-occurring assessments and develop individualized treatment plans. The case manager will connect participants to appropriate treatment and social supports, such as housing and employment, monitor their progress and communicate with the VTC team.
- Increase access to evidence-based and population appropriate SUD treatment and recovery support services including level I and II individual and group, level III.5 co-occurring SUD and mental health disorder residential treatment, and long term recovery housing by partnering with two community based treatment centers, Haymarket Center and Gateway Foundation. And expand access to County funds FDA approved medication-

presented will serve 40 unduplicated veterans during the 4-year funding period. Through this program enhancement, participation in VTC programming by justice involved veterans who cannot or do not have access VA service will increase by 500% from current levels.

Data Requested with Application



- › Financial Management and System of Internal Controls
- › Brief Entity Questionnaire

Proposal Narrative



Name  
[Narrative BJA-2024-06.27.24.pdf](#)

Category  
Proposal Narrative

Created by  
Lorena Roque

Date Added  
06/27/2024



Goals, Objectives, Deliverables, and Timeline

Goal Statement

Goal 1: Enhance VTC Court operations by providing professional case management services to veterans who cannot or do not have access VA service.

Objective	Fiscal Year	Quarter
Hire an in-house clinical case manager.	2024	Q1
The clinical case manager will provide ongoing linkage to appropriate treatment resources in a timely manner, and monitor compliance to address any barriers to treatment participation by updating service plans as needed	Ongoing	Ongoing
The clinical case manager will participate in 100% of court calls, provide progress reports, and update the court on client clinical and program compliance information.	Ongoing	Ongoing
serve 40 unduplicated veterans during the 4-year funding period	Ongoing	Ongoing
Deliverable	Fiscal Year	Quarter
Evaluation Reports	Ongoing	Ongoing

Goal Statement

Increase access to evidence-based and population appropriate SUD treatment and recovery support services to meet the unique needs of VTC participants who cannot or do not have access VA service.

Objective	Fiscal Year	Quarter
Expand access to level I outpatient group and individual counseling, level II intensive outpatient group and individual counseling, via grant-funded residential treatment at Haymarket Center and Gateway Foundation.	Ongoing	Ongoing
Expand access to level III.5 residential treatments, level III.5 co-occurring substance use and mental health disorder residential treatment, via grant-funded residential treatment at Haymarket Center and Gateway Foundation.	Ongoing	Ongoing
Expand access to long term recovery housing, via grant-funded residential treatment at Haymarket Center and Gateway Foundation.	Ongoing	Ongoing
Expand access to County funds FDA approved medication-assisted treatment (MAT) services to VTC participants who cannot or do not have access VA service	Ongoing	Ongoing

## Budget and Associated Documentation



### Budget Summary

### Budget / Financial Attachments



#### Pre-Agreement Cost

No documents have been uploaded for Pre-Agreement Cost

### Non-competitive Justification

	Name	Category	Created by	Date Added	
	<a href="#">Justificaiton for Non-Competitive Contacting.pdf</a>	Non-competitive Justification	Lorena Roque	06/27/2024	

### Indirect Cost Rate Agreement

	Name	Category	Created by	Date Added	
	<a href="#">ICRP FY2022 Chief Judge.pdf</a>	Indirect Cost Rate Agreement (if applicable)	Lorena Roque	06/27/2024	

### Consultant Rate Justification

No documents have been uploaded for Consultant Rate Justification



### Employee Compensation Waiver

No documents have been uploaded for Employee Compensation Waiver

### Financial Management Questionnaire (Including applicant disclosure of high-risk status)

No documents have been uploaded for Financial Management Questionnaire

### Disclosure of Process Related to Executive Compensation

	Name	Category	Created by	Date Added	
	<a href="#">Disclosure of Process Related to Executive Compensation.pdf</a>	Disclosure of Process Related to Executive Compensation	Lorena Roque	06/27/2024	

### Additional Attachments

No documents have been uploaded for Additional Attachments

	Year 1	Year 2	Year 3	Year 4	Total
Personnel	\$66,679	\$68,865	\$70,243	\$71,648	\$277,435
Fringe Benefits	\$33,392	\$33,746	\$33,970	\$34,198	\$135,306
Travel	\$6,853	\$9,938	\$7,951	\$7,950	\$32,692
Equipment	\$2,800	\$0	\$0	\$0	\$2,800
Supplies	\$8,770	\$8,300	\$8,300	\$8,300	\$33,670
Construction	\$0	\$0	\$0	\$0	\$0
SubAwards	\$0	\$0	\$0	\$0	\$0
Procurement Contracts	\$103,119	\$99,469	\$100,316	\$97,624	\$400,528
Other Costs	\$4,475	\$4,475	\$3,580	\$3,580	\$16,110
Total Direct Costs	\$226,088	\$224,793	\$224,360	\$223,300	\$898,541
Indirect Costs	\$24,385	\$25,184	\$25,688	\$26,202	\$101,459
<b>Total Project Costs</b>	<b>\$250,473</b>	<b>\$249,977</b>	<b>\$250,048</b>	<b>\$249,502</b>	<b>\$1,000,000</b>
<b>Federal</b>	<b>\$250,473</b>	<b>\$249,977</b>	<b>\$250,048</b>	<b>\$249,502</b>	<b>\$1,000,000</b>
<b>Non-Federal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Budget Totals

	Total	Percentage
<b>Total Project Cost</b>	\$1,000,000	
<b>Federal Funds</b>	\$1,000,000	100.00%
<b>Non-Federal Amount</b>	\$0	0.00%
Match Amount	\$0	0.00%
Program Income	\$0	0.00%

**Please note:** After completing this budget detail summary, please confirm that the following final values entered in this section are identical to those entered in the corresponding estimated cost section of the Standard Applicant Information.

Total Estimated Funding	=	Total Project Costs
Federal Estimated Funding (federal share)	=	Federal Funds
Applicant Estimated Funding (non-federal share)	=	Match Amount
Program Income Estimated Funding	=	Program Income Amount

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES? **Yes**

### Personnel

#### Instructions

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. In the narrative section, please provide a specific description of the responsibilities and duties for each position, and explain how the responsibilities and duties support the project goals and objectives outlined in your application.

#### Year 1

**Year 1**  
**Personnel Detail**

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
To be hired	VTC Case Manager	\$66,679.00	Y	1.00	100.00%	\$66,679.00

**Personnel Total Cost**  
 \$66,679

**Total Non-Federal Amt (Match or Prog Inc)**  
 \$0

**Total Federal Amount**  
 \$66,679

**Additional Narrative**  

The Veterans Treatment Court Case Manager (VTC Case Manger) will provide comprehensive clinical case management services to meet the distinct health needs of a high-risk group of justice-involved veterans who cannot or do not have access to VA resources in their communities. The VTC case manager will work under the direction of the Director of Problem-Solving Courts and will conduct screening/assessment and daily case management of VTC program participants who cannot or do not have access to VA resources. This salary is based upon Cook County salary grade 18 with an anticipated 5% COLA increase. This position will be dedicated 100% FTE for 12-months in Year 1.

