

**Board of Commissioners of Cook County  
Minutes of the Vehicle Steering Committee**

**Tuesday, December 17**

**10AM**

**69 W. Washington Conference Rm B**

**ATTENDANCE**

**Present** Martha Martinez, Tanya Anthony, Ammar Rizki, John Yonan, Melva Brownlee, Deborah Stone, Anthony Scalise, Velisha Haddox, Raffi Sarrafian, Deanna Zalas, Sojourner Colbert, Brenski Coleman (12)

**Absent** Tom Lynch (1)

**PUBLIC TESTIMONY**

None

**COMMITTEE MINUTES**

III. Approval of the minutes from the meeting of 9/30/2019

**A motion to approve the minutes was made by Deanna Zalas, seconded by Anthony Scalise.**

**Motion carries.**

IV. Fleet Management Updates

a. Countywide Vehicle Inventory Update

i. Rado Stoilov - end of the year update: 1821 countywide vehicles

b. Vehicle Violations Update

i. Rado Stoilov - Outstanding violations currently at 118 at \$21,932.40

ii. Rado Stoilov - Outstanding Suburban violations currently at 2 at \$200

c. Other Vehicle Topics – General Discussion/Questions

V. Vehicle Requests FY2020

a. States Attorney:

a. Brenski Coleman – Requesting to lease 20 Chevrolet Equinox SUVs to replace salvaged vehicles.

**b. A motion to approve vehicle request was made by Tim Kinsella, seconded by Raffi Sarrafian. Motion carries.**

b. Transportation and Highways:

a. John Yonan – Requesting to approve 1 SUV with over 100k miles. The purchase will be made using approved 2019 CEP funding.

**b. A motion to approve vehicle request was made by Velisha Haddox, seconded by Tim Kinsella. Motion carries.**

VI. Take Home Vehicles – New Request

a. Facilities Management

a. Bilqis/Mike Ghandi - Requesting the continuance of take-home vehicle for Deputy Director, Mike Ghandi who is on duty 24/7

- b. A motion to approve take home vehicle request was made by Raffi Sarrafian, seconded by Anthony Scalise due to the additional information about the immediate access (Type 3 criteria). Motion carries.**
- VII. Collision Review Board Report
  - a. Collision Review Committee Meeting was held 12/12/19
  - b. 3 incidents reported (Medical Examiner, County Clerk, Public Defender)
- VIII. Risk Management Vehicle Incident Report
  - a. Deanna Zalas - Grand total of amount paid \$397,077, number of payments 35.
  - b. 2019 is relatively consistent and modest compared to other years.
- IX. FY20 VSC Meeting Schedule
  - a. March 10, 2020
  - b. June 16, 2020
  - c. September 15, 2020
- X. New VSC Items
- XI. Adjourn

#### **ADJOURNMENT**

**A motion to adjourn meeting was made by Martha Martinez, seconded by Anthony Scalise. Motion carries.**