



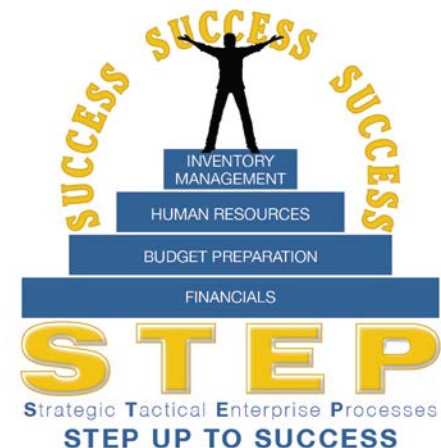
# Cook County STEP (ERP) Town Hall

Ivan Samstein

Simona Rollinson

Douglas Elwell

June 13, 2016





- Introduction
- What Is The STEP Project?
- Why Is The County Doing The Project?
- When Will We Doing STEP?
- How Will STEP Impact Me?
- What's In It For Me?
- How Will I Be Prepared For The Change?
- How Can I Learn More?

- Introduction of Project Sponsors:
  - Ivan Samstein, CFO
  - Simona Rollinson, CIO
  - Douglas Elwell, CCHHS Deputy CEO of Finance and Strategy

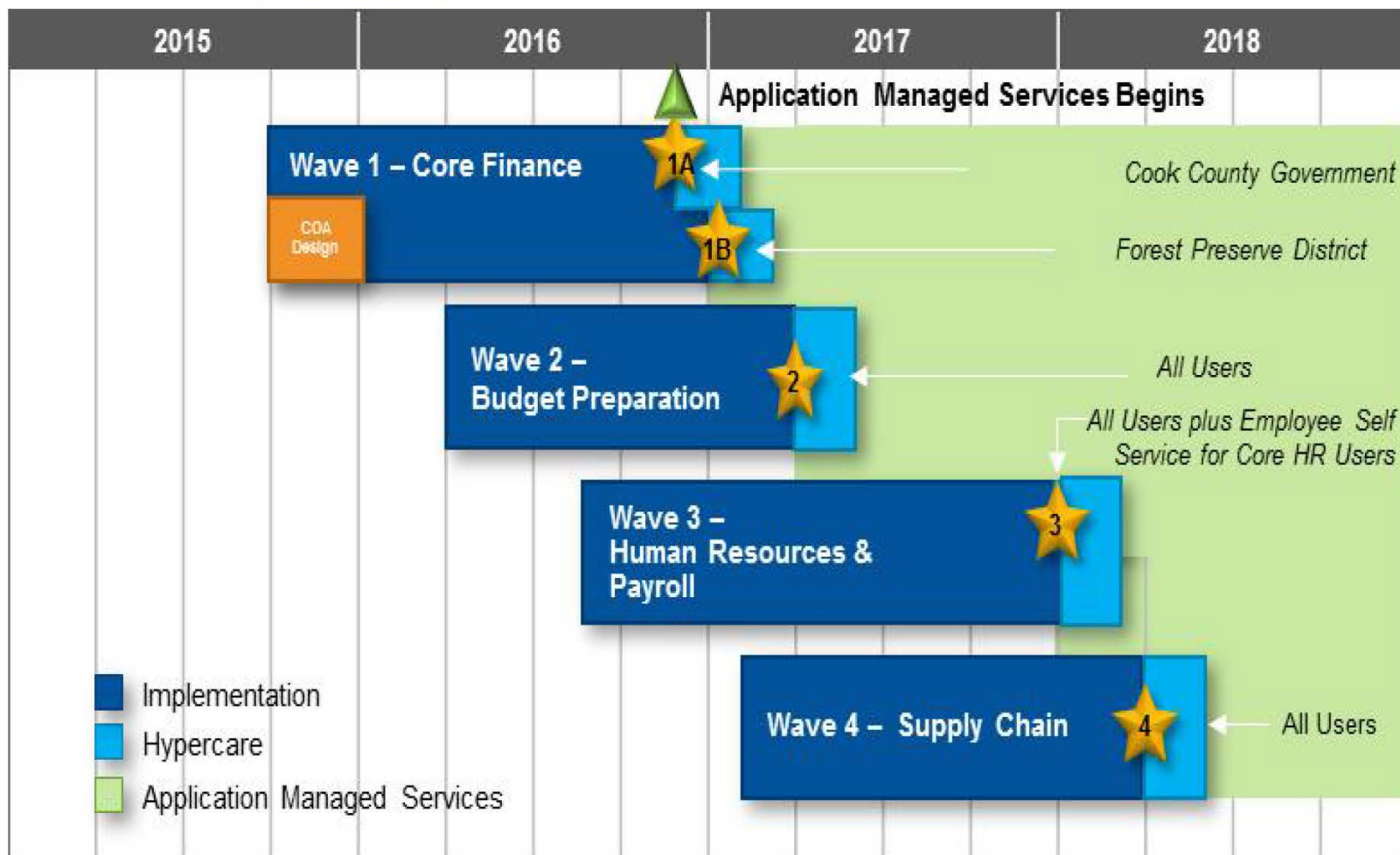
# IBM Why Are We Doing STEP?