#### Year 2

**Year 2**  
**Personnel Detail**

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
To be hired	VTC Case Manager	\$68,865.00	Y	1.00	100.00%	\$68,865.00

**Personnel Total Cost**  
 \$68,865

**Total Non-Federal Amt (Match or Prog Inc)**  
 \$0

**Total Federal Amount**  
 \$68,865

**Additional Narrative**  

The Veterans Treatment Court Case Manager (VTC Case Manger) will provide comprehensive clinical case management services to meet the distinct health needs of a high-risk group of justice-involved veterans who cannot or do not have access to VA resources in their communities. The VTC case manager will work under the direction of the Director of Problem-Solving Courts and will conduct screening/assessment and daily case management of VTC program participants who cannot or do not have access to VA resources. This salary is based upon Cook County salary grade 18 with an anticipated 2% COLA increase. This position will be dedicated 100% FTE for 12-months in Year 2.

#### Year 3

**Personnel Detail**

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
To be hired	VTC Case Manager	\$70,243.00	Y	1.00	100.00%	\$70,243.00

<b>Personnel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$70,243	\$0	\$70,243

**Additional Narrative**

The Veterans Treatment Court Case Manager (VTC Case Manger) will provide comprehensive clinical case management services to meet the distinct health needs of a high-risk group of justice-involved veterans who cannot or do not have access to VA resources in their communities. The VTC case manager will work under the direction of the Director of Problem-Solving Courts and will conduct screening/assessment and daily case management of VTC program participants who cannot or do not have access to VA resources. This salary is based upon Cook County salary grade 18 with an anticipated 2% COLA increase. This position will be dedicated 100% FTE for 12-months in Year 3.

**Year 4****Year 4****Personnel Detail**

Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
To be hired	VTC Case Manager	\$71,648.00	Y	1.00	100.00%	\$71,648.00

<b>Personnel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$71,648	\$0	\$71,648

**Additional Narrative**

The Veterans Treatment Court Case Manager (VTC Case Manger) will provide comprehensive clinical case management services to meet the distinct health needs of a high-risk group of justice-involved veterans who cannot or do not have access to VA resources in their communities. The VTC case manager will work under the direction of the Director of Problem-Solving Courts and will conduct screening/assessment and daily case management of VTC program participants who cannot or do not have access to VA resources. This salary is based upon Cook County salary grade 18 with an anticipated 2% COLA increase. This position will be dedicated 100% FTE for 12-months in Year 4.

**Fringe Benefits****Instructions**

Fringe benefits should be based on the actual known costs or an approved negotiated rate by a Federal Agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in Personnel budget category listed and only for the percentage of time devoted to the project. In the narrative section, please provide a specific description for each item

**Year 1****Fringe Benefit Detail**

Name	Base	Rate (%)	Total Cost
Mandatory Medicare Cost	\$66,679.00	1.45%	\$966.85
Worker's Compensation	\$66,679.00	1.50%	\$1,000.19



Unemployment Compensation	\$66,679.00	0.063%	\$42.01
Group Health	\$66,679.00	33.816%	\$22,548.17
<b>Fringe Benefits Total Cost</b>	<b>\$33,392</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
		\$0	\$33,392
<b>Additional Narrative</b>			
The proposed budget for payroll fringe benefits includes two categories: those defined as percentages of payroll and all other. Both categories are calculated in accordance with the Cook County 2023 Fringe Benefit schedule. The “percentage” fringes include Medicare at 1.45%, Worker’s Compensation at 1.50%, Pension at 13.09% of wages, Life Insurance at 0.16%, and Unemployment Compensation at 0.063%. The proposed budget for healthcare, pharmacy, dental, and vision is calculated at \$22,548 per year per person (in accordance with county policy referenced above) for one 1.0 FTE staff equivalents (serving 12 months during Y1 of the grant period).			

**Year 2**

<b>Fringe Benefit Detail</b>			
<b>Name</b>	<b>Base</b>	<b>Rate (%)</b>	<b>Total Cost</b>
Mandatory Medicare Cost	\$68,865.00	1.45%	\$998.54
Worker's Compensation	\$68,865.00	1.50%	\$1,032.98
Pension	\$68,865.00	13.09%	\$9,014.43
Life Insurance	\$68,865.00	0.16%	\$110.18
Unemployment Compensation	\$68,865.00	0.061%	\$42.01
Group Health	\$68,865.00	32.742%	\$22,547.78
<b>Fringe Benefits Total Cost</b>	<b>\$33,746</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
		\$0	\$33,746
<b>Additional Narrative</b>			
The proposed budget for payroll fringe benefits includes two categories: those defined as percentages of payroll and all other. Both categories are calculated in accordance with the Cook County 2023 Fringe Benefit schedule. The “percentage” fringes include Medicare at 1.45%, Worker’s Compensation at 1.50%, Pension at 13.09% of wages, Life Insurance at 0.16%, and Unemployment Compensation at 0.061%. The proposed budget for healthcare, pharmacy, dental, and vision is calculated at \$22,548 per year per person (in accordance with county policy referenced above) for one 1.0 FTE staff equivalents (serving 12 months during Y2 of the grant period).			

**Year 3**

<b>Fringe Benefit Detail</b>			
<b>Name</b>	<b>Base</b>	<b>Rate (%)</b>	<b>Total Cost</b>
Mandatory Medicare Cost	\$70,243.00	1.45%	\$1,018.52
Worker's Compensation	\$70,243.00	1.50%	\$1,053.65
Pension	\$70,243.00	13.09%	\$9,194.81
Life Insurance	\$70,243.00	0.16%	\$112.39
Unemployment Compensation	\$70,243.00	0.061%	\$42.01
Group Health	\$70,243.00	32.742%	\$22,547.78
<b>Fringe Benefits Total Cost</b>	<b>\$33,746</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
		\$0	\$33,746
<b>Additional Narrative</b>			
The proposed budget for payroll fringe benefits includes two categories: those defined as percentages of payroll and all other. Both categories are calculated in accordance with the Cook County 2023 Fringe Benefit schedule. The “percentage” fringes include Medicare at 1.45%, Worker’s Compensation at 1.50%, Pension at 13.09% of wages, Life Insurance at 0.16%, and Unemployment Compensation at 0.061%. The proposed budget for healthcare, pharmacy, dental, and vision is calculated at \$22,548 per year per person (in accordance with county policy referenced above) for one 1.0 FTE staff equivalents (serving 12 months during Y3 of the grant period).			

<b>Fringe Benefits Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$33,970	\$0	\$33,970

#### Additional Narrative

The proposed budget for payroll fringe benefits includes two categories: those defined as percentages of payroll and all other. Both categories are calculated in accordance with the Cook County 2023 Fringe Benefit schedule. The "percentage" fringes include Medicare at 1.45%, Worker's Compensation at 1.50%, Pension at 13.09% of wages, Life Insurance at 0.16%, and Unemployment Compensation at 0.061%. The proposed budget for healthcare, pharmacy, dental, and vision is calculated at \$22,548 per year per person (in accordance with county policy referenced above) for one 1.0 FTE staff equivalents (serving 12 months during Y3 of the grant period).

