



**Board of Commissioners of Cook County
Minutes of the Rules and Administration Committee**

10:00 AM

Wednesday, March 8, 2017

**Cook County Building, Board Room,
118 North Clark Street, Chicago, Illinois**

ATTENDANCE

Present: Suffredin, Daley, Fritchey, Gainer, Morrison, Schneider, Silvestri and Sims (8)

Absent: Steele (1)

There will be a meeting of the Committee or Subcommittee of the Board of Commissioners of Cook County at the date, time and location listed above to consider the following:

PUBLIC TESTIMONY

1. Mary Hartsfield, Warriors on the Watch
2. George Blakemore, Concerned Citizen

17-2122

COMMITTEE MINUTES

Approval of the minutes from the meeting of 2/8/2017

A motion was made by Vice Chairman Daley, seconded by Commissioner Schneider, to approve 17-2122. The motion carried by the following vote:

Ayes: Suffredin, Daley, Fritchey, Gainer, Morrison, Schneider, Silvestri and Sims (8)

Absent: Steele (1)

17-2016

Presented by: DAVID ORR, County Clerk

JOURNAL OF PROCEEDINGS

COOK COUNTY CLERK, David Orr, presented in printed form a record of the Journal of Proceedings of the standing Consent Calendar meeting held on 1/17/2017.

A motion was made by Vice Chairman Daley, seconded by Commissioner Fritchey, to recommend for approval 17-2016. The motion carried by the following vote:

Ayes: Suffredin, Daley, Fritchey, Gainer, Morrison, Schneider, Silvestri and Sims (8)

Absent: Steele (1)

17-2017

Presented by: DAVID ORR, County Clerk

JOURNAL OF PROCEEDINGS

COOK COUNTY CLERK, David Orr, presented in printed form a record of the Journal of Proceedings of the regular meeting held on 01/18/2017.

A motion was made by Vice Chairman Daley, seconded by Commissioner Fritchey, to recommend for approval 17-2017. The motion carried by the following vote:

Ayes: Suffredin, Daley, Fritchey, Gainer, Morrison, Schneider, Silvestri and Sims (8)

Absent: Steele (1)

17-2019

Presented by: DAVID ORR, County Clerk

JOURNAL OF PROCEEDINGS

COOK COUNTY CLERK, David Orr, presented in printed form a record of the Journal of Proceedings of the standing Consent Calendar meeting held on 2/7/2017 recessed and reconvened 2/8/2017.

A motion was made by Vice Chairman Daley, seconded by Commissioner Fritchey, to recommend for approval 17-2019. The motion carried by the following vote:

Ayes: Suffredin, Daley, Fritchey, Gainer, Morrison, Schneider, Silvestri and Sims (8)

Absent: Steele (1)

17-2020

Presented by: DAVID ORR, County Clerk

JOURNAL OF PROCEEDINGS

COOK COUNTY CLERK, David Orr, presented in printed form a record of the Journal of Proceedings of the regular meeting held on 2/8/2017.

A motion was made by Vice Chairman Daley, seconded by Commissioner Fritchey, to recommend for approval 17-2020. The motion carried by the following vote:

Ayes: Suffredin, Daley, Fritchey, Gainer, Morrison, Schneider, Silvestri and Sims (8)

Absent: Steele (1)

17-0058

Sponsored by: JEFFREY R. TOBOLSKI, RICHARD R. BOYKIN, ROBERT STEELE and LUIS ARROYO JR, Cook County Board Of Commissioners

PROPOSED ORDINANCE AMENDMENT

AN ORDINANCE ESTABLISHING TIME LIMITS FOR DISTRIBUTION OF DEPARTMENTAL DOCUMENTS TO THE BOARD

BE IT ORDAINED, by the Cook County Board of Commissioners, that Article III - County Board, Division 2. - Rules of Organization and Procedure, Section 2-105 of the Cook County Code is hereby amended as Follows:

(j) *Agendas.*

- (1) *Board meeting agenda.* The agenda shall briefly describe all items that will be considered at the meeting, except for items to be included in the consent calendar as set forth in subsection (3) of this Section. Material pertinent to an item on a Board agenda shall be supplied, along with the agenda, to the President and to each of the Commissioners. With the exception of materials that are confidential as provided by law, such material shall also be available to the public in the office of the Secretary.
 - a. Items may be placed on an agenda not later than noon of the day previous to the day on which an agenda is required to be distributed. This subsection shall not apply to items reported to the Board by any of its committees of the whole.
 - b. Items may be placed on the agenda of a Board meeting by the President or any Commissioner. Where the President or a Commissioner(s) introduces an ordinance or resolution, he or she shall be listed as sponsor(s) of such ordinance or resolution. Committee reports shall be placed on the agenda of a Board meeting by the Chair of the committee. Items may be placed on the agenda of a committee meeting by a Commissioner who is a member of the committee or the President, in his ex officio capacity, provided that such item has been referred to the committee by the Board pursuant to Section 2-106(o).
 - c. It shall be the duty of the Clerk to prepare, post and distribute all agendas for meetings of the Board, and it shall be the duty of the Secretary to prepare, post and distribute agendas for committee meetings.
 - d. No issuance of any debt instrument which pledges the full faith and credit of the County shall be the subject of final action by the Board of Commissioners unless it has been preceded by at least one public hearing on the prospective matter by the Finance Committee. Notification of such hearing shall be the responsibility of the Finance Committee, which notice shall be as set forth in Section 2-105(i).

- e. Amendments or substitutes to any item placed on an agenda of any meeting of the Board shall be submitted to the Secretary no later than 24 hours in advance of the meeting at which the item will be considered. Upon receipt of the amendment or substitute, the Secretary shall immediately provide the amendment or substitute to the President, all Commissioners and all news media that have requested notice of meetings and it shall be posted in the Office of the County Clerk and at the location where the meeting is to be held, and shall be made available to the public in the office of the Secretary. This rule may be waived for technical amendments or emergencies.
- f. Departmental reports, including but not limited to, reports required by ordinance or resolution, submitted by a department head with any item on an agenda of a Board or committee meeting shall be distributed or made available to all Commissioners no later than 72 hours in advance of said meeting at which the item will be considered, unless said items are solely referred to a committee for later action. Failure to adhere to this subsection shall defer the item to the following scheduled Board or Committee meeting, unless the committee or board votes by a two-thirds majority to allow such reports on the agenda.

- (2) *New items agenda.* The Secretary shall prepare a new items agenda to be issued subsequent to the issuance of the Board agenda for a regular meeting. Items may be placed on the agenda by the President or by Commissioners. Where the President or a Commissioner(s) introduces an ordinance or resolution, he or she shall be listed as sponsor(s) of such ordinance or resolution. Each communication, motion, resolution, or ordinance, after being read by the Clerk, may be acted upon immediately by the Board, or referred to committee, as ordered by the Board subject to the "Prior notice to public" provisions of this division.

Effective date: This ordinance shall be in effect Immediately upon adoption.

A motion was made by Vice Chairman Daley, seconded by Commissioner Silvestri, to accept as substituted 17-0058. The motion carried by the following vote:

Ayes: Suffredin, Daley, Fritchey, Gainer, Morrison, Schneider, Silvestri and Sims (8)

Absent: Steele (1)

SUBSTITUTE TO FILE 17-0058

3/8/2017

RULES AND ADMINISTRATION COMMITTEE

Sponsored by: JEFFREY R. TOBOLSKI, RICHARD R. BOYKIN, ROBERT STEELE and LUIS ARROYO JR, JOHN DALEY, JOHN FRITCHEY, BRIDGET GAINER, SEAN MORRISON, TIMOTHY SCHNEIDER, PETER SILVESTRI, DEBORAH SIMS, LARRY SUFFREDIN, Cook County Board Of Commissioners

