



Department of Administrative Hearings

FY2018 Budget Presentation

October 23, 2017



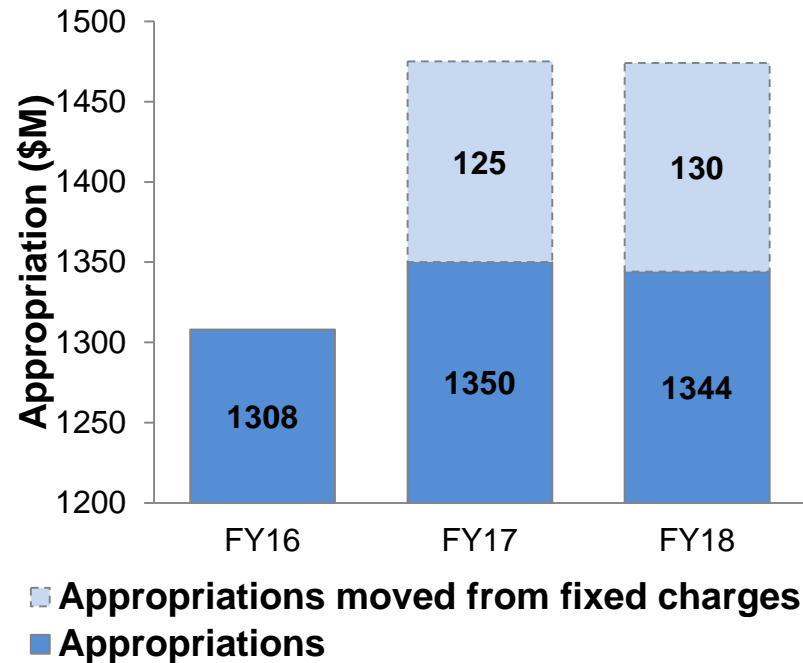
Department of Administrative Hearings

FY2018 Budget Presentation

Mission

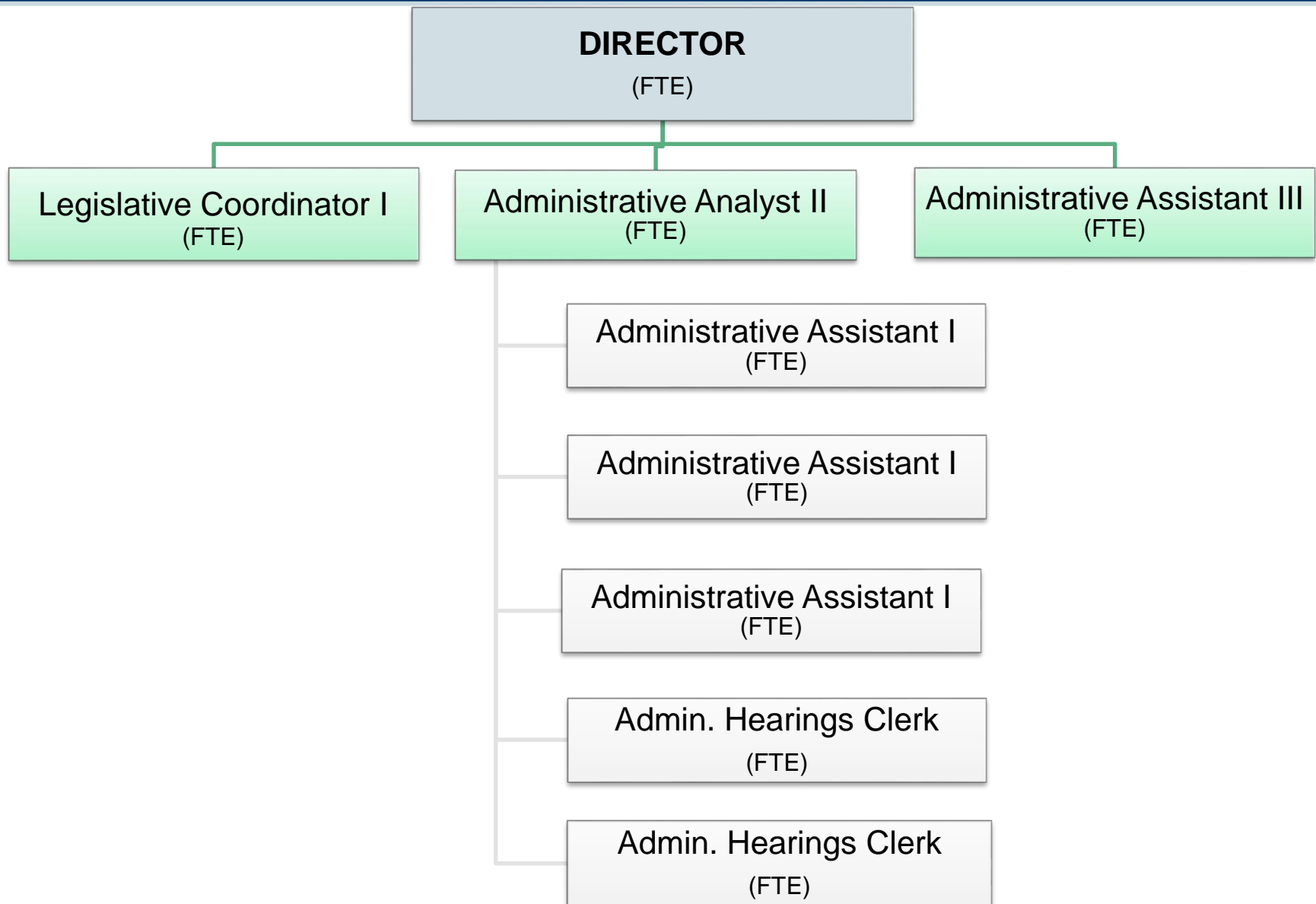
The Department of Administrative Hearings was created to allow fair, efficient and impartial hearings of ordinance violations issued by County Departments, such as the Cook County Department of Revenue, the Cook County Forest Preserve, and the Cook County Sheriff.