#### Year 4

#### Fringe Benefit Detail

Name	Base	Rate (%)	Total Cost
Mandatory Medicare Cost	\$71,648.00	1.45%	\$1,038.90
Worker's Compensation	\$71,648.00	1.50%	\$1,074.72
Pension	\$71,648.00	13.09%	\$9,378.72
Life Insurance	\$71,648.00	0.16%	\$114.64
Unemployment Compensation	\$71,648.00	0.059%	\$42.27
Group Health	\$71,648.00	31.471%	\$22,548.34

<b>Fringe Benefits Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$34,198	\$0	\$34,198

#### Additional Narrative

The proposed budget for payroll fringe benefits includes two categories: those defined as percentages of payroll and all other. Both categories are calculated in accordance with the Cook County 2023 Fringe Benefit schedule. The "percentage" fringes include Medicare at 1.45%, Worker's Compensation at 1.50%, Pension at 13.09% of wages, Life Insurance at 0.16%, and Unemployment Compensation at 0.061%. The proposed budget for healthcare, pharmacy, dental, and vision is calculated at \$22,548 per year per person (in accordance with county policy referenced above) for one 1.0 FTE staff equivalents (serving 12 months during Y4 of the grant period).

#### Travel

##### Instructions

Itemize travel expenses of staff personnel (e.g. staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate whether applicant's formal written travel policy or the Federal Travel Regulations are followed. Note: Travel expenses for consultants should be included in the "Consultant Travel" data fields under the "Subawards (Subgrants)/Procurement Contracts" category. For each Purpose Area applied for, the budget should include the estimated cost for travel and accommodations for two staff to attend two three-day long meetings, with one in Washington D.C. and one in their region, with the exception of Purpose Area 1, which should budget for one meeting in Washington D.C. and Purpose Areas 6 and 7, which should budget for 3 meetings within a 3 year period, with 2 in Washington D.C. and 1 within their region. All requested information must be included in the budget detail worksheet and budget narrative.

#### Year 1

##### Travel Detail

Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
All RISE 2025 training conference	Kissimmee, FL	Transportation	Round-Trip	\$350.00	1.00	5.00	1.00	\$1,750.00	\$0.00	\$1,750.00
All RISE 2025 training conference	Kissimmee, FL	Lodging	Night	\$140.00	4.00	5.00	1.00	\$2,800.00	\$0.00	\$2,800.00
All RISE 2025 training conference	Kissimmee, FL	Meals	Day	\$51.75	2.00	5.00	1.00	\$517.50	\$0.00	\$517.50
All RISE 2025 training conference	Kissimmee, FL	Meals	Day	\$69.00	3.00	5.00	1.00	\$1,035.00	\$0.00	\$1,035.00
All RISE 2025 training conference	Kissimmee, FL	Local Travel	N/A	\$150.00	1.00	5.00	1.00	\$750.00	\$0.00	\$750.00
Travel Total Cost		Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount						
\$6,853		\$0		\$6,853						
Additional Narrative										
Five staff assigned to VTC team funded under this grant (e.g., judges, prosecutors, public defenders, probation officers, clinical case management staff, project director, or performance manager) will attend the 2025 NADCP Conference in Kissimmee, Florida (May 28-31, 2025). It is estimated that airfare, hotel, daily per diem and local transport will cost \$1,371.60 per person for five staff for a total of \$6,853 dollars. These estimates are based on the average published airfares found on-line at this time. This investment will allow team members to upgrade their knowledge and skills, facilitate integration of new members and partners into the team and expand networking contacts with other drug court and addiction professionals. No contractors under this grant will be traveling under these funds.										

<b>Year 2</b>										
<b>Travel Detail</b>										
Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
All RISE 2026 training conference	National Harbor, MD	Transportation	Round-Trip	\$450.00	1.00	5.00	1.00	\$2,250.00	\$0.00	\$2,250.00
All RISE 2026 training conference	National Harbor, MD	Lodging	Night	\$258.00	4.00	5.00	1.00	\$5,160.00	\$0.00	\$5,160.00
All RISE 2026 training conference	National Harbor, MD	Meals	Day	\$59.25	2.00	5.00	1.00	\$592.50	\$0.00	\$592.50
All RISE 2026 training conference	National Harbor, MD	Meals	Day	\$79.00	3.00	5.00	1.00	\$1,185.00	\$0.00	\$1,185.00
All RISE 2026 training conference	National Harbor, MD	Local Travel	N/A	\$150.00	1.00	5.00	1.00	\$750.00	\$0.00	\$750.00

\$9,938 (Amount Requested)  
\$0  
\$9,938

#### Additional Narrative

Five staff assigned to VTC team funded under this grant (e.g., judges, prosecutors, public defenders, probation officers, clinical case management staff, project director, or performance manager) will attend the 2026 NADCP Conference in National Harbor, MD (DATES TBA May 2026). It is estimated that airfare, hotel, daily per diem and local transport will cost \$1,987.60 per person for five staff for a total of 9,938 dollars. These estimates are based on the average published airfares found on-line at this time. This investment will allow team members to upgrade their knowledge and skills, facilitate integration of new members and partners into the team and expand networking contacts with other drug court and addiction professionals. No contractors under this grant will be traveling under these funds.

#### Year 3

##### Travel Detail

Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
All RISE 2027 training conference	National Harbor, MD	Transportation	Round-Trip	\$450.25	1.00	4.00	1.00	\$1,801.00	\$0.00	\$1,801.00
All RISE 2027 training conference	National Harbor, MD	Lodging	Night	\$258.00	4.00	4.00	1.00	\$4,128.00	\$0.00	\$4,128.00
All RISE 2027 training conference	National Harbor, MD	Meals	Day	\$59.25	2.00	4.00	1.00	\$474.00	\$0.00	\$474.00
All RISE 2027 training conference	National Harbor, MD	Meals	Day	\$79.00	3.00	4.00	1.00	\$948.00	\$0.00	\$948.00
All RISE 2027 training conference	National Harbor, MD	Local Travel	N/A	\$150.00	1.00	4.00	1.00	\$600.00	\$0.00	\$600.00

<b>Travel Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$7,951	\$0	\$7,951

#### Additional Narrative

Four staff assigned to VTC team funded under this grant (e.g., judges, prosecutors, public defenders, probation officers, clinical case management staff, project director, or performance manager) will attend the 2027 NADCP Conference in National Harbor, MD (DATES TBA May 2027). It is estimated that airfare, hotel, daily per diem and local transport will cost \$1,987.50 per person for five staff for a total of 7,950 dollars. These estimates are based on the average published airfares found on-line at this time. This investment will allow team members to upgrade their knowledge and skills, facilitate integration of new members and partners into the team and expand networking contacts with other drug court and addiction professionals. No contractors under this grant will be traveling under these funds.