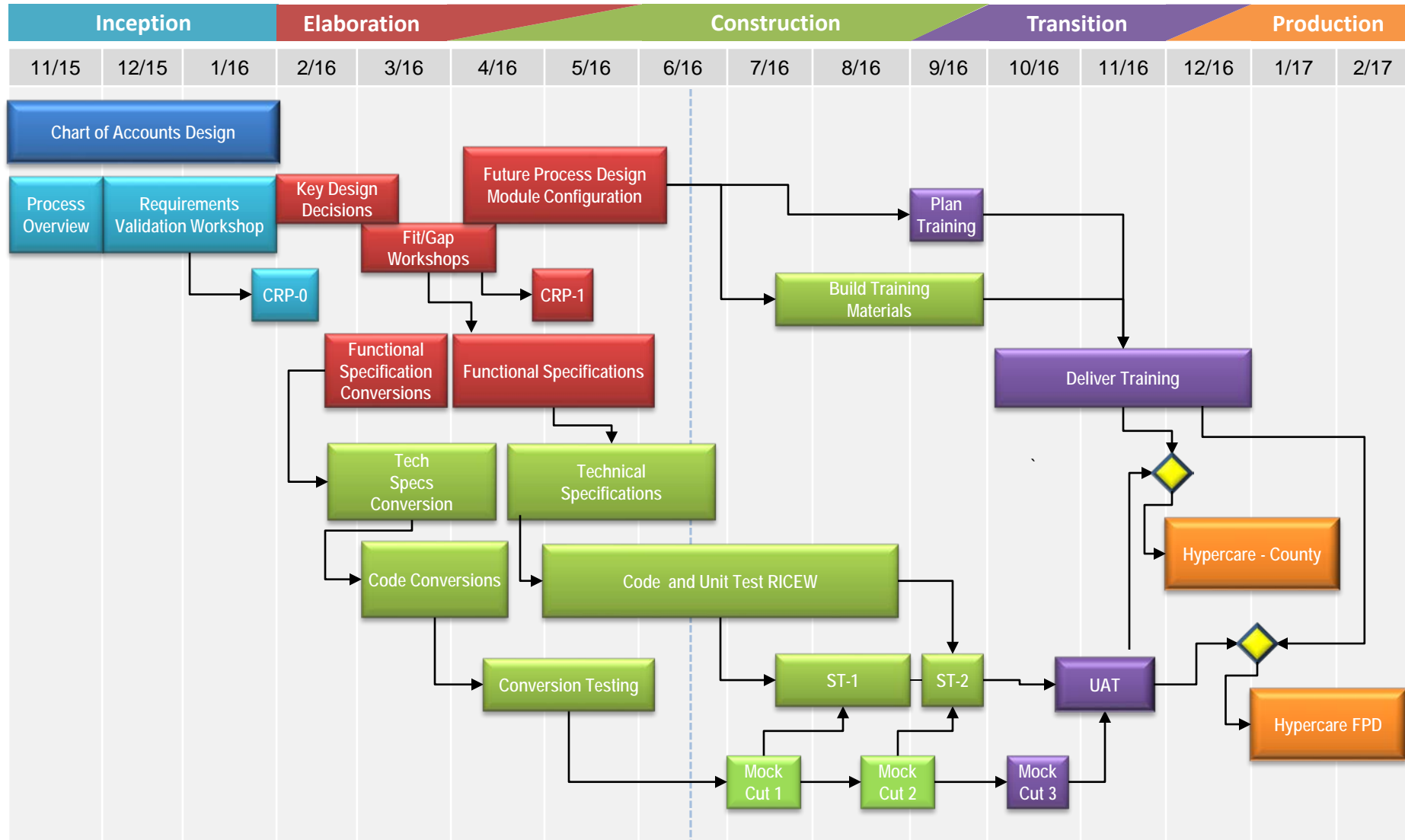


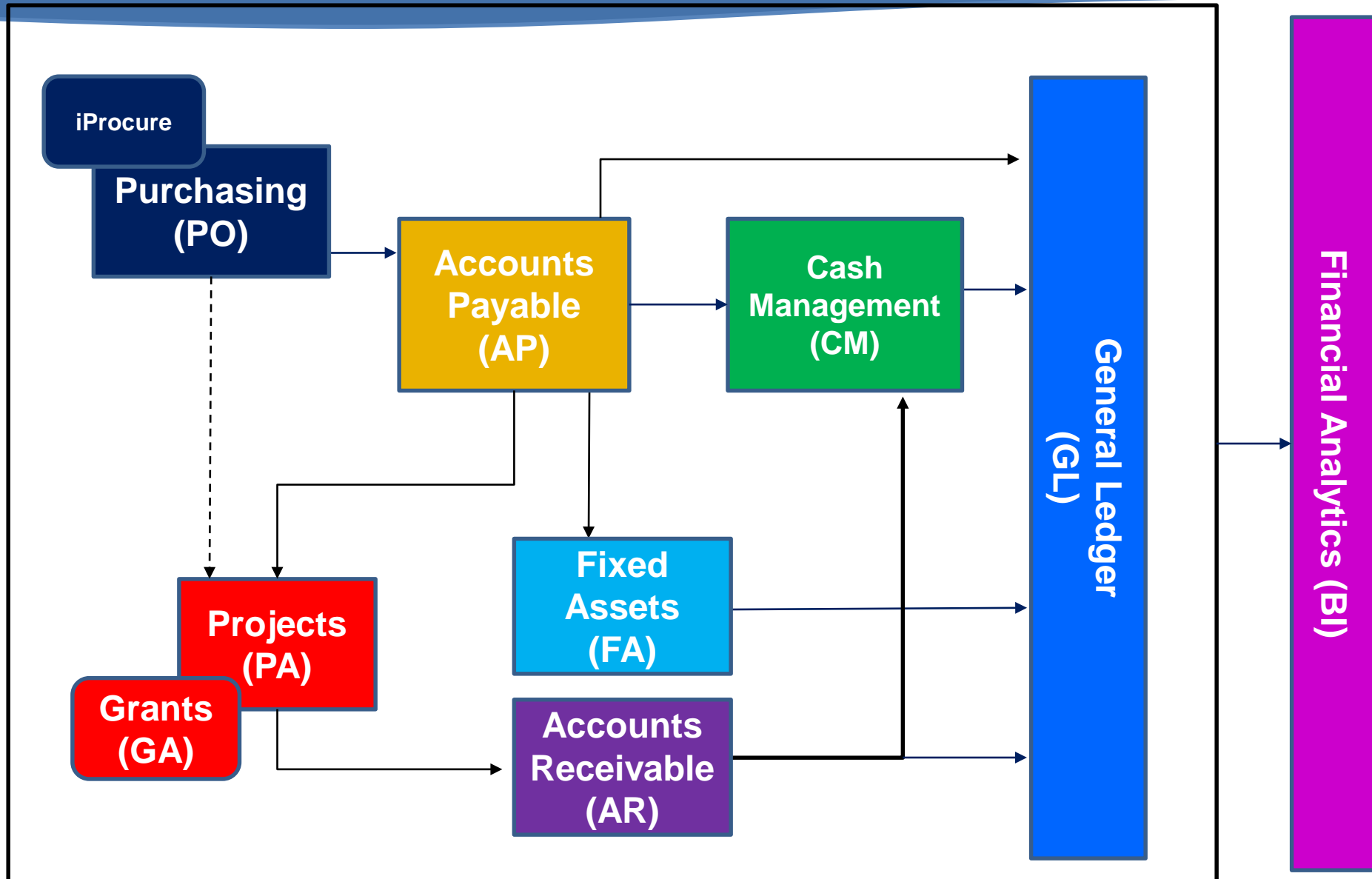
- Multiple ERP Systems
- Difficult to assemble reports
- Myriad of business processes
- Need to improve controls
- Slow and cumbersome processes
- Difficulty in tracking status of purchases
- Need to leverage County Spend most effectively
- Enhance operating efficiency & reduce costs
- Advance the County's procurement leverage



