



Board of Commissioners of Cook County

Finance Committee

Virtual Meeting

Wednesday, January 12, 2022

9:30 AM

PUBLIC TESTIMONY

Authorization as a virtual public speaker shall only be granted to those individuals who have submitted in writing, their name, email address, phone number, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized virtual public speakers shall be sent a link to virtually attend the meeting and will be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. After each speaker has completed their statement, they will be removed from the meeting. Once removed, you will still be able to follow the proceedings for that day at: <https://www.cookcountyil.gov/service/watch-live-board-proceedings> or in a viewing area at 69

W. Washington Street, 22nd Floor Conference Room D, Chicago, IL. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony. Written comments will not be read aloud at the meeting, but will be posted on the meeting page and made a part of the meeting record.

22-1010

COMMITTEE MINUTES

Approval of the minutes from the meeting of 12/15/2021

COURT ORDERS

22-0951

REPORT

Department: Office of the Chief Judge, Circuit Court of Cook County

Report Title: Report of Legal and Expert Witness Fees Processed for Payment

Report Period: December 1, 2021 to December 31, 2021

Summary: This report includes court orders for the payment of fees and associated expenses to attorneys and experts for legal services provided on behalf of indigent litigants. The orders have been processed by the Office of the Chief Judge and submitted to the Cook County Comptroller's Office for payment during the period.

SPECIAL COURT CASES

22-0917

Compliance/Complaint Administrator: Cardelle Spangler
Case Name: Shakman, et al. v. Clerk of Cook County, et al.
Case No.(s): 69 C 2145
Date of This Order: 12/21/2021
Unopposed Petition Number: 19
This Court Ordered Amount of this petition: \$43,775.71
Paid to Date: \$737,592.42

22-0918

Compliance/Complaint Administrator: Cardelle Spangler
Case Name: Shakman, et al., v. Cook County Recorder of Deeds, et al.
Case No.(s): 69 C 214
Date of This Order: 12/10/2021
Unopposed Petition Number: 259
This Court Ordered Amount of this petition: \$67.50
Paid to Date: \$3,476,724.08

22-0919

Compliance/Complaint Administrator: Cardelle Spangler
Case Name: Shakman, et al., v. Cook County Recorder of Deeds, et al.
Case No.(s): 69 C 214
Date of This Order: 12/10/2021
Unopposed Petition Number: 260
This Court Ordered Amount of this petition: \$67.50
Paid to Date: \$3,476,724.08

22-0921

Compliance/Complaint Administrator: Susan G. Feibus
Case Name: Shakman, et al. v. Clerk of the Circuit Court of Cook County, et al.
Case No.(s): 69 C 2145
Date of This Order: 12/16/2021
Unopposed Petition Number: 34
This Court Ordered Amount of this petition: \$27,017.14
Paid to Date: \$1,094,178.89

22-0922

Compliance/Complaint Administrator: Susan G. Feibus
Case Name: Shakman, et al. v. Cook County Assessor, et al.
Case No.(s): 69 C 2145
Date of This Order: 12/16/2021
Unopposed Petition Number: 154
This Court Ordered Amount of this petition: \$59,254.28
Paid to Date: \$4,151,868.83

22-0896

Firm: Ekl Williams & Provenzale, LLC.
Special State's Attorney(s): Terry A. Ekl
Case Name: Smith v. City of Chicago, et al.
Case No.(s): 21 C 1159
Time period: 07/28/2021 - 08/31/2021
This Court Ordered Amount for fees and expenses: \$1,757.50
Paid to Date: \$0.00
Litigation Subcommittee Approval: 10/05/2021

22-0897

Firm: Hinshaw & Culbertson, LLP.
Special State's Attorney(s): James M. Lydon
Case Name: Maysonet v. Guevara, et al.
Case No.(s): 18 C 2342
Time period: 10/01/2021 - 10/29/2021
This Court Ordered Amount for fees and expenses: \$39,659.50
Paid to Date: \$114,372.28
Litigation Subcommittee Approval: 12/14/2021

22-0899

Firm: Hinshaw & Culbertson, LLP.
Special State's Attorney(s): James M. Lydon
Case Name: Taylor v. Cook County Sheriff's Office, et al.
Case No.(s): 13 C 1856
Time period: 10/01/2021 - 10/26/2021
This Court Ordered Amount for fees and expenses: \$43,354.00
Paid to Date: \$1,130,231.08
Litigation Subcommittee Approval: 12/14/2021