#### Year 4

##### Travel Detail

Purpose	Location	Type of	Basis	Cost	Quantity	# Of	# Of	Total Cost	Non-Federal	Federal
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training conference	Harbor, MD	Transportation	Trip	\$450.00	1.00	4.00	1.00	\$1,800.00	\$0.00	\$1,800.00
All RISE 2028 training conference	National Harbor, MD	Lodging	Night	\$258.00	4.00	4.00	1.00	\$4,128.00	\$0.00	\$4,128.00
All RISE 2028 training conference	National Harbor, MD	Meals	Day	\$59.25	2.00	4.00	1.00	\$474.00	\$0.00	\$474.00
All RISE 2028 training conference	National Harbor, MD	Meals	Day	\$79.00	3.00	4.00	1.00	\$948.00	\$0.00	\$948.00
All RISE 2028 training conference	National Harbor, MD	Local Travel	N/A	\$150.00	1.00	4.00	1.00	\$600.00	\$0.00	\$600.00
<b>Travel Total Cost</b>				<b>Total Non-Federal Amt (Match or Prog Inc)</b>		<b>Total Federal Amount</b>				
\$7,950				\$0		\$7,950				
<b>Additional Narrative</b>										
Four staff assigned to VTC team funded under this grant (e.g., judges, prosecutors, public defenders, probation officers, clinical case management staff, project director, or performance manager) will attend the 2028 NADCP Conference in National Harbor, MD (DATES TBA May 2028). It is estimated that airfare, hotel, daily per diem and local transport will cost \$1,987.50 per person for five staff for a total of 7,950 dollars. These estimates are based on the average published airfares found on-line at this time. This investment will allow team members to upgrade their knowledge and skills, facilitate integration of new members and partners into the team and expand networking contacts with other drug court and addiction professionals. No contractors under this grant will be traveling under these funds.										

## Equipment

### Instructions

List non-expendable items that are to be purchased (Note: Organization’s own capitalization policy for classification of equipment should be used). Expendable items should be included in the “Supplies” category Applications should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the “Contracts” data fields under the “Sub awards” (Sub grants)/Procurement Contracts” category. In the budget narrative, explain how the equipment is necessary for the success In the budget narrative, explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Equipment Detail

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
Laptop	1.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
Printer	1.00	\$800.00	\$800.00	\$0.00	\$800.00

Equipment Total Cost

\$2,800

Total Non-Federal Amt  
(Match or Prog Inc)

\$0

Total Federal Amount

\$2,800

Additional Narrative

One laptops and one printer will be needed for use by the VTC case managers. Estimated cost of the laptop is \$2,000, estiamed cost of a printer is \$800 for an equipment total cost of \$2,800.

## Year 2

### Equipment Detail

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
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No Items

Equipment Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

### Additional Narrative

N/A

## Year 3

### Equipment Detail

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
----------------	------------	------	------------	--------------------------	-----------------

No Items

Equipment Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

### Additional Narrative

N/A

## Year 4

### Equipment Detail

Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
----------------	------------	------	------------	--------------------------	-----------------

No Items

Equipment Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$0	\$0	\$0

### Additional Narrative

N/A

**Instructions**

List items by type (office supplies, postage, training materials, copy paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project. All requested information must be included in the budget detail worksheet and budget narrative.

**Year 1**

Supply Item Detail					
Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Client Transportation Assistance	600.00	\$5.50	\$3,300.00	\$0.00	\$3,300.00
Participant Incentives Gift Cards	247.00	\$10.00	\$2,470.00	\$0.00	\$2,470.00
Participant Incentives non-monetary items	300.00	\$10.00	\$3,000.00	\$0.00	\$3,000.00
<b>Supplies Total Cost</b>				<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$8,770				\$0	\$8,770

**Additional Narrative**

**Client Transportation Assistance:** Many of the VTC participants are faced with transportation challenges. This has contributed to their inability to fully participate and be compliant with the program rules. Participants arrive late or fail to attend due to not having bus/tranist fare or funds for travel. This has contributed to their being placed under greater sanctions and considered for unsuccessful termination from the program. Being able to provide Chicago Transit Authoirty (CTA) fare cards to those in need will create a higher success rate for program completion. A total of \$3,300 has been budgeted for client transportation assistance (\$5.50 X 600 one day CTA bus cards).

**Participant Incentives:** VTC will provide a variety of low-cost incentives to participants who meet program expectations and achieve program milestones. These incentives both monetary (gift cards) and non-monetary items which will been carefully selected to provide either basic needs or pro-social experiences - but do not permit spending on alcohol, tobacco, or lottery. Two hundred and forty-seven gift cards will be purchased a \$10 value each, for a total of \$2,000. A variety of non-monetary item (e.g., toiletries, calendars, variety of snacks, etc.) \$1-10 value each, for a total of \$3,000. will be purchased for use an non-monetary incentives.

The program has an incentive tracking system in place to document name of recipient, date, gift card number and dollar value of incentive, reason for incentive disbursement (compliance with program requirements, completion of certain benchmarks, or client transportation assistance), and acknowledgment by the participant that incentive has been received.

**Year 2**

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Client Transportation Assistance	600.00	\$5.50	\$3,300.00	\$0.00	\$3,300.00
Participant Incentives Gift Cards	200.00	\$10.00	\$2,000.00	\$0.00	\$2,000.00
Participant Incentives non-monetary items	300.00	\$10.00	\$3,000.00	\$0.00	\$3,000.00
Supplies Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$8,300	\$0		\$8,300		
Additional Narrative					
<p><b>Client Transportation Assistance:</b> Many of the VTC participants are faced with transportation challenges. This has contributed to their inability to fully participate and be compliant with the program rules. Participants arrive late or fail to attend due to not having bus/tranist fare or funds for travel. This has contributed to their being placed under greater sanctions and considered for unsuccessful termination from the program. Being able to provide Chicago Transit Authoirty (CTA) fare cards to those in need will create a higher success rate for program completion..A total of \$3,300 has been budgeted for client transportation assistance (\$5.50 X 600 one day CTA bus cards).</p>					
<p><b>Participant Incentives:</b> VTC will provide a variety of low-cost incentives to participants who meet program expectations and achieve program milestones. These incentives both monetary (gift cards) and non-monetary items which will been carefully selected to provide either basic needs or pro-social experiences - but do not permit spending on alcohol, tobacco, or lottery. Two hundred gift cards will be purchased a \$10 value each, for a total of \$2,000. A variety of non-monetary item (e.g., toiletries, calendars, variety of snacks, etc.) \$1-10 value each, for a total of \$3,000. will be purchased for use an non-monetary incentives.</p>					
<p>The program has an incentive tracking system in place to document name of recipient, date, gift card number and dollar value of incentive, reason for incentive disbursement (compliance with program requirements, completion of certain benchmarks, or client transportation assistance), and acknowledgment by the participant that incentive has been received.</p>					

Year 3

Supply Item Detail					
Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Client Transportation Assistance	600.00	\$5.50	\$3,300.00	\$0.00	\$3,300.00
Participant Incentives Gift Cards	200.00	\$10.00	\$2,000.00	\$0.00	\$2,000.00
Participant Incentives non-monetary items	300.00	\$10.00	\$3,000.00	\$0.00	\$3,000.00
Supplies Total Cost	Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount		
\$8,300	\$0		\$8,300		
Additional Narrative					
<p><b>Client Transportation Assistance:</b> Many of the VTC participants are faced with transportation challenges. This has contributed to their inability to fully participate and be compliant with the program rules. Participants arrive late or fail to attend due to not having bus/tranist fare or funds for travel. This has contributed to their being placed under greater sanctions and considered for unsuccessful termination from the program. Being able to provide Chicago Transit Authoirty (CTA) fare cards to those in need will create a higher success rate for program completion..A total of \$3,300 has been budgeted for client transportation assistance (\$5.50 X 600 one day CTA bus cards).</p>					
<p><b>Participant Incentives:</b> VTC will provide a variety of low-cost incentives to participants who meet program expectations and achieve program milestones. These</p>					



(e.g., toiletries, calendars, variety of snacks, etc.) \$1-10 value each, for a total of \$3,000. will be purchased for use as non-monetary incentives.