- Strategic Tactical Enterprise Processes:
  - Integrated Business Process
  - Shared Accounting Definitions
  - Electronic vs manual processes
  - Budgetary Controls
  - Analytics & Dashboards









# IBM How Will STEP Impact Me?



The Procure to Pay Process will bring the most change to the most number of County employees in Wave 1:

- Procure to Pay (Business Function)

- Requisitions
- Purchase Order
- Receiving
- Invoice / Payment

- Workflow for approvals

- Master Data Management

- Items
- Suppliers

- Chart of Accounts

- Encumbrances

# IBM What's In It For Me?



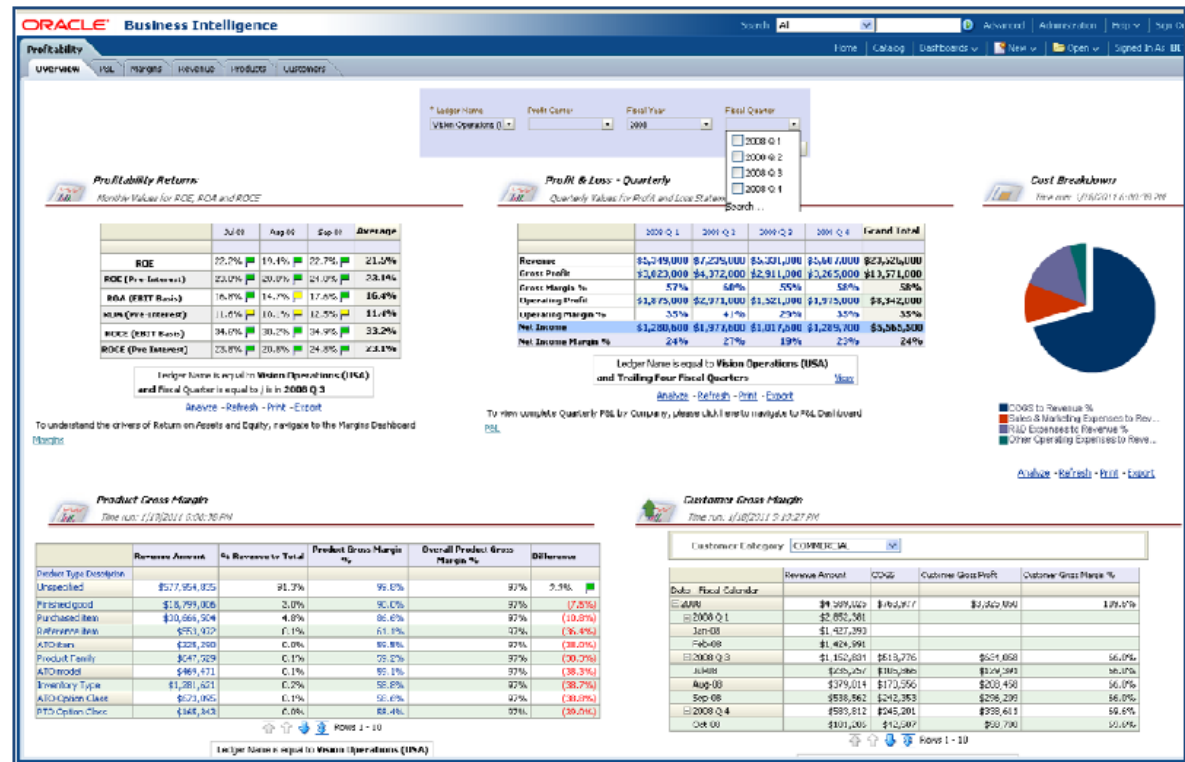
Process	Pain Point	Solution
Procure to Pay: <ul style="list-style-type: none"><li>- Requisition &amp; PO</li><li>- Approvals</li><li>- Receiving Items</li></ul>	<ol style="list-style-type: none"><li>1) Paper Process for Requisition &amp; PO (29A).</li><li>2) Manual approval process.</li><li>3) Unknown \$\$ commitment for Budget tracking.</li></ol>	<ol style="list-style-type: none"><li>1) User (Department) generated PO</li><li>2) Enable Oracle workflow for approval.</li><li>3) Enable encumbrance in Oracle to reduce budget hold times.</li></ol>
Record to Report: <ul style="list-style-type: none"><li>- Analysts</li><li>- Budgeting</li></ul>	Manually consolidate data from multiple systems, projects & grant sources.	Reports in Oracle and the BI Tool for specific analytical needs.