22-0903

Firm: Leinenweber Baroni & Daffada, LLC.
Special State's Attorney(s): Justin L. Leinenweber
Case Name: Brown v. Dart, et al.
Case No.(s): 18 L 12632
Time period: 09/11/2021 - 10/08/2021
This Court Ordered Amount for fees and expenses: \$2,224.25
Paid to Date: \$14,076.75
Litigation Subcommittee Approval: 11/02/2021

22-0904

Firm: Leinenweber Baroni & Daffado, LLC.
Special State's Attorney(s): Justin L. Leinenweber
Case Name: Reyes v. Dart, et al.
Case No.(s): 18 L 12511
Time period: 09/11/2021 - 10/08/2021
This Court Ordered Amount for fees and expenses: \$3,492.75
Paid to Date: \$18,083.75
Litigation Subcommittee Approval: 11/02/2021

22-0905

Firm: Leinenweber, Baroni & Daffada, LLC.
Special State's Attorney(s): Justin L. Leinenweber
Case Name: Tate v. Dart, et al.
Case No.(s): 18 CH 2749
Time period: 09/11/2021 - 10/08/2021
This Court Ordered Amount for fees and expenses: \$6,915.40
Paid to Date: \$155,599.99
Litigation Subcommittee Approval: 11/02/2021

22-0910

Firm: Rock Fusco & Connelly, LLC.
Special State's Attorney(s): John J. Rock
Case Name: Castro, et al. v. Dart, et al.
Case No.(s): 19 C 0471
Time period: 09/01/2021 - 10/31/2021
This Court Ordered Amount for fees and expenses: \$2,553.00
Paid to Date: \$36,495.80
Litigation Subcommittee Approval: 12/14/2021

22-0912

Firm: Reiter Burns, LLP.
Special State's Attorney(s): Daniel M. Noland
Case Name: DeLeon-Reyes v. Reynaldo Guevara, et al.
Case No.(s): 18 C 1028
Time period: 09/01/2021 - 10/31/2021
This Court Ordered Amount for fees and expenses: \$7,609.88
Paid to Date: \$244,263.40
Litigation Subcommittee Approval: (\$6,035.38 on 11/02/2021) and (\$1,574.50 on 12/14/2021)

22-0891

Firm: Winston & Strawn, LLP.
Attorney(s): Dan K. Webb
Case Name: Appointment Special Prosecutor
Case No.(s): 19 MR 00014
Date of This Order: 06/08/2021
Time period: 04/01/2021 - 05/31/202
This Court Ordered Amount for fees and expenses: \$712.38
Paid to Date: \$41,026.99
Litigation Subcommittee Approval: N/A

22-0893

Firm: Winston & Strawn, LLP.
Attorney(s): Dan K. Webb
Case Name: Appointment Special Prosecutor
Case No.(s): 19 MR 00014
Date of This Order: 08/13/2021
Time period: 06/01/2021 - 07/31/2021
This Court Ordered Amount for fees and expenses: \$2,857.12
Paid to Date: \$41,026.99
Litigation Subcommittee Approval: N/A

22-0894

Firm: Winston & Strawn, LLP.
Attorney(s): Dan K. Webb
Case Name: Appointment Special Prosecutor
Case No.(s): 19 MR 00014
Date of This Order: 10/20/2021
Time period: 08/01/2021 - 09/30/2021
This Court Ordered Amount for fees and expenses: \$223.18
Paid to Date: \$41,026.99
Litigation Subcommittee Approval: N/A

22-0895

Firm: Winston & Strawn, LLP.
Attorney(s): Dan K. Webb
Case Name: Appointment Special Prosecutor
Case No.(s): 19 MR 00014
Date of This Order: 12/10/2021
Time period: 10/01/2021 - 11/30/2021
This Court Ordered Amount for fees and expenses: \$7,613.70
Paid to Date: \$41,026.99
Litigation Subcommittee Approval: N/A

SPECIAL CRIMINAL COURT CASES

NOTE: There are no cases of the above item type to be approved for this meeting.

PROPOSED SETTLEMENTS

22-0864

Case: Cortez, Joaquin v. Cook County
Case No: 17 L 7376
Settlement Amount: \$550,000.00
Department: John H. Stroger - 4897
Payable to: Joaquin Cortez and his attorneys at Goodman Tovrov Hardy & Johnson
Litigation Subcommittee Approval: 12/14/2021
Subject matter: Settlement of a medical malpractice claim.