The program has an incentive tracking system in place to document name of recipient, date, gift card number and dollar value of incentive, reason for incentive disbursement (compliance with program requirements, completion of certain benchmarks, or client transportation assistance), and acknowledgment by the participant that incentive has been received.

#### Year 4

##### Supply Item Detail

Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Client Transportation Assistance	600.00	\$5.50	\$3,300.00	\$0.00	\$3,300.00
Participant Incentives Gift Cards	200.00	\$10.00	\$2,000.00	\$0.00	\$2,000.00
Participant Incentives non-monetary items	300.00	\$10.00	\$3,000.00	\$0.00	\$3,000.00

Supplies Total Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$8,300	\$0	\$8,300

##### Additional Narrative

**Client Transportation Assistance:** Many of the VTC participants are faced with transportation challenges. This has contributed to their inability to fully participate and be compliant with the program rules. Participants arrive late or fail to attend due to not having bus/transit fare or funds for travel. This has contributed to their being placed under greater sanctions and considered for unsuccessful termination from the program. Being able to provide Chicago Transit Authority (CTA) fare cards to those in need will create a higher success rate for program completion..A total of \$3,300 has been budgeted for client transportation assistance (\$5.50 X 600 one day CTA bus cards).

**Participant Incentives:** VTC will provide a variety of low-cost incentives to participants who meet program expectations and achieve program milestones. These incentives both monetary (gift cards) and non-monetary items which will be carefully selected to provide either basic needs or pro-social experiences - but do not permit spending on alcohol, tobacco, or lottery. Two hundred gift cards will be purchased a \$10 value each, for a total of \$2,000. A variety of non-monetary item (e.g., toiletries, calendars, variety of snacks, etc.) \$1-10 value each, for a total of \$3,000. will be purchased for use as non-monetary incentives.

The program has an incentive tracking system in place to document name of recipient, date, gift card number and dollar value of incentive, reason for incentive disbursement (compliance with program requirements, completion of certain benchmarks, or client transportation assistance), and acknowledgment by the participant that incentive has been received.

## Construction

### Instructions

As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the DOJ grant-making component before budgeting funds in this category. In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

#### Year 1

##### Construction Detail

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
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Construction Total Cost

\$0

Total Non-Federal Amt  
(Match or Prog Inc)

\$0

Total Federal Amount

\$0

Additional Narrative

N/A

Year 2

Construction Detail

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
No items						

Construction Total Cost

\$0

Total Non-Federal Amt  
(Match or Prog Inc)

\$0

Total Federal Amount

\$0

Additional Narrative

N/A

Year 3

Construction Detail

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
No items						

Construction Total Cost

\$0

Total Non-Federal Amt  
(Match or Prog Inc)

\$0

Total Federal Amount

\$0

Additional Narrative

N/A

Year 4

Construction Detail

Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
No items						

Construction Total Cost

\$0

Total Non-Federal Amt  
(Match or Prog Inc)

\$0

Total Federal Amount

\$0

N/A

Subawards

Instructions

Subawards (see "Subaward" definition at 2 CFR 200.92) : Provide a description of the Federal Award activities proposed to be carried out by any subrecipient and an estimate of the cost (include the cost per subrecipient, to the extent known prior to the application submission). For each subrecipient, enter the subrecipient entity name, if known. Please indicate any subaward information included under budget category Subawards (Subgrants) Contracts by including the label "(subaward)" with each subaward category.

Year 1

Subaward (Subgrant) Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
No items								
Subawards Total Cost		Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount				
\$0		\$0		\$0				
Add Consultant Travel								
Additional Narrative								
N/A								

Year 2

Subaward (Subgrant) Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
No items								
Subawards Total Cost		Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount				
\$0		\$0		\$0				
Add Consultant Travel								
Additional Narrative								
N/A								

Year 3

Subaward (Subgrant) Detail

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
No items								

**Add Consultant Travel**

**Additional Narrative**

N/A

Year 4

**Subaward (Subgrant) Detail**

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
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No items

<b>Subawards Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$0	\$0	\$0

**Add Consultant Travel**

**Additional Narrative**

N/A

**Procurement contracts (see “Contract” definition at 2 CFR 200.22):** Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant’s formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000) for prior approval. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. **Consultant Fees:** For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Unless otherwise approved by the COPS Office, approved consultant rates will be based on the salary a consultant receives from his or her primary employer. Consultant fees in excess of \$650 per day require additional written justification, and must be pre-approved in writing by the COPS Office if the consultant is hired via a noncompetitive bidding process. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. Please visit <https://cops.usdoj.gov/grants> for a list of allowable and unallowable costs for this program.

**Instructions**

Procurement contracts (see “Contract” definition at 2 CFR 200.1): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant’s formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for noncompetitive procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000).

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Written prior approval and additional justification is required for consultant fees in excess of the DOJ grant-making component’s threshold for an 8-hour day.

In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

Year 1

**Procurement Contract Detail**

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
SUD Treatment	Level 1 & 2 –	No	United States	Illinois	Chicago	\$5,118.00	\$0.00	\$5,118.00

SUD Treatment Services	Level 1 & 2 – Outpatient Substance Use Therapy/ Counseling (Group)	No	United States	Illinois	Chicago	\$3,569.60	\$0.00	\$3,569.60
SUD Treatment Services	Level 3.5 – Adult Inpatient Substance Use Therapy/Counseling	No	United States	Illinois	Chicago	\$48,531.00	\$0.00	\$48,531.00
SUD Treatment Services	Recovery Home – Adult	No	United States	Illinois	Chicago	\$45,900.00	\$0.00	\$45,900.00

**Do you need Consultant Travel?**  
No

<b>Procurement Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$103,119	\$0	\$103,119

**Additional Narrative**

A single substance use disorder (SUD) treatment vendor cannot be used to provide services to this grant because of limited treatment slot availability. The grant funded project is competing not only with other courts (problem-solving and regular court) but also with the general public to place clients into these available treatment slots. For this reason, we have selected two of the larger community substance use disorder (SUD) treatment providers in the city of Chicago to provide serves to this grant (Haymarket Center and Gateway Inc.). Noncompetitive procurements with the two identified service providers **WILL NOT exceed** the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000).

VTC will use this pool of funds to pay for substance abuse treatment services and recovery housing for project vets who cannot or do not have access to United States Department of Veterans Affairs (VA) services. SUD treatment services are paid for on a fee for service basis based on the client's assessed level of need and the most recent uniform reimbursement rates established by the Illinois Division of Substance Use Prevention and Recovery Contractual (SUPR) Policy Manual FY 2024.