Budget



Department of Administrative Hearings Organizational Chart (9-FTE'S)

FY2018 Budget Presentation





Program Name: Administrative Hearings (9 FTE):

- Facilitate the adjudication of ordinance violations issued by County departments, agencies, boards and commissions of Cook County.

Program Services:

- Provide an independent panel of adjudicators authorized to conduct administrative hearings for departments, boards and commissions of the County.
- Operate in a fair and impartial manner that provides transparency with respect to the proceedings and decisions and to enter findings and orders which are consistent with due process laws and County Ordinances.
- Conduct training for all departments who issue violation notices and conduct hearings at suburban locations to provide better access for citizens.
- Identify new organizations whose citations may be heard by the Department of Administrative Hearings.

Department of Administrative Hearings

Discussion of 2017 Department and Program Outcomes

FY2018 Budget Presentation



- In FY2017, Administrative Hearings continued its focus on working with the Cook County Department of Revenue (DoR) in adjudicating a backlog of Non-Retailer Use Tax (NRUT) cases.
- Accomplished the completion of the backlog of NRUT cases in July of FY2017 adjudicating approximately 92,956 DoR NRUT cases.
- Administrative Hearings will adjudicate approximately 140,000 cases by end of FY2017 meeting our FY2017 performance target.
- Efficiently adjudicated cases heard with an average cost per case of \$8.92 YTD in FY2017 exceeding our FY2017 performance target of \$10.00.
- Increased efficiencies in average cases disposed of per ALJ hour of 20 cases per ALJ hour YTD in FY2017 exceeding our FY2017 performance goal of 17 cases per ALJ hour.
- Metra Police citations went live in June of FY2017.
- In FY2017 Administrative Hearings entered into interagency agreements with Amtrak Police and BNSF Railway Police to adjudicate citations written under the County vehicle and compliance code.

Department of Administrative Hearings

Budget, Cost Analysis, and 2018 Strategic Initiatives & Goals

FY2018 Budget Presentation



- In FY2018, the Department of Administrative Hearings will continue to work with county departments, agencies, commissions and other forms of local government to adjudicate violations of the County Code.
- The Administrative Hearings expects to adjudicate approximately 120,000 cases in FY2018, as compared to 140,000 cases in FY2017.
- Projected number of cases heard in FY2018 has decreased due to the completion of the DoR NRUT cases and projected FY2018 budgetary restrictions.
- Administrative Hearings will begin hearing citations written by Amtrak Police and BNSF Railway Police in FY2018. It is anticipated that the Amtrak Police and BNSF Railway Police will issue approximately 150 citations per month.
- In FY2018, Administrative Hearing's strategic initiative will be to extend our services to Mayors and Managers of local municipalities throughout Cook County to form intergovernmental agreements to adjudicate their local municipal violations.

