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# Samantha Loo

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Chicago, IL 60615

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(312) 952-2621

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## Summary

Samantha Loo is an effective, efficient, and emotionally intelligent leader in the field of public policy, with a passion for public health and social justice. She has extensive project management experience across all sectors, complemented by a Master of Science with Distinction in Leadership and Public Policy from DePaul University and a Certificate in Project Management Strategy from The University of Chicago's Graham School. She specializes in public policy analysis, innovation, strategic planning, project and change management, training, implementation, and directing operations, with additional experience in personnel management, event planning, communications, writing and editing, business analysis, and quality assurance.

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## Highlights

- Public speaking, leadership, change management, personnel management, project management, operational efficiency, policy planning and implementation, documentation, training, strong analytical and problem-solving skills
  - Microsoft Office (Word, Excel, PowerPoint, Outlook, Visio), Office 365 SharePoint, Google Apps, Convio, Drupal, WordPress, basic HTML, basic SQL and BusinessObjects reporting, intermediate SPSS, typing speed: 86 WPM
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## Professional Experience

- Senior Associate Director** **Mar 2018 – Present**  
**Center for Health and the Social Sciences (CHeSS), The University of Chicago** **Chicago, IL**
- Collaborate with academic health economists and university administrators to advance foundational research and improve health care delivery.
  - Enhance diversity and inclusion efforts within CHeSS and build CHeSS' network with other university departments and external agencies.
  - Direct the Becker Friedman Institute's Program on Foundational Research on Health Care Markets and Policies and serve as liaison between CHeSS and the Becker Friedman Institute.
- 2018 Fellow/Annual Fundraiser Co-Chair** **Jan 2018 – Present**  
**New Leaders Council Chicago** **Chicago, IL**
- Participate in progressive leadership training institutes with the 2018 Fellows cohort and co-chair annual fundraiser to provide next year's class with the same professional development opportunities.
- Assistant Director, Health Economics Initiative** **Jan 2016 – Feb 2018**  
**Becker Friedman Institute, The University of Chicago** **Chicago, IL**
- Directed program operations, projects, and finances. Fostered initiative's growth through strategic communications and relationship-building with donors and scholars across campus and other institutions.
  - Managed reporting to leadership, affiliated scholars, and donors and authored the Program on Foundational Research on Health Care Markets and Policies' 2017 Annual Report.
- Project Manager** **Dec 2013 – Jan 2016**  
**City of Chicago – Office of the City Clerk** **Chicago, IL**
- Managed the complete overhaul of the Chicago Wheel Tax (City Vehicle Sticker) program through operational analyses, policy development and implementation, change management, and training.
  - Served as Deputy City Clerk's surrogate in her absence and Office's liaison to partnering agencies.

**Manager/Business Analyst** Feb 2011 – Dec 2013  
**Clarity Partners, LLC** Chicago, IL

- Managed project personnel and tasks, performed data analytics, and conducted training for multiple local government departments.
- Authored software training manuals and company website content; reviewed and edited proposals.

**Mental Health Professional** Oct 2008 – Feb 2011  
**Public Allies/Children's Home & Aid** Evanston, IL

- Supervised and counseled at-risk youth in a residential home environment.
- Participated in professional and leadership development sessions as a Public Allies Turning the Tide Fellow from October 2008 to October 2010.

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**Education**

**Executive Program for Emerging Leaders** Aug 2017 – Dec 2017  
**Chicago Booth School of Business** Chicago, IL

**Certificate in Project Management Strategy** June 2016 – May 2017  
**The University of Chicago's Graham School** Chicago, IL

**Master of Science with Distinction in Leadership and Public Policy** Sep 2011 – Mar 2014  
**DePaul University, School of Public Service, GPA: 3.8/4.0** Chicago, IL

**Bachelor of Arts in Gender Studies** Sep 2004 – May 2008  
**Indiana University, College of Arts and Sciences, GPA: 3.4/4.0** Bloomington, IN

- Minors: Psychology and Political Science

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**Volunteer Experience**

**Member/2017 Associate Board President and Policy Committee Member** Dec 2015 – Present  
**EverThrive Illinois** Chicago, IL

- Participate in policy planning, advocacy, fundraising, and program activities to improve the health of women, children, and families over the lifespan.
- Plan and lead monthly meetings; organize leadership development opportunities for emerging women leaders.

**Gun Violence Prevention Task Force Member** Jul 2016 – Present  
**First United Methodist Church at the Chicago Temple** Chicago, IL

- Advocate for gun violence prevention laws and policies.
- Organize and promote gun violence awareness events to enhance collective consciousness.

**Kids' Holiday Party Volunteer** Dec 2016 & 2017  
**Chicago Children's Advocacy Center** Chicago, IL

- Assisted caregivers of victims of child sexual abuse in shopping for age-appropriate gifts for their children.
- Served food to families, staff, and other volunteers.

**Board of Directors, Communications Chair** Jan 2015 – Dec 2016  
**Illinois Caucus for Adolescent Health** Chicago, IL

- Preserved ICAH's mission to support the sexual health, rights, and identities of youth through leadership and governance.
  - Managed and contributed to ICAH's blog and assisted with website updates.
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