ANNETTE C.M. GUZMAN

BUDGET DIRECTOR

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MEMORANDUM

To: Honorable Cook County Board of Commissioners

From: Annette C.M. Guzman, Budget Director ACMG

Subject: FY2020 1st Quarter Budget Transfers Under \$50,000

Date: March 12, 2020

CC: Ammar Rizki, *Chief Financial Officer*

Lawrence Wilson, Comptroller

Pursuant to Section 9 of the Cook County Resolution and Appropriation Bill for FY2020, the Department of Budget & Management Services submits the attached list of budget transfers of under \$50,000 made by Cook County Departments and Agencies from December 1, 2019 through February 29, 2020.

Please note, the report presents the information in three different formats:

- <u>Summary of Budget Transfers (Under \$50,000)</u>: reflects a summary of all transfers by fund.
- <u>Budget Transfers By Department (Under \$50,000)</u>: reflects all transfers *by Department*, delineating the accounts out of and into which such transfers were made, and the month such transfers were made.
- <u>Budget Transfers By Fund (Under \$50,000)</u>: reflects all transfers **by Fund**, delineating the Department or Agency that made the transfer, the accounts out of and into which such transfers were made, and the month in which such transfers were made.

We are always looking to improve upon reports that are presented to the Board of Commissioners. If you have any suggestions on how this report can be formatted to provide further clarity of the information contained therein, we would love to receive your feedback.

Please feel free to contact me with any questions you have about any of the information contained within the report.