22-0822

Case: Oily Thomas v. Cook County
Case No: 19 CH 06865
Settlement Amount: \$20,500.00
Department: State's Attorney
Payable to: Robert L. Caplan
Litigation Subcommittee Approval: N/A
Subject matter: FOIA

22-0547

Case: Parker, Rayvon v. Vasquez
Case No: 18 C 4274
Settlement Amount: \$3,500.00
Department: 1239 - Department of Corrections
Payable to: Rayvon Parker
Litigation Subcommittee Approval: N/A
Subject matter: an allegation of a civil rights violation

22-0551

Case: Pedro Orozco v. Sergeant James Hession and Sergeant Monica Williamson
Case No: 21-2663 and 18 C 1938
Settlement Amount: \$5,000.00
Department: 1239 - Department of Corrections
Payable to: Pedro Orozco
Litigation Subcommittee Approval: N/A
Subject matter: An allegation of a civil rights violation

22-0736

Case: Pitts, Herbert v Dart et al
Case No: 16 C 11498
Settlement Amount: \$7,500.00
Department: 1239-Department of Corrections
Payable to: Herbert Pitts
Litigation Subcommittee Approval: N/A
Subject matter: an allegation of a civil rights violation.

22-0792

Case: Martinez, Carlos v. Dart et al.
Case No: 19 C 4359
Settlement Amount: \$197,500.00
Department: 1231 - Police Department
Payable to: Carlos Martinez and Kurt Feuer
Litigation Subcommittee Approval: 12/14/2021
Subject matter: an allegation of a civil rights violation

22-0793

Case: Anderson, Allante v. Williams, et al.
Case No: 20 C 1664
Settlement Amount: \$3,500.00
Department: 1239 - Department of Corrections
Payable to: Allante N. Anderson
Litigation Subcommittee Approval: N/A
Subject matter: an allegation of a civil rights violation

22-0868

Case: Young, Dionte v. Dart, et al.
Case No: 17 C 1914 (21-2715)
Settlement Amount: \$6,000.00
Department: 1239 - Department of Corrections
Payable to: Dionte Young
Litigation Subcommittee Approval: N/A
Subject matter: an allegation of a civil rights violation

22-0892

Case: Thomas, Malcom v. Ryan et al.
Case No: 18 C 7941
Settlement Amount: \$1,800.00
Department: 1239 - Department of Corrections
Payable to: Malcom Thomas
Litigation Subcommittee Approval: N/A
Subject matter: an allegation of a civil rights violation

QUARTERLY LITIGATION DISBURSEMENT REPORT

NOTE: There are no cases of the above item type to be approved for this meeting.

PATIENT/ARRESTEE CLAIMS REPORT

NOTE: There are no cases of the above item type to be approved for this meeting.

SELF-INSURANCE CLAIMS REPORT

NOTE: There are no cases of the above item type to be approved for this meeting.

CLAIMS RECOVERY SETTLEMENTS

22-0724

REPORT

Department: Risk Management

Report Title: Receive and File - Claim Recoveries

Report Period: Month ending December 31, 2021

Summary: Submitting for your information a summary of Claim Recoveries for the month ending December 31, 2021 - Total Recoveries: \$4,016.54 Number of Recoveries: 2

WORKERS' COMPENSATION CLAIMS

22-0813

Employee: Kenneth Warner

Job Title: Arch Iron Worker Foreman

Department: Facilities

Date of Incident: 04/22/2020

Incident/Activity: Petitioner injured his right leg after it was struck by a bench he was removing from the floor.

Accidental Injuries: Right Leg

Petition and Order No: 20 WC 014565

Claim Amount: \$18,804.84

Attorney: Gregorio & Marco, Ltd.

