

SUBSTITUTE TO 17-5210
Legislation and Intergovernmental Relations Committee
1/17/2018

AN ORDINANCE AMENDING THE ISSUANCE OF REGULATIONS BY COUNTY DEPARTMENTS

BE IT ORDAINED, by the Cook County Board of Commissioners, that Chapter 1 – GENERAL PROVISIONS, Section 1-9 – Regulations issued by County departments is hereby amended as follows:

Sec. 1-9. – Rules and Regulations issued by County departments, agencies, and offices impacting the public at-large.

(a) Public facing Rules and Regulations issued to implement ordinances and resolutions enacted by the Cook County Board of Commissioners, as defined in Sec. 1-3 of Chapter 1 of this Code and issued by County departments, agencies and offices in accordance with this Code shall be transmitted to the Chair of the Cook County Rules Committee and posted on the County department, agency or offices web page at www.cookcountyil.gov at least ~~County Clerk~~ 10 days ~~30 days~~ prior to taking effect, with the exception of emergency Rules and Regulations which shall be transmitted to the Chair of the Cook County Rules Committee ~~Clerk~~ and posted on the applicable department, agency or office web page at the time of issuance. Public facing Rules and Regulations issued by County departments, agencies and offices in accordance with this Code shall be placed on the County Board Agenda by the issuing department, agency or office and referred to the Rules Committee where said Rules and Regulations will be received and filed, unless the Rules Committee has suggested modifications. Should the Rules Committee have suggested modifications, the Rules Committee shall confer with the issuing department, agency or office prior to making any suggested amendments. County departments, agencies and offices will be charged with maintaining a hard copy of its respective Rules and Regulations for public review and shall place a copy of said Rules and Regulations and any amended Rules and Regulations on their respective web page at www.cookcountyil.gov. Regulations shall be maintained by the ~~Clerk~~ and by the issuing department.

(b) The requirements provided in Sec. 1-9 (a) shall not apply to:

(1) Rules or Regulations that concern only the internal management of a department, agency, office, process, procedure or function and do not affect the private rights or procedures available to the public;

(2) employee matters/employee personnel rules;

(3) informal advisory rulings;

(4) intra-agency memoranda; or

(5) the prescription of standardized forms.

Effective date: This Ordinance Amendment shall be in effect immediately upon adoption.