Department of Administrative Hearings

2018 STAR goals and targets

FY2018 Budget Presentation



Performance Metric	FY2016 Actual	FY2017 Projected YE	FY2018 Target
Administrative Hearings Output Metric			
Number of Cases Heard	162,455	140,000	120,000
Administrative Hearings Efficiency Metric			
Avg. Number of cases disposed of per ALJ Hour	17	17	17
Administrative Hearings Outcome Metric			
Customer Service Survey=%Satisfactory	80%	85%	85%
Zero Based Budget Metric			
Cost per Case (Total Exp. / # of Case Heard)	\$8.05	\$10.00	\$12.25



Department of Administrative Hearings

FY2018 Budget Presentation

2. Comparative data on funding and caseloads for administrative hearing agencies.

STATE	Annual Budget FY2016	Number of cases filed yearly	Number of hearings conducted yearly	Cost per hearing (budget/# of hearings)	Number of ALJ's	Average hearings caseload per ALJ yearly	Number of decision and orders yearly	Number of FTE's excluding ALJ's	Population of Jurisdiction
Cook County/FY2016	\$1,310,596.00	162,458	162,458	\$8.07	14	11,604	162,458	9	5,200,000
City of Chicago	\$7,965,375.00	545,000	545,000	\$14.62	80	6,813	545,000	42	2,722,000
Alaska	\$2,485,900.00	1,657	749	\$1,500.00	9	195	684	5	738,432
Arizona	\$1,610,000.00	5,152	1,776	\$907.00	7	254	1,776	6	6,828,065
California	\$35,079,000.00	14,096	5,797	\$6,051.00	86	68	18,453	39	39,144,818
Colorado	\$4,300,000.00	12,500	3,000	\$1,433.00	20	150	3,800	24	5,456,574
Florida	\$25,976,530.00	38,486	12,457	\$2,085.00	65	192	217,942	176	20,271,272
Georgia	\$5,620,551.00	50,363	50,363	\$112.00	12	4,379	50,363	23	10,214,860
Iowa	\$3,224,182.00	12,534	4,916	\$656.00	18	273	12,634	4	3,123,899
Kansas	\$980,758.00	3,802	1,166	\$841.00	5	233	3,655	4	2,911,641
Louisiana	\$7,003,462.00	13,384	11,327	\$618.00	28	405	15,733	26	4,670,724
Maryland	\$15,450,000.00	40,984	18,307	\$844.00	52	352	19,857	61	6,006,401
Massachusetts	\$1,100,000.00	679	248	\$4,435.00	9	28	1,468	2	6,794,422
Michigan	\$43,222,700.00	138,443	86,449	\$500.00	129	670	144,277	124	9,922,576
Minnesota	\$11,070,812.00	11,213	11,213	\$987.00	33	362	11,213	40	5,489,594
New Jersey	\$9,000,000.00	17,000	17,000	\$529.00	46	370	2,426	40	8,958,013
North Carolina	\$2,623,355.00	12,352	190	\$13,807.00	9	21	909	18	10,042,802
North Dakota	\$1,482,826.00	704	406	\$3,652.00	3	135	342	2	756,927
Oregon	\$14,719,658.00	29,510	12,983	\$499.00	52	568	25,903	33	4,028,977
South Carolina	\$4,171,395.00	7,868	7,868	\$530.00	6	1,311	7,998	30	4,896,146
Tennessee	\$4,000,000.00	6,415	7,745	\$624.00	15	428	9,604	9	6,600,299
Texas	\$9,506,704.00	31,314	19,010	\$500.00	60	317	19,671	47	27,469,114
Washington	\$19,254,000.00	42,887	19,803	\$972.00	76	261	40,572	70	7,170,351
Wisconsin	\$9,519,545.00	21,010	15,127	\$629.00	51	296	22,091	18	5,771,337
Wyoming	\$2,037,855.00	1,342	425	\$4,795.00	8	53	4,026	8	586,107
NATIONAL AVERAGE	\$10,149,532.00	22,335	13405	\$2,066.00	35	492	27626	35	NA