Date of Subcommittee Approval: N/A

Prior/pending claims: N/A

22-0824

Employee: Troy Hall
Job Title: Correctional Officer
Department: Corrections
Date of Incident: 07/19/2019; 05/19/2020
Incident/Activity: On July 19, 2019, Petitioner injured his left knee while performing an emergency takedown of a detainee. On May 19, 2020, Petitioner injured his right shoulder and right arm while performing an emergency takedown of a detainee.
Accidental Injuries: Left Knee; Right Shoulder; Right Arm
Petition and Order No: 20 WC 12170
Claim Amount: \$56,235.47
Attorney: Argionis & Associates, LLC
Date of Subcommittee Approval: 12/14/2021
Prior/pending claims: N/A

22-0825

Employee: Jan Wilson
Job Title: Correctional Officer
Department: Corrections
Date of Incident: 08/10/2020
Incident/Activity: Petitioner injured his right knee and left ankle after a desk collapsed on him while at work.
Accidental Injuries: Right Knee; Left Ankle
Petition and Order No: 20 WC 19251
Claim Amount: \$37,954.70
Attorney: Vitell & Spitz, Ltd.
Date of Subcommittee Approval: 12/14/2021
Prior/pending claims: 12/04/2018 (\$1,000.00)

22-0828

Employee: Christopher Arocho
Job Title: Correctional Officer
Department: Department of Corrections
Date of Incident: 04/26/2017
Incident/Activity: Petitioner injured his face, nose, eye and jaw when he was severely beaten by multiple detainees.
Accidental Injuries: Face, nose, eye and jaw
Petition and Order No: 17 WC 13150
Claim Amount: \$49,144.36

Attorney: DePaolo & Zakidis, LLC.
Date of Subcommittee Approval: 12/14/2021
Prior/pending claims: n/a

22-0829

Employee: Cassandra Bell
Job Title: Assistant Team Leader
Department: Juvenile Temporary Detention Center
Date of Incident: 08/31/2018; 05/29/2020
Incident/Activity: On August 31, 2018, Petitioner injured her bilateral knees and back when attacked by a resident. On May 29, 2020, Petitioner injured her right knee while restraining a resident.
Accidental Injuries: Bilateral knees, back
Petition and Order No: 18 WC 30735; 20 WC 18123
Claim Amount: \$27,915.74
Attorney: Marszalek & Marszalek
Date of Subcommittee Approval: 12/14/2021
Prior/pending claims: 07/26/2021; 12/29/2012; 06/23/2014 (\$15,478.66); 03/30/2021 (pending)

22-0830

Employee: Josette Boisseau
Job Title: Correctional Officer
Department: Department of Corrections
Date of Incident: 12/13/2018
Incident/Activity: Petitioner injured her bilateral legs when a desk broke and fell on her.
Accidental Injuries: Bilateral legs
Petition and Order No: 19 WC 4782
Claim Amount: \$154,427.25
Attorney: Block, Klukas & Manzella, P.C.
Date of Subcommittee Approval: 10/05/2021
Prior/pending claims: 12/22/1999 (\$25,000.00); 06/04/2002 (no award at trial); 07/01/2020 (\$20,000.00)

22-0831

Employee: Matthew Johnson
Job Title: Recreational Specialist
Department: Juvenile Temporary Detention Center
Date of Incident: 11/29/2016
Incident/Activity: Petitioner injured his right shoulder and left knee when he fell while playing football with residents.
Accidental Injuries: Right shoulder, left knee

Petition and Order No: 18 WC 11368

Claim Amount: \$75,979.80

Attorney: Law Offices of Edward Osowski

Date of Subcommittee Approval: 12/14/2021

Prior/pending claims: 12/16/2001 (\$1,950.00); 06/27/2005 (\$5,499.09); 11/25/2006 (\$6,000.00); 10/05/2008 (\$34,116.10); 09/25/2010 (\$32,879.76)

22-0832

Employee: Vincente Mojica, Jr.

Job Title: Correctional Officer

Department: Department of Corrections

Date of Incident: 06/09/2021

Incident/Activity: Petitioner injured his bilateral legs, neck, and right shoulder during an altercation with a detainee.

Accidental Injuries: Bilateral legs, neck, right shoulder

Petition and Order No: 21 WC 19183

Claim Amount: \$12,961.43

Attorney: Argionis & Associates, LLC

Date of Subcommittee Approval: n/a

Prior/pending claims: 09/05/2017 (\$23,509.74)

22-0834

Employee: Herman Reynaud

Job Title: Security Specialist

Department: Juvenile Temporary Detention Center

Date of Incident: 04/18/2018

Incident/Activity: Petitioner injured his right ankle, right knee, lumbar spine, and left elbow when he fell getting out of a work truck.

Accidental Injuries: Right foot, right leg, lumbar spine, left arm

Petition and Order No: 18 WC 12342

Claim Amount: \$34,506.99

Attorney: Saks, Robinson & Rittenberg, Ltd.