Services include level outpatient group and individual counseling, level II intensive outpatient group and individual counseling, level III.5 residential treatments, level III.5 co-occurring substance use and mental health disorder residential treatment and long term recovery housing, the exact number of services received for each client will be based on assessed need and individual treatment plans. **MAT services will be made available to VTC participants who cannot or do not have access to VA services, these services will be covered by County funds.**

**Individual Counsel - Level I & II** services will be delivered at an hourly rate of 102.36 x 50 hours for a total of \$5,118. The exact number of services received for each client will be based on assessed need and individual treatment plans.  
Wherever possible, SUD providers will bill treatment costs to Medicaid, clients' insurance.

**Group Counsel - Level I & II** services will be delivered at an hourly rate of 38.80 x 92 hours for a total of \$3,569.60. The exact number of services received for each client will be based on assessed need and individual treatment plans.  
Wherever possible, SUD providers will bill treatment costs to Medicaid, clients' insurance.

**Residential Treatment - Level III.5** services will be delivered at a daily rate of \$346.65 x 84 days for a total of \$48,531. The exact number of services received for each client will be based on assessed need and individual treatment plans.  
Wherever possible, SUD providers will bill treatment costs to Medicaid, clients' insurance.

**Recovery Housing services** will be delivered at a daily rate of \$76.50 x 600 days for a total of \$45,900.

**Year 2**

Procurement Contract Detail								
Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
SUD Treatment Services	Level 1 & 2 – Outpatient Substance Use Therapy/Counseling (Individual)	No	United States	Illinois	Chicago	\$3,684.96	\$0.00	\$3,684.96
SUD Treatment Services	Level 1 & 2 – Outpatient Substance Use Therapy/	No	United States	Illinois	Chicago	\$2,405.60	\$0.00	\$2,405.60

Services	Use of Substance Abuse Therapy/Counseling	No	United States	Illinois	Chicago	\$29,118.60	\$0.00	\$29,118.60
SUD Treatment Services	Recovery Home – Adult	No	United States	Illinois	Chicago	\$64,260.00	\$0.00	\$64,260.00

**Do you need Consultant Travel?**

No

<b>Procurement Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$99,469	\$0	\$99,469

**Additional Narrative**

A single substance use disorder (SUD) treatment vendor cannot be used to provide services to this grant because of limited treatment slot availability. The grant funded project is competing not only with other courts (problem-solving and regular court) but also with the general public to place clients into these available treatment slots. For this reason, we have selected two of the larger community substance use disorder (SUD) treatment providers in the city of Chicago to provide serves to this grant (Haymarket Center and Gateway Inc.).

Noncompetitive procurements with the two identified service providers **WILL NOT exceed** the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000).

VTC will use this pool of funds to pay for substance abuse treatment services and recovery housing for project vets who cannot or do not have access to United States Department of Veterans Affairs (VA) services. SUD treatment services are paid for on a fee for service basis based on the client's assessed level of need and the most recent uniform reimbursement rates established by the Illinois Division of Substance Use Prevention and Recovery Contractual (SUPR) Policy Manual FY 2024.

Services include level outpatient group and individual counseling, level II intensive outpatient group and individual counseling, level III.5 residential treatments, level III.5 co-occurring substance use and mental health disorder residential treatment and long term recovery housing, the exact number of services received for each client will be based on assessed need and individual treatment plans. **MAT services will also be made available to VTC participants who cannot or do not have access to VA services but will be covered by County funds.**

**Individual Counsel - Level I & II** services will be delivered at an hourly rate of 102.36 x 36 hours for a total of \$3,684.96. The exact number of services received for each client will be based on assessed need and individual treatment plans. Wherever possible, SUD providers will bill treatment costs to Medicaid, clients’ insurance.

**Group Counsel - Level I & II** services will be delivered at an hourly rate of 38.80 x 62 hours for a total of \$2,405.60. The exact number of services received for each client will be based on assessed need and individual treatment plans. Wherever possible, SUD providers will bill treatment costs to Medicaid, clients’ insurance.

**Residential Treatment - Level III.5** services will be delivered at a daily rate of \$346.65 x 84 days for a total of \$29,118.60. The exact number of services received for each client will be based on assessed need and individual treatment plans. Wherever possible, SUD providers will bill treatment costs to Medicaid, clients’ insurance.

**Recovery Housing services** will be delivered at a daily rate of \$76.50 x 840 days for a total of \$64,260.

**Year 3**

Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
SUD Treatment Services	Level 1 & 2 – Outpatient Substance Use Therapy/Counseling (Individual)	No	United States	Illinois	Chicago	\$5,014.64	\$0.00	\$5,014.64
SUD Treatment Services	Level 1 & 2 – Outpatient Substance Use Therapy/ Counseling (Group)	No	United States	Illinois	Chicago	\$1,396.80	\$0.00	\$1,396.80
SUD Treatment Services	Level 3.5 – Adult Inpatient Substance Use Therapy/Counseling	No	United States	Illinois	Chicago	\$38,824.80	\$0.00	\$38,824.80
SUD Treatment Services	Recovery Home – Adult	No	United States	Illinois	Chicago	\$55,080.00	\$0.00	\$55,080.00

**Do you need Consultant Travel?**

No

Procurement Cost	Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount
\$100,316	\$0	\$100,316

**Additional Narrative**

A single substance use disorder (SUD) treatment vendor cannot be used to provide services to this grant because of limited treatment slot availability. The grant funded project is competing not only with other courts (problem-solving and regular court) but also with the general public to place clients into these available treatment slots. For this reason, we have selected two of the larger community substance use disorder (SUD) treatment providers in the city of Chicago to provide serves to this grant (Haymarket Center and Gateway Inc.). Noncompetitive procurements with the two identified service providers **WILL NOT exceed** the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000).

VTC will use this pool of funds to pay for substance abuse treatment services and recovery housing for project vets who cannot or do not have access to United States Department of Veterans Affairs (VA) services. SUD treatment services are paid for on a fee for service basis based on the client's assessed level of need and the most recent uniform reimbursement rates established by the Illinois Division of Substance Use Prevention and Recovery Contractual (SUPR) Policy Manual FY 2024.

Services include level outpatient group and individual counseling, level II intensive outpatient group and individual counseling, level III.5 residential treatments, level III.5 co-occurring substance use and mental health disorder residential treatment and long term recovery housing, the exact number of services received for each client will be based on assessed need and individual treatment plans. **MAT services will also be made available to VTC participants who cannot or do not have access to VA services but will be covered by County funds.**

**Individual Counsel - Level I & II** services will be delivered at an hourly rate of 102.36 x 49 hours for a total of \$5,015.64. The exact number of services received for each client will be based on assessed need and individual treatment plans. Wherever possible, SUD providers will bill treatment costs to Medicaid, clients' insurance.

**Group Counsel - Level I & II** services will be delivered at an hourly rate of 38.80 x 36 hours for a total of \$1,396.80. The exact number of services received for each client will be based on assessed need and individual treatment plans. Wherever possible, SUD providers will bill treatment costs to Medicaid, clients' insurance.