PROPOSED ORDINANCE AMENDMENT

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(j)*Agendas.*

- (1) *Board meeting agenda.* The agenda shall briefly describe all items that will be considered at the meeting, except for items to be included in the consent calendar as set forth in subsection (3) of this Section. Material pertinent to an item on a Board agenda shall be supplied, along with the agenda, to the President and to each of the Commissioners. With the exception of materials that are confidential as provided by law, such material shall also be available to the public in the office of the Secretary.
 - a. Items may be placed on an agenda not later than noon of the day previous to the day on which an agenda is required to be distributed. This subsection shall not apply to items reported to the Board by any of its committees of the whole.
 - b. Items may be placed on the agenda of a Board meeting by the President or any Commissioner. Where the President or a Commissioner(s) introduces an ordinance or resolution, he or she shall be listed as sponsor(s) of such ordinance or resolution. Committee reports shall be placed on the agenda of a Board meeting by the Chair of the committee. Items may be placed on the agenda of a committee meeting by a Commissioner who is a member of the committee or the President, in his ex officio capacity, provided that such item has been referred to the committee by the Board pursuant to Section 2-106(o).
 - c. It shall be the duty of the Clerk to prepare, post and distribute all agendas for meetings of the Board, and it shall be the duty of the Secretary to prepare, post and distribute agendas for committee meetings.
 - d. No issuance of any debt instrument which pledges the full faith and credit of the County shall be the subject of final action by the Board of Commissioners unless it has been preceded by at least one public hearing on the prospective matter by the Finance Committee. Notification of such hearing shall be the responsibility of the Finance Committee, which notice shall be as set forth in Section 2-105(i).
 - e. Amendments or substitutes to any item placed on an agenda of any meeting of the Board shall be submitted to the Secretary no later than 24 hours in advance of the meeting at which the item will be considered. Upon receipt of the amendment or substitute, the Secretary shall immediately provide the amendment or substitute to the President, all Commissioners and all news media that have requested notice of meetings and it shall be posted in the Office of the County Clerk and at the location where the meeting is to be held, and shall be made available to the public in the office of the Secretary. This rule may be waived for technical amendments or emergencies.
 - f. Departmental reports, including but not limited to, reports required by ordinance or resolution, submitted for approval to any item on an agenda of a Board or committee meeting shall be distributed or made available, either by electronic mail or the legislative document management system, to the President and Commissioners no later than 5:00PM on the day

the Board agenda is posted, unless the items are solely referred to a committee for later action.

- (2) *New items agenda.* The Secretary shall prepare a new items agenda to be issued subsequent to the issuance of the Board agenda for a regular meeting. Items may be placed on the agenda by the President or by Commissioners. Where the President or a Commissioner(s) introduces an ordinance or resolution, he or she shall be listed as sponsor(s) of such ordinance or resolution. Each communication, motion, resolution, or ordinance, after being read by the Clerk, may be acted upon immediately by the Board, or referred to committee, as ordered by the Board subject to the "Prior notice to public" provisions of this division.

Effective date: This ordinance shall be in effect immediately upon adoption.

A motion was made by Vice Chairman Daley, seconded by Commissioner Silvestri, to recommend for approval as substituted 17-0058. The motion carried by the following vote:

Ayes: Suffredin, Daley, Fritchey, Gainer, Morrison, Schneider, Silvestri and Sims (8)

Absent: Steele (1)

ADJOURNMENT

A motion was made by Commissioner Sims, seconded by Commissioner Silvestri, to adjourn the meeting. The motion carried by the following vote:

Ayes: Suffredin, Daley, Fritchey, Gainer, Morrison, Schneider, Silvestri and Sims (8)

Absent: Steele (1)

Respectfully submitted,



Chairman



Secretary

A video recording of this meeting is available at <https://cook-county.legistar.com>.