

## **PROFESSIONAL EXPERIENCE**

### **COOK COUNTY SHERIFF'S OFFICE**

*Deputy Chief/Special Assistant (September 2013- Present)*

- Advise, direct, coordinate and provides administrative and overall management support for the Sheriff's Office operations
- Serve as the Sheriff's official liaison with other law enforcement agencies, City and County officials, including the Department of Homeland Security
- Work as primary liaison with Capital Planning and the Department of Facilities Management
- Lead representative with the new Cook County Committee for Capital Program, Management Services for Public Safety Portfolio Construction Group
- Oversee facilities requests and space allocation for the Sheriff's office by working collaboratively with the County
- Ensure all polices, directives, and operations of the Sheriff's Office are enacted and enforced
- Provide evaluation, financial planning and management overview of various projects impacting the improvement and streamlining process for the Sheriff's Office
- Research current law enforcement polices and trends; recommend changes to update Sheriff's Office policies

*Assistant General Counsel (September 2008-September 2013)*

- Served as a lead member of the Sheriff's Office that successfully resolved the Shakman v. the City of Chicago, enabling the Sheriff's Office to become the first entity in Illinois to be successfully in compliance
- Facilitated the process of forming written policies for the Sheriff's Employment Action Manual and other procedures and practices to maintain compliance with local ordinances and federal mandates
- Conducted a full review of specialized departments in terms of cost, effectiveness and efficiency resulting in a changed organizational structure that streamlined processes while increasing Sheriff's efficiencies

### **CITY OF CHICAGO- POLICE DEPARTMENT**

*Chief of Staff (October 2003- February 2008)*

- Counseled the Superintendent and administered responses to daily internal and external critical situations
- Served as a department liaison with other law enforcement agencies and elected officials on numerous issues, including Homeland Security and UASI funding and coordinated with local, state and federal governmental agencies; oversaw local, state and federal legislative issues
- Chaired the City of Chicago's POD Camera Task Force to coordinate Police, Emergency Management and other City resources in the placement maintenance and expansion of the department's POD camera program
- Facilitated the design, implementation, and evaluation of the Department's nationally recognized violence reduction strategies that in four years resulted in over 700 fewer homicides and over 130,000 fewer crime victims compared to the prior four years

### **CITY OF CHICAGO-MAYOR'S OFFICE**

*Assistant to the Mayor (December 1999–October 2003)*

- Monitored and addressed all public safety issues
- Served as a liaison for the Mayor's Office with the Police, Fire and Emergency Management and Communication Departments
- Worked on local, state and federal criminal and liquor licensing legislative issues
- Developed and implemented public policy concerning street gangs, weapons violations, narcotic trafficking, victim's rights and other public safety issues

## **CITY OF CHICAGO-MAYOR'S LICENSE COMMISSION**

*Executive Legal Counsel (March 1993 –November 1999)*

- Served as advisor to the Director of the Mayor's License Commission concerning all legal matters including the issuance or denial of liquor licenses, denial of non-liquor licenses, disciplinary matters involving liquor and non-liquor licenses; legislative liaison on local, state and national licensing issues
- Advised and coordinated police investigations of license applications and licensed premises
- Featured speaker and panelist on licensing matters on numerous occasions including: Chicago Tonight (WTTW-TV), Chicago Bar Association, Illinois Municipal League, and the National Conference of State Liquor Administrators

## **CITY OF CHICAGO- LAW DEPARTMENT**

*Assistant Corporation Counsel (February 1991- February 1993)*

- Served as first chair prosecuting liquor and non-liquor revocation cases including summary closings, before the Mayor's License Commission, and the License Appeal Commission
- Defended emergency motions, wrote and argued responses to complaints for administrative review in the Chancery Division; and handled miscellaneous first chair responsibilities

## **COOK COUNTY STATE'S ATTORNEY'S OFFICE**

*Assistant State's Attorney (January 1987-February 1991)*

- Prosecuted felony jury and bench trials; conducted preliminary hearings; worked felony review and bond court; prosecuted misdemeanor jury and bench trials; wrote appellate briefs and argued before the Appellate Court.

## **CITY OF CHICAGO- POLICE DEPARTMENT**

*Police Officer (September 1980-January 1987)*

- Assignments: First Deputy's Office; Traffic Division and Patrol Division.

## **MARIST HIGH SCHOOL**

*Teacher/ Athletic Coach (August 1977-June 1980)*

## **EDUCATION**

**DePaul University College of Law**

Juris Doctor Degree, June 1986

**Niles College of Loyola University**

B.A. Degree Political Science, June 1976

## **PROFESSIONAL ACTIVITIES, MEMBERSHIPS**

Admitted to the Illinois Bar Association (1986)

Certified in Infrastructure Protection by Texas A & M University, Engineering Extension Service