Date of Subcommittee Approval: 12/14/2021

Prior/pending claims: n/a

22-0835

Employee: Evgeniy Romanov

Job Title: Correctional Officer

Department: Department of Corrections

Date of Incident: 06/29/2021

Incident/Activity: Petitioner injured his neck and back while restraining a detainee.

Accidental Injuries: Neck and back

Petition and Order No: 21 WC 19608
Claim Amount: \$10,724.40
Attorney: Ankin Law Group, LLC.
Date of Subcommittee Approval: n/a
Prior/pending claims: 09/10/2018 (\$20,000.00); 07/08/2020 (\$13,599.09)

22-0914

Employee: Dennis Calderone
Job Title: Correctional Lieutenant
Department: Corrections
Date of Incident: 6/14/2018
Incident/Activity: Detainee struck Petitioner in the face
Accidental Injuries: nose, back of head, front tooth #9
Petition and Order No: 18 WC 19029
Claim Amount: \$19,766.00
Attorney: Brandon Hall of Hart & David LLP
Date of Subcommittee Approval: N/A
Prior/pending claims: N/A

22-0916

Employee: Cynthia A. Hargons
Job Title: Janitor III
Department: Facilities Management
Date of Incident: 2/6/2017
Incident/Activity: Petitioner slipped and fell on the floor she was cleaning when the mop handle detached from the mop head
Accidental Injuries: left wrist, left shoulder, and back
Petition and Order No: 17 WC 11830
Claim Amount: \$500.00
Attorney: Lindsey Strom and Strom & Associates
Date of Subcommittee Approval: N/A
Prior/pending claims: 4/3/2018 (pending); 11/8/2018 (pending); 5/1/2019 (pending); 5/20/2019 (pending); and 5/1/2020 (pending)

22-0920

Employee: Shenea Kirklin
Job Title: Probation Officer
Department: Adult Probation
Date of Incident: 3/1/2016
Incident/Activity: Petitioner slipped and fell on black ice in the parking lot

Accidental Injuries: right shoulder and lumbar spine
Petition and Order No: 16 WC 09707
Claim Amount: \$75,526.00
Attorney: Steven Seidman of Seidman Margulis & Fairman, LLP
Date of Subcommittee Approval: 12/14/2021
Prior/pending claims: N/A

22-0923

Employee: Victor Cabrera
Job Title: Correctional Officer
Department: Department of Corrections
Date of Incident: 12/13/2019
Incident/Activity: Petitioner injured his right hand and wrist when his hand was struck by a door.
Accidental Injuries: Right hand, right wrist
Petition and Order No: 20 WC 7744
Claim Amount: \$5,767.91
Attorney: Whiteside & Goldberg, Ltd.
Date of Subcommittee Approval: n/a
Prior/pending claims: n/a

22-0924

Employee: Michael Cap, Jr.
Job Title: Telecommunicator
Department: Sheriff's Department
Date of Incident: 02/28/2021
Incident/Activity: Petitioner injured his lower back while cleaning his office.
Accidental Injuries: Lower back
Petition and Order No: 21 WC 6209
Claim Amount: \$3,775.45
Attorney: Whiteside & Goldberg, Ltd.
Date of Subcommittee Approval: n/a
Prior/pending claims: n/a

22-0925

Employee: Valerie Villa
Job Title: Youth Development Specialist
Department: Juvenile Temporary Detention Center
Date of Incident: 2/17/2018; 3/16/2018; 12/8/2018; 11/18/2019; and 12/13/2019
Incident/Activity: On February 17, 2018, Petitioner injured her left wrist and left shoulder while applying physical restraint to a resident. On March 16, 2018, Petitioner injured her bilateral knees while attempting

to restrain a resident. On December 8, 2018, Petitioner re-injured her bilateral knees while assisting in restraining a resident. On November 18, 2019, Petitioner injured her head when a basketball hit her. On December 13, 2019, Petitioner injured her right shoulder and right knee while restraining a resident.

Accidental Injuries: left wrist, bilateral shoulders, bilateral knees, and head

Petition and Order No: 20 WC 00699; 21 WC 01347

Claim Amount: \$13,500.00

Attorney: Brian Thomas of Thomas Law

Date of Subcommittee Approval: N/A

Prior/pending claims: N/A

22-0926

Employee: Lasean Miller

Job Title: Police Officer

Department: Sheriff's Department

Date of Incident: 05/16/2019

Incident/Activity: Petitioner was injured when running from a car fire and fell on a wet surface causing injury to his left wrist, right elbow, and right shoulder.

