



**BOARD OF COMMISSIONERS OF COOK COUNTY  
BOARD OF COMMISSIONERS**

**Virtual Meeting**

**New Items Agenda**

**Thursday, January 13, 2022, 10:00 AM**

**Second Set**

[22-1089](#)

**Presented by:** TIMOTHY P. BLEUHER, Commissioner, Department of Building and Zoning

**PROPOSED CONTRACT AMENDMENT**

**Department(s):** Department of Building and Zoning

**Vendor:** Pro-West and Associates Inc. Walker, Minnesota

**Request:** Authorization for the Chief Procurement Officer to renew and increase contract

**Good(s) or Service(s):** Permit Tracking System Technical Support, Enhancement and Upgrade

**Original Contract Period:** 2/1/2019 - 1/31/2021 with two (2), one (1) year renewal options

**Proposed Amendment Type:** renew and increase

**Proposed Contract Period:** Renewal period 2/1/2022 -1/31/2023

**Total Current Contract Amount Authority:** \$299,000.00

**Original Approval (Board or Procurement):** Board, 1/24/2019, \$199,000.00

**Increase Requested:** \$99,000.00

**Previous Board Increase(s):** N/A

**Previous Chief Procurement Officer Increase(s):** \$100,000.00

**Previous Board Renewals:** N/A

**Previous Chief Procurement Officer Renewals:** 1/12/2021, 2/1/2021-1/31/2022

**Previous Board Extension(s):** N/A

**Previous Chief Procurement Officer Extension(s):** N/A

**Potential Fiscal Impact:** FY 2022 \$99,000.00

**Accounts:** 11286.1160.60162.540135

**Contract Number(s):** 1825-17596

**Concurrences:**

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via full MBE/WBE waiver.

The Chief Procurement Officer concurs.

**Summary:** This renewal will allow the Building and Zoning Department to continue to receive software and technical support services and application enhancements to their Permit Tracking System. In 2014 Pro-West & Associates was awarded a contract (Contract No. 1318-12726) through a competitive Request for Proposal process to develop various custom application modules and related application functionalities for the Permit Tracking System. In 2019 a Sole-Source contract (Contract 1825-17596) was awarded to them to continue providing the Technical Support and Upgrades to the Permit Tracking System. This current contract is for two years with two (2) one (1) year renewals. This request is the final renewal of this contract.

This is a Sole Source Procurement pursuant to section 34-139 of the Cook County Procurement Code

[22-0639](#)

**Presented by:** F. THOMAS LYNCH, Chief Information Officer, Bureau of Technology

**PROPOSED INTERGOVERNMENTAL AGREEMENT**

**Department:** Bureau of Technology

**Other Part(ies):** U.S. Geological Survey, Washington, D.C.

**Request:** Authorization to enter into an Intergovernmental Agreement with the U.S. Geological Survey

**Goods or Services:** Comprehensive bathymetric survey or study of the underwater topography of the lake or river floors throughout the Cook County.

**Agreement Number(s):** N/A

**Agreement Period:** FY 2022 through FY 2025

**Fiscal Impact:** FY 2022: \$1,400,000.00; FY 2023: \$1,400,000.00; FY 2024: \$150,000.00; FY 2025: \$50,000.00

**Accounts:** 11249.1009.21120.560227.00000.00000.

**Summary:** Bathymetric data acquisition allows Cook County departments and agencies to identify the infrastructure, obstructions, or sediment accumulated at the bottom of water bodies throughout Cook

County through the use of sonar technology. The data could improve property assessments with more accurate flood modeling. Partnering with USGS for this project will give Cook County survey priority over other parts of the Midwest during the two to three years of the agreement. The USGS staff collecting data and performing the analysis are highly qualified professional environmental scientists. The acquisition of bathymetric data via an intergovernmental agreement with the USGS will cost approximately 30% less than using private sector vendors.

[22-0881](#)

**Presented by:** FRITZ KAEGI, Cook County Assessor

**PROPOSED CONTRACT**

**Department(s):** Cook County Assessor's Office

**Vendor:** Sebis Direct, Inc., Bedford Park, Illinois

**Request:** Authorization for the Chief Procurement Officer to enter into and execute

**Good(s) or Service(s):** Printing of Valuation Notices and Exemption Forms, and Related Services

**Contract Value:** \$1,193,544.03

**Contract period:** 1/17/2022 - 1/16/2025, with two (2), one (1) year renewal options

**Potential Fiscal Year Budget Impact:**      **FY2022**    \$346,782.83,    **FY2023**    \$379,487.25,    **FY2024**  
\$467,273.95

**Accounts:** 11000.1040.10155.520496.00000.00000

**Contract Number(s):** 2185-18693R

**Concurrences:**

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation.

The Chief Procurement Officer concurs.

**Summary:** The Cook County Assessor's Office requests authorization for the Chief Procurement Officer to enter into and execute a contract with Sebis Direct, Inc. to provide Printing, Processing, and Related Services for Valuation Notices and Exemption Forms. These services are necessary for the Cook County Assessor's Office to fulfill its statutory duty to notice property owners of changes to their assessments.

This contract is awarded pursuant to a publicly advertised competitive bidding process in accordance with the Cook County Procurement Code. Sebis Direct, Inc. was the lowest, responsive and responsible bidder.