

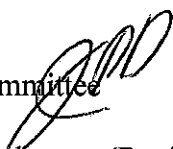


**Commissioner - 11th District
Cook County Board of Commissioners**

MEMORANDUM

Date: October 26, 2017

To: Honorable President and Members
Committee on Finance, and Commissioners Staff

From: John P. Daley
Chairman, Finance Committee 

Subject: FY 2018 Budget Amendments (Revised Memo)

Final approval and adoption of the budget is scheduled for November 21, 2017.

The Budget Amendment System opened on Monday, October 23, 2017.

The deadline for submission of amendments using the Cook County Budget Amendment System (CCBAS) is at 5:00 P.M. on Monday, November 13, 2017. Proposed Amendments will be posted online and delivered to your office via email by Friday, November 17, 2017.

As in the past, only those amendments which are germane to the budget shall be called for consideration on Tuesday, November 21st. Amendments that ask for a study to be conducted, a task to be performed, or a goal for a department or office to undertake, are out of order for the budget process and may instead be submitted for placement on a County Board meeting agenda. All amendments must be balanced either with increased or decreased revenue or other expenditure adjustments.

In order to ensure adequate time for staff review and analysis, all proposed amendments to the 2018 Executive Budget must be submitted (via the Cook County Budget Amendment System) prior to the deadline of 5:00 PM on Monday, November 13, 2017. Only amendments that meet this deadline will be called for debate during the Finance Committee meeting of November 21st when the budget will be moved for adoption. Floor amendments (other than technical corrections if required) will not be in order during the Finance Committee meeting of November 21st.

In order to draft and submit budget amendments, you must have a current user account with the Budget Amendment System. For questions or concerns regarding budget amendments please contact Jeron Bland at 312-603-4728 or email at Jeron.Bland@cookcountyil.gov.

For assistance using the automated Budget Amendment System please call Vincent Patterson at 312-603-6678 or email at Vincent.Patterson@cookcountyil.gov.