# IBM What's In It For Me?

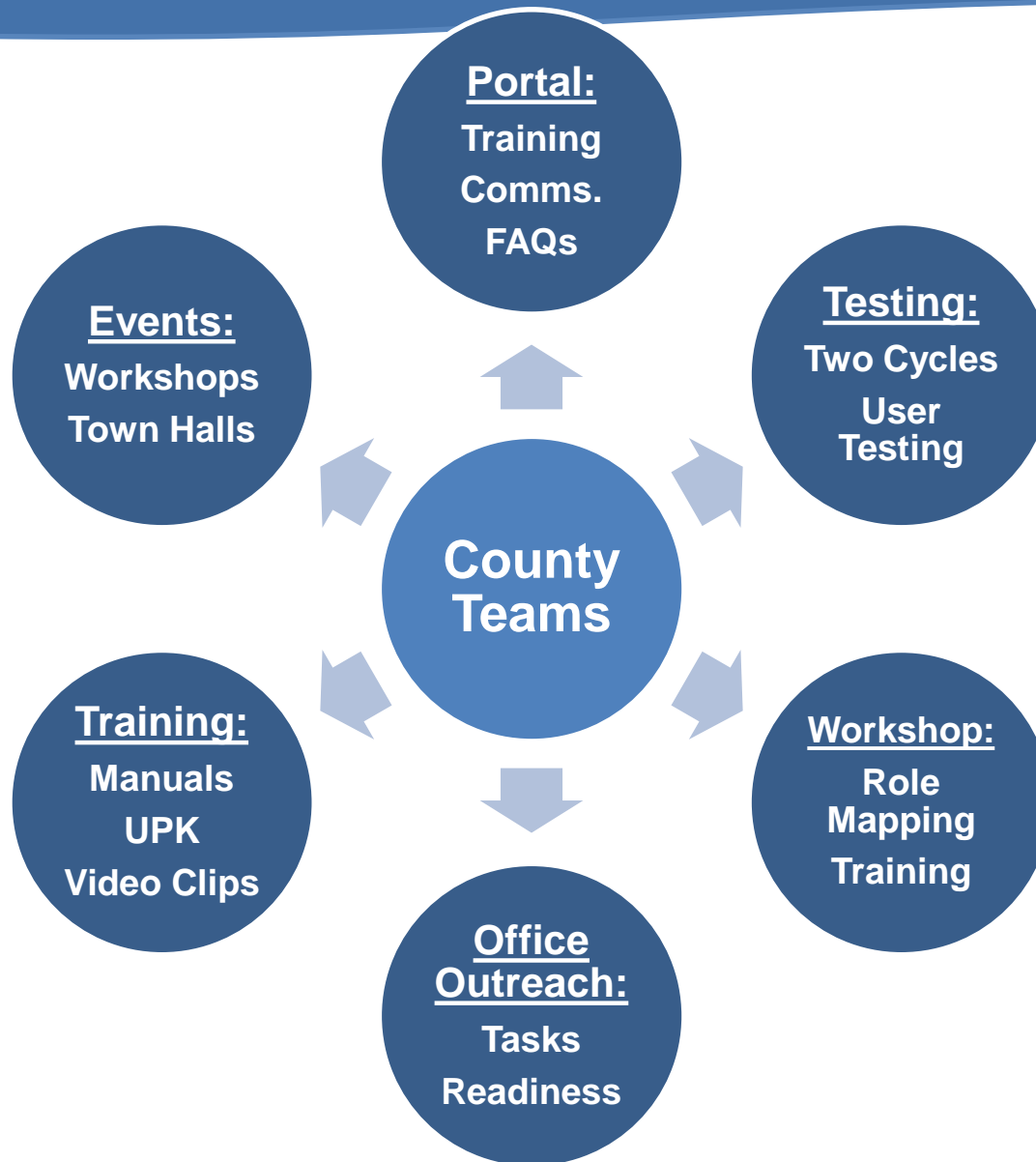


Process	Pain Point	Solution
Acquire to Retire: - Asset Management - Projects	1) Managed by spreadsheet & JDE and without GAAP standards applied. 2) Manual spreadsheet process.	1) System generated Asset accounting in single system. 2) Use Oracle Projects & Grants capability.
Bill to Cash: - Accounts Receivable	Tracking AR in spreadsheets.	Use Oracle AR capability in single system.

- Interactive Analysis and drill down
- Dashboards and ad-hoc reporting capabilities
- Predictive Analytics
- Executive Visibility



# IBM How Will I Be Prepared?





- Steering Committee – the Project Leadership Team is the outlet for conversation and to answer questions. They will be cascading project communications in upcoming Division and Bureau meetings.
- Office Outreach – Office Change Agents will support offices with the change impacts and messages as well as training and other readiness needs.
- Project Portal – will supply distributed communications, FAQs, training clips, and other project materials.
- Project Email Address – we encourage all questions and suggestions to come to us at: [ERP.STEPProject@CookCountyIL.gov](mailto:ERP.STEPProject@CookCountyIL.gov)
- Printed Materials – you will receive a hand-out which is the Elevator Speech which outlines the project benefits to the County.
  - More Printed Materials will follow

***Please see the Project Portal for Project and Communication Details***



# How Can I Learn More? Your Sponsors



Ivan Samstein, CFO

Simona Rollinson, CIO

Douglas Elwell,  
CCHHS Deputy CEO of  
Finance and Strategy

# How Can I Learn More? Your Steering Committee



<b>Alexis Herrera</b> CFO, Sheriff's Office	<b>Samuel Steinberg</b> CFO, Treasurer's Office