**Residential Treatment - Level III.5** services will be delivered at a daily rate of \$346.65 x 112 days for a total of \$38,824.80. The exact number of services received for each client will be based on assessed need and individual treatment plans. Wherever possible, SUD providers will bill treatment costs to Medicaid, clients' insurance.

**Recovery Housing services** will be delivered at a daily rate of \$76.50 x 720 days for a total of \$55,080.

**Year 4**

<div>  <b>Procurement Contract Detail</b> </div>								
Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request

SUD Treatment Services	Substance Use Therapy/Counseling (Individual)	No	United States	Illinois	Chicago	\$3,684.96	\$0.00	\$3,684.96
SUD Treatment Services	Level 1 & 2 – Outpatient Substance Use Therapy/Counseling (Group)	No	United States	Illinois	Chicago	\$1,086.40	\$0.00	\$1,086.40
SUD Treatment Services	Level 3.5 – Adult Inpatient Substance Use Therapy/Counseling	No	United States	Illinois	Chicago	\$19,412.40	\$0.00	\$19,412.40
SUD Treatment Services	Recovery Home – Adult	No	United States	Illinois	Chicago	\$73,440.00	\$0.00	\$73,440.00

**Do you need Consultant Travel?**  
No

<b>Procurement Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>
\$97,624	\$0	\$97,624

**Additional Narrative**

A single substance use disorder (SUD) treatment vendor cannot be used to provide services to this grant because of limited treatment slot availability. The grant funded project is competing not only with other courts (problem-solving and regular court) but also with the general public to place clients into these available treatment slots. For this reason, we have selected two of the larger community substance use disorder (SUD) treatment providers in the city of Chicago to provide serves to this grant (Haymarket Center and Gateway Inc.).

Noncompetitive procurements with the two identified service providers **WILL NOT exceed** the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000).

VTC will use this pool of funds to pay for substance abuse treatment services and recovery housing for project vets who cannot or do not have access to United States Department of Veterans Affairs (VA) services. SUD treatment services are paid for on a fee for service basis based on the client's assessed level of need and the most recent uniform reimbursement rates established by the Illinois Division of Substance Use Prevention and Recovery Contractual (SUPR) Policy Manual FY 2024.

Services include level outpatient group and individual counseling, level II intensive outpatient group and individual counseling, level III.5 residential treatments, level III.5 co-occurring substance use and mental health disorder residential treatment and long term recovery housing, the exact number of services received for each client will be based on assessed need and individual treatment plans. **MAT services will also be made available to VTC participants who cannot or do not have access to VA services but will be covered by County funds.**

**Individual Counsel - Level I & II** services will be delivered at an hourly rate of 102.36 x 36 hours for a total of \$3,684.96. The exact number of services received for each client will be based on assessed need and individual treatment plans. Wherever possible, SUD providers will bill treatment costs to Medicaid, clients' insurance.

**Group Counsel - Level I & II** services will be delivered at an hourly rate of 38.80 x 28 hours for a total of \$1,086.40. The exact number of services received for each client will be based on assessed need and individual treatment plans. Wherever possible, SUD providers will bill treatment costs to Medicaid, clients' insurance.

**Residential Treatment - Level III.5** services will be delivered at a daily rate of \$346.65 x 56 days for a total of \$19,412.40. The exact number of services received for each client will be based on assessed need and individual treatment plans. Wherever possible, SUD providers will bill treatment costs to Medicaid, clients' insurance.

**Recovery Housing services** will be delivered at a daily rate of \$76.50 x 960 days for a total of \$73,440.

## Other Direct Costs

### Instructions

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent. All requested information must be included in the budget detail worksheet and budget narrative.



**Other Cost Detail**

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
Rise 2025 conference registration fee	5.00	Published registration fees	\$895.00	1.00	\$4,475.00		\$4,475.00
<b>Other Costs Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>					
\$4,475	\$0	\$4,475					

**Additional Narrative**

Conference registraiton will allow team members to attend the RISE annaul training to upgrade their knowledge and skills, facilitate integration of new members and partners into the team and expand networking contacts with other VTC programs. Five team members that are assigned to the courts funded under this grant (e.g., judges, prosecutors, public defenders, probation officers, clinical case management staff, project director, or performance manager), will be selected to attend the 2025 RISE Conference. Funds in the amounth of \$4,475 will be needed for the conference registration. No contractors under this grant will be traveling under these funds.

**Year 2****Other Cost Detail**

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
Rise 2025 conference registration fee	5.00	Published registration fees	\$895.00	1.00	\$4,475.00	\$0.00	\$4,475.00
<b>Other Costs Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>					
\$4,475	\$0	\$4,475					

**Additional Narrative**

Conference registraiton will allow team members to attend the RISE annaul training to upgrade their knowledge and skills, facilitate integration of new members and partners into the team and expand networking contacts with other VTC programs. Five team members that are assigned to the courts funded under this grant (e.g., judges, prosecutors, public defenders, probation officers, clinical case management staff, project director, or performance manager), will be selected to attend the 2025 RISE Conference. Funds in the amounth of \$4,475 will be needed for the conference registration. No contractors under this grant will be traveling under these funds.

**Year 3****Other Cost Detail**

Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
Rise 2025 conference registration fee	4.00	Published registration fees	\$895.00	1.00	\$3,580.00	\$0.00	\$3,580.00
<b>Other Costs Total Cost</b>	<b>Total Non-Federal Amt (Match or Prog Inc)</b>	<b>Total Federal Amount</b>					
\$3,580	\$0	\$3,580					

**Additional Narrative**

Conference registraiton will allow team members to attend the RISE annaul training to upgrade their knowledge and skills, facilitate integration of new members and partners into the team and expand networking contacts with other VTC programs. Four team members that are assigned to the courts funded under this grant (e.g., judges, prosecutors, public defenders, probation officers, clinical case management staff, project director, or performance manager), will be selected to attend the 2025 RISE Conference. Funds in the amounth of \$3,580 will be needed for the conference registration. No contractors under this grant will be traveling under these funds.

Other Cost Detail							
Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
Rise 2025 conference registration fee	4.00	Published registration fees	\$895.00	1.00	\$3,580.00	\$0.00	\$3,580.00
Other Costs Total Cost		Total Non-Federal Amt (Match or Prog Inc)		Total Federal Amount			
\$3,580		\$0		\$3,580			
Additional Narrative							
Conference registaiton will allow team members to attend the RISE annaul training to upgrade their knowledge and skills, facilitate integration of new members and partners into the team and expand networking contacts with other VTC programs. Four team members that are assigned to the courts funded under this grant (e.g., judges, prosecutors, public defenders, probation officers, clinical case management staff, project director, or performance manager), will be selected to attend the 2025 RISE Conference. Funds in the amounth of \$3,580 will be needed for the conference registration. No contractors under this grant will be traveling under these funds.							