Accidental Injuries: Left hand, right arm, right shoulder

Petition and Order No: 19 WC 25160

Claim Amount: \$64,137.60

Attorney: Gordon & Centracchio, LLC.

Date of Subcommittee Approval: 11/02/2021

Prior/pending claims: 08/28/16 (\$1.00)

22-0927

Employee: Lora Roddy

Job Title: Cashier III

Department: Stroger Hospital

Date of Incident: 05/05/2021

Incident/Activity: Petitioner injured her right knee when she fell on a wet surface.

Accidental Injuries: Right leg

Petition and Order No: 21 WC 12601

Claim Amount: \$6,965.41

Attorney: Ankin Law Office, LLC

Date of Subcommittee Approval: n/a

Prior/pending claims: n/a

WORKERS' COMPENSATION CLAIMS PAYMENT REPORT

22-1052

REPORT

Department: Risk Management

Report Title: Receive and File - Workers' Compensation Claim Payments

Report Period: 12/1/2021 - 12/31/2021

Summary: The Department of Risk Management is submitting for your information Workers' Compensation Claim Payments for the month ending December 2021. Payments total \$1,243,563.41

COMPTROLLERS

22-0888

REPORT

Department: Comptroller

Report Title: Preliminary Analysis of Revenues and Expenses for the Period Ending 11/30/2021

Report Period: 11/30/2021

Summary: Submitting for your information, a Preliminary Analysis of Revenues and Expenses for the period ending 11/30/2021 for the Corporate, Safety and Health Funds, as presented by the Bureau of Finance.

HEALTH & HOSPITAL

22-1041

REPORT

Department: CCH

Report Title: CCH Monthly Report

Report Period: January 2022

Summary: This report is provided in accordance with Resolution 14-4311 approved by the County Board on 7/23/14

22-0566

Sponsored by: TONI PRECKWINKLE (President), PETER N. SILVESTRI and JOHN P. DALEY, Cook County Board of Commissioners

PROPOSED ORDINANCE AMENDMENT

INVOICE MODIFICATIONS FOR SPECIAL STATE'S ATTORNEYS IN CIVIL MATTERS

BE IT ORDAINED, by the Cook County Board of Commissioners, Chapter 2 - Administration, Article IV. - Officers and Employees, Division 9. State's Attorney, Subdivision II. Cook County Guidelines for Special State's Attorneys, Sec. 2-334 is hereby amended as follows:

Sec. 2-334. Fees, expenses, rates and fee petitions.

(a) *Fees and expenses.* Attorneys shall be paid reasonable fees and costs based on the type and nature of the case. Such fees and costs shall conform to the fees and costs authorized under this Section. The Attorney must pay for all expenses in advance and indicate on the firm's invoices such expenses to be reimbursed, unless otherwise expressly directed by the court or agreed to in writing by the Litigation Subcommittee. ~~Reimbursement of expenses shall be requested as part of Attorney's fee petitions.~~

Expenses shall be reimbursed as follows:

- (1) *Photocopying.* Reasonable photocopying at actual cost, not to exceed \$0.10 per page.
- (2) *Messenger service.* The use of messengers when there is a genuine need for expedited delivery at actual charges of a third-party vendor or, when an in-house firm messenger is used, at actual cost (not at the paralegal or legal assistant billing rate).
- (3) *Computerized research.* Actual costs of reasonably necessary computerized research services.
- (4) *Experts.* The reasonable fees of qualified consulting and testifying experts retained to provide opinions necessary to the defense or prosecution of the litigation, except that all expert fees must be pre-approved by the Chief of the Civil Actions Bureau if they are anticipated to exceed \$500.
- (5) *Travel.* Air travel expenses must not exceed the highest fare coach rate for the flight. Mileage expenses shall be at the Internal Revenue Service deductible rates. Hotels, car rental companies and airlines offering moderate prices and discounted corporate rates shall be used. Attorneys shall reduce the hourly rate charged by 50 percent while an Attorney or paraprofessional is traveling, unless legal work is being performed and is documented.

(b) *General business costs.* Law firm overhead expenses including, but not limited to, rent, electricity, supplies, secretarial and support services, computer system expenses, overtime expenses, local telephone service and other similar expenses, shall be considered part of the Attorneys' hourly rate.