<b>Ammar Rizki</b> Deputy CFO, Bureau of Finance	<b>Simona Rollinson</b> CIO
<b>Barbara Pryor</b> Dep. Chief of HR, CCHHS	<b>Stephen Hughes</b> CFO, FPD
<b>Donna Hart</b> CIO for CCHHS	<b>Tom Lynch</b> ERP Director
<b>Douglas Elwell</b> Dep. CEO of Finance & Strategy, CCHHS	<b>Velisha Haddox</b> Chief of HR
<b>Ekerete Akpan</b> CFO, CCHHS	<b>Zelda Whittler</b> Under Sheriff
<b>Ivan Samstein</b> CFO	



# How Can I Learn More? Executive Stakeholders



<b>Arnold Randall</b> General Superintendent, FPD	<b>Joseph Fratto</b> Chief Deputy Treasurer
<b>Bill Kouruklis</b> Chief Dep. Treasurer	<b>Keith Formell</b> Acting CIO, Sheriff's Office
<b>Deanna Zalas</b> Director of Risk Management	<b>Lawrence Wilson</b> County Comptroller
<b>Debra Rice</b> ERP Project Manager	<b>Martha Martinez</b> Chief Admin. Officer at Cook County HR
<b>Derrick Thomas</b> Director of MIS	<b>Shannon Andrews</b> Chief Procurement Officer
<b>Dorothy Loving</b> Director of Financial Controls, CCHHS	<b>Tanya Anthony</b> Director of Budget Mgmt. Systems
<b>Ebonie Taylor</b> OCM	<b>Zahra Ali</b> Director of Revenue



# How Can I Learn More?

Your Change Readiness Leaders & Change Agents



***Please see the Project Portal [www. STEP.cookcountyil.gov](http://www.STEP.cookcountyil.gov)  
for the Change Readiness Leader & Change Agent(s) assigned to your office.***

Thank you to everyone here who has participated in the project by:

- Participating in design sessions
- Contributing to Key Design Decisions
- Attending Conference Room Pilots1 (CRP1) where you helped Identify Over 125 Change Impacts
- Providing Data Extracts to the Technical Team

We are building the system based on your invaluable contributions and we thank all of you for your time, energy and enthusiasm for the project.