Indirect Costs

**Instructions**

Indirect costs are allowed only if: a) the applicant has a current, federally approved indirect cost rate; or b) the applicant is eligible to use and elects to use the “de minimis” indirect cost rate described in 2 C.F.R. 200.414(f). (See paragraph D.1.b. in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals for a description of entities that may not elect to use the “de minimis” rate.) An applicant with a current, federally approved indirect cost rate must attach a copy of the rate approval, (a fully-executed, negotiated agreement). If the applicant does not have an approved rate, one can be requested by contacting the applicant’s cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant’s accounting system permits, costs may be allocated in the direct costs categories. (Applicant Indian tribal governments, in particular, should review Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals regarding submission and documentation of indirect cost proposals.) All requested information must be included in the budget detail worksheet and budget narrative. In order to use the “de minimis” indirect rate an applicant would need to attach written documentation to the application that advises DOJ of both the applicant’s eligibility (to use the “de minimis” rate) and its election. If the applicant elects the de minimis method, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. In addition, if this method is chosen then it must be used consistently for all federal awards until such time as the applicant entity chooses to negotiate a federally approved indirect cost rate.

Year 1

Indirect Cost Detail					
Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
Indirect Cost	\$66,679.00	36.57%	\$24,384.51	\$0.00	\$24,384.51
Indirect Costs Total Cost		Total Non-Federal Amt (Match or Prog Inc)	Total Federal Amount		
\$24,385		\$0	\$24,385		
Additional Narrative					
Program indirect costs are calculated at 36.57% of all salaries and wages. The rate was established specifically for the Office of the Chief Judge in accordance with a cost allocation plan developed for the Office of the Chief Judge by Cook County.					

Year 2

Indirect Cost Detail					
Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
Indirect Cost	\$68,985.00	36.57%	\$25,183.03	\$0.00	\$25,183.03

\$25,184	(Match or Prog Inc)	\$0	\$25,184
<b>Additional Narrative</b> Program indirect costs are calculated at 36.57% of all salaries and wages. The rate was established specifically for the Office of the Chief Judge in accordance with a cost allocation plan developed for the Office of the Chief Judge by Cook County.			

Year 3



Indirect Cost Detail					
Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
Indirect Cost	\$70,243.00	36.57%	\$25,687.87	\$0.00	\$25,687.87
Indirect Costs Total Cost	\$25,688	Total Non-Federal Amt (Match or Prog Inc)	\$0	Total Federal Amount	\$25,688
<b>Additional Narrative</b> Program indirect costs are calculated at 36.57% of all salaries and wages. The rate was established specifically for the Office of the Chief Judge in accordance with a cost allocation plan developed for the Office of the Chief Judge by Cook County.					

Year 4

Indirect Cost Detail					
Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
Indirect Cost	\$71,648.00	36.57%	\$26,201.67	\$0.00	\$26,201.67
Indirect Costs Total Cost	\$26,202	Total Non-Federal Amt (Match or Prog Inc)	\$0	Total Federal Amount	\$26,202
<b>Additional Narrative</b> Program indirect costs are calculated at 36.57% of all salaries and wages. The rate was established specifically for the Office of the Chief Judge in accordance with a cost allocation plan developed for the Office of the Chief Judge by Cook County.					



### Additional Application Components

#### Curriculum Vitae or Resumes

	<b>Name</b> <a href="#">CV or Resume Attachment.pdf</a>	<b>Category</b> Curriculum Vitae or Resumes	<b>Created by</b> Lorena Roque	<b>Date Added</b> 06/27/2024	
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#### Tribal Authorizing Resolution

No documents have been uploaded for Tribal Authorizing Resolution.
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	<b>Name</b> <a href="#">Haymarket Center LOC.pdf</a>	<b>Category</b> Letters of Support	<b>Created by</b> Lorena Roque	<b>Date Added</b> 06/27/2024	
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#### Documentation of Anticipated Benefit to Qualified Opportunity Zones (if applicable)

No documents have been uploaded for Documentation of Anticipated Benefit to Qualified Opportunity Zones (if applicable)

#### Research and Evaluation Independence and Integrity Statement


No documents have been uploaded for Research and Evaluation Independence and Integrity Statement

#### Additional Attachments

	<b>Name</b> <a href="#">Statewide Applicants Managing Subawards.pdf</a>	<b>Category</b> Statewide Applicants Managing Subawards (Required)	<b>Created by</b> Lorena Roque	<b>Date Added</b> 06/27/2024	
	<b>Name</b> <a href="#">VTC PPM June 2024.pdf</a>	<b>Category</b> Additional Application Components Other	<b>Created by</b> Lorena Roque	<b>Date Added</b> 06/27/2024	
	<b>Name</b> <a href="#">MOU for ALL PSC.pdf</a>	<b>Category</b> MOU Signed by Key VTC Team Members or by a Designated Agency Representative (Recommended)	<b>Created by</b> Lorena Roque	<b>Date Added</b> 06/27/2024	

#### Disclosures and Assurances

##### Disclosure of Lobbying Activities

	<b>Name</b> <a href="#">Form SFLLL_2_0-V2.0.pdf</a>	<b>Category</b> LobbyingActivitiesDisclosure	<b>Created by</b> —
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##### Disclosure of Duplication in Cost Items

No. [Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.

EXPIRES 05/31/2019

**U.S. DEPARTMENT OF JUSTICE**

**CERTIFIED STANDARD ASSURANCES**

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--
  - a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
  - b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
  - c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- (4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--
  - a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
  - b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
  - c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
  - d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.
- (5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).
- (6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).
- (7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.
- (8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--
  - a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
  - b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge \*

Signed

**SignerID**

lorena.roque@cookcountyl.gov

**Signing Date / Time**

6/27/24 8:39 PM

**DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing**

**U.S. DEPARTMENT OF JUSTICE**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; LAW ENFORCEMENT AND COMMUNITY POLICING**

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

## 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at [Ojpcompliancereporting@usdoj.gov](mailto:Ojpcompliancereporting@usdoj.gov); for OVW Applicants, to OVW at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov); or for COPS Applicants, to COPS at [AskCOPSRC@usdoj.gov](mailto:AskCOPSRC@usdoj.gov)), unless such disclosure has already been made.

## 3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at [Ojpcompliancereporting@usdoj.gov](mailto:Ojpcompliancereporting@usdoj.gov); for OVW Applicants, to OVW at [OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov); or for COPS Applicants, to COPS at [AskCOPSRC@usdoj.gov](mailto:AskCOPSRC@usdoj.gov)).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

## 4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office. 145 N Street. NE. Washington. DC. 20530:

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

#### 5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions:

(a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and

(b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO>.

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

#### 6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Please Acknowledge \*

Certified

#### SignerID

lorena.roque@cookcountyil.gov

#### Signing Date / Time

6/27/24 8:39 PM



### Applicant Disclosure and Justification - DOJ High Risk Grantees

No documents have been uploaded for Application Disclosure and Justification - DOJ High Risk Grantees

No documents have been uploaded for Other Disclosures and Assurances

### Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.
2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.
3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Please Acknowledge ★

Signed

### SignerID

lorena.roque@cookcountyil.gov

### Signing Date / Time

6/27/24 8:39 PM

No documents have been uploaded for Other

Certified