(c) *Miscellaneous costs.* Attorneys shall not seek reimbursement of fees for:

- (1) Preparing invoices or a fee petition;
- (2) Conducting a conflicts check;
- (3) Entertainment expenses;
- (4) Food and beverages while working and/or hosting meetings;
- (54) Excessive staffing;

- (65) Work resulting from Attorney error;
- (6) Purely clerical work;
- (76) Preparing an estimated case budget.

Under most circumstances, only one Attorney should bill for attending court appearances, depositions, client conferences, and Litigation Subcommittee meetings. The Attorney shall seek prior approval from the Chief of the Civil Actions Bureau, or the Chief's delegate if the Attorney seeks to have more than one attorney in attendance.

~~(d) *Fee petitions and invoices.* Unless otherwise expressly directed by the court, Attorneys shall submit fee petitions either monthly or quarterly. If the accumulated charges for a quarter are less than \$500.00, the charges shall be included in the next quarterly fee petition. Attorneys shall submit all fee petitions to the Chair in a time appropriate for referral to and review by the Subcommittee prior to filing the fee petition with the court. The time spent performing the chargeable services shall be recorded on a daily basis to the nearest 1/10th of an hour and shall be broken down in detail, describing the work performed by each individual during that time period. The fee petition shall contain the amount charged for each Attorney and paraprofessional, including the time, the hourly rate and summary total for each. The fee petition shall itemize expenses according to categories including the following: photocopying, messenger service, computerized research, experts and travel. Invoices in civil matters must comply with the Billing Guidelines for Outside Counsel issued by the Civil Actions Bureau of the Cook County State's Attorney's Office, as published and as may be amended from time to time. Such invoices shall be reviewed and preliminarily approved by the Cook County State's Attorney's Office and/or the County office at issue. Prior to each meeting of the Litigation Subcommittee, the State's Attorney's Office shall provide the Subcommittee with a report of preliminarily approved outside counsel billings, for the Subcommittee's approval prior to the issuance of any payment. Special State's Attorneys appointed by a court must also file a fee petition with the appointing court and submit an order granting the fee petition to the Cook County State's Attorney's Office prior to the issuance of any payment. The Cook County State's Attorney's Office will provide the Finance Committee with a quarterly report of payments to outside counsel in civil matters which will include information by case type (conflicts, capacity, or expertise), law firm, and matter, with expense data for the quarter as well as for the life of the case.~~

(e) *Rate structure.* Unless otherwise expressly directed by the court or the Subcommittee, Attorneys shall bill for their services on an hourly basis. Hourly rates for each individual civil matter shall be negotiated with the Chief of the Civil Actions Bureau, with attorney fees not to exceed \$290 per hour, and paralegal/legal assistant rates not to exceed \$90 per hour, without approval of the Subcommittee. Law clerks shall not bill for their time without prior permission of the Chief of the Civil Actions Bureau. Attorneys may propose alternative fee structures such as blended, flat or contingent rate upon approval of the Subcommittee. In criminal matters, the hourly rates for attorneys shall not exceed \$205, and the hourly rates for paralegals shall not exceed \$90, without approval of the Subcommittee.

(f) To the fullest extent consistent with this Section, Attorneys in civil matters shall adhere to the Billing Guidelines for Outside Counsel issued by the Civil Actions Bureau of the Cook County State's Attorney's Office, as published and as may be amended from time to time.

Effective date: This ordinance shall be in effect March 1, 2022.

Legislative History : 12/16/21 - Board of Commissioners - refer to the Finance Committee

LYNNE M. TURNER
Interim Secretary

**FINANCE MEETING OF JANUARY 12, 2022
TOTALS FISCAL YEAR 2022 TO PRESENT AND TO BE APPROVED FOR THIS MEETING**

SPECIAL COURT CASES

SPECIAL COURT CASES APPROVED FISCAL YEAR 2022 TO PRESENT: \$1,608,860.87

SPECIAL COURT CASES TO BE APPROVED: \$249,154.79

PROPOSED SETTLEMENTS

PROPOSED SETTLEMENTS APPROVED FISCAL YEAR 2022 TO PRESENT: \$7,456,008.77

PROPOSED SETTLEMENTS TO BE APPROVED: \$795,300.00

WORKERS' COMPENSATION CLAIMS

WORKERS' COMPENSATION CLAIMS APPROVED FISCAL YEAR 2022 TO PRESENT: \$1,085,820.51

WORKERS' COMPENSATION CLAIMS TO BE APPROVED: \$668,593.35