



**Board of Commissioners of Cook County
Minutes of the Rules and Administration Committee**

Wednesday, September 22, 2021

9:30 AM

Virtual Meeting

ATTENDANCE

Present: Britton, Degnen, Daley, Deer, Lowry, Miller, S. Morrison, Silvestri and Sims (9)

PUBLIC TESTIMONY

Chairman Britton asked the Secretary to the Board to call upon the registered public speakers, in accordance with Cook County Code.

No Public Speakers

[21-5192](#)

COMMITTEE MINUTES

Approval of the minutes from the meeting of 07/28/2021

A motion was made by Vice Chairman Degnen, seconded by Commissioner Daley, to approve 21-5192. The motion carried by the following vote:

Ayes: Britton, Degnen, Daley, Deer, Lowry, Miller, S. Morrison, Silvestri and Sims (9)

[21-5306](#)

Presented by: KAREN A. YARBROUGH, County Clerk

JOURNAL OF PROCEEDINGS

COOK COUNTY CLERK, Karen A. Yarbrough, presented in printed form a record of the Journal of Proceedings of the regular meeting held on 07/29/2021.

A motion was made by Vice Chairman Degnen, seconded by Commissioner Daley, to recommend for approval 21-5306. The motion carried by the following vote:

Ayes: Britton, Degnen, Daley, Deer, Lowry, Miller, S. Morrison, Silvestri and Sims (9)

[21-4422](#)

Sponsored by: SCOTT R. BRITTON, Cook County Board Of Commissioners

PROPOSED ORDINANCE AMENDMENT

RULES OF ORGANIZATION AND PROCEDURE

BE IT ORDAINED, by the Cook County Board of Commissioners, that CHAPTER 2 - ADMINISTRATION, ARTICLE III - COUNTY BOARD, DIVISION 2 - RULES OF ORGANIZATION AND PROCEDURE, SECTION 2-102 of the Cook County Code is hereby amended as Follows:

Sec. 2-102. Interpretation, force and effect.

(a) *Applicability.* The meetings and actions of the Board, including all of its committees, shall be governed by this division.

(b) *Effect of State law.* Except as otherwise specifically provided in this division, this division supersedes all provisions of Illinois statute to the extent of any conflict or inconsistency, except for statutes that, by their terms, specifically limit home rule units pursuant to Article VII, Section 6(g) or 6(h) of the 1970 Constitution of the State of Illinois.

(c) *Effective date.* This division shall be in full force and effect upon adoption, and shall remain in full force and effect except as amended in accordance herewith, or until superseded by new rules adopted as part of the organization of a newly constituted Board at the commencement of a term.

(d) *Interpretation.* This division shall be interpreted and applied to foster the goals and purposes set forth in Section 2-101. This division is to be construed in accordance with the customary American usage and meaning of parliamentary terms and expressions and the plain meaning of the ordinary words appearing herein. In case of ambiguous application, this division shall be applied in a manner that fosters

openness, accountability and fairness in the operation of the Board.

(e) *Adoption of rules.* At the commencement of a term, the Board may adopt new rules of organization and procedure by ordinance setting forth such rules in their entirety and repealing these rules. Such ordinance must be adopted by a majority of those elected. Rules so adopted shall supersede these rules.

(f) *Rules for committee meetings.* The rules of procedure for all committee, subcommittee and special committee meetings shall be the same as for Board meetings, except that committees composed of less than the entire Board shall require only a majority of the committee members for a quorum.

(g) *Amendment or suspension of rules.* Any provision of this division may be temporarily suspended by majority vote, upon motion of any Commissioner specifying the rule to be suspended.

(h) *Remote meetings.* All public meetings of the Board and its committees, joint committees, and subcommittees may be conducted by means of electronic, video, audio, or telephonic connection ("remote meeting") for the duration of the Illinois Gubernatorial Disaster Proclamation, including any extensions thereto, related to COVID-19 or a public health crisis. A member who desires to attend and participate in a remote public meeting shall do so by the designated electronic means. For purposes of conducting a remote meeting, the terms "written", "in writing", "document" and "copy" in these rules includes printed or electronic means, and a rule that requires an instrument to be handed to another member or the meeting Chair may be accomplished by electronic transmission.

(i) Remote Participation in Meetings. At any meeting where a quorum of the body is physically present, a majority of the public body may vote to allow a member to participate and vote remotely (by audio or visual means) if the member is unable to be physically present due to:

(1) A personal illness or disability;

(2) Employment purposes or the business of the public body; or

(3) A family or other emergency.

(4) The member desiring to participate remotely gives notice to the Secretary of the Board no later than 24 hours prior to the meeting in case of personal illness or disability or employment purposes or business of the public body or as soon as practically able in the case of a family or other emergency.

Effective date: This ordinance shall be in effect immediately upon adoption.

A motion was made by Vice Chairman Degnen, seconded by Commissioner Daley, to recommend for approval 21-4422. The motion carried by the following vote:

Ayes: Britton, Degnen, Daley, Deer, Lowry, Miller, S. Morrison, Silvestri and Sims (9)

[21-4423](#)

Sponsored by: BRIDGET DEGNEN, Cook County Board Of Commissioners

PROPOSED ORDINANCE AMENDMENT

An Amendment on the Rules and regulations issued by County departments, agencies, and offices impacting the public at-large.

BE IT ORDAINED, by the Cook County Board of Commissioners, that Chapter 1 General Provisions, Section 1-9 of the Cook County Code is hereby amended as Follows:

Sec. 1-9. Rules and regulations issued by County departments, agencies, and offices impacting the public at-large.

(a) Public facing Rules and Regulations issued to implement ordinances and resolutions enacted by the Cook County Board of Commissioners, as defined in Section 1-3 of Chapter 1 of this Code and issued by County departments, agencies and offices in accordance with this Code shall be transmitted to the Chair of the Cook County Rules Committee and posted on the County department, agency or offices web page at www.cookcountyil.gov at least ten days prior to taking effect, with the exception of emergency Rules and Regulations which shall be transmitted to the Chair of the Cook County Rules Committee and posted on the applicable department, agency or office web page at the time of issuance.

(b) Public facing Rules and Regulations issued by County departments, agencies, and offices in accordance with this Code shall be placed on the County Board Agenda by the issuing department, agency or office and referred to the Rules Committee.

~~(c) where said Public facing Rules and Regulations will be received and filed, unless the Rules Committee has suggested modifications, must be approved by the Rules Committee.~~ Should the Rules Committee have suggested modifications, the Rules Committee shall confer with the issuing department, agency or office prior to making any suggested amendments to update with modifications. Upon completion of the modifications, the issuing department, agency, or office shall refer the modified rules to the Rules Committee.

(d) After the passage of the Rules and Regulations by the Rules Committee, the Rules and Regulations shall be sent to the full Board of Cook County Commissioners for final approval.

(e) County departments, agencies and offices will be charged with maintaining a hard copy of its respective Rules and Regulations for public review and shall place a copy of said Rules and Regulations and any amended Rules and Regulations on their respective web page at www.cookcountyil.gov.

Effective date: This ordinance shall be in effect immediately upon adoption.

A motion was made by Vice Chairman Degnen, seconded by Commissioner Daley, to accept as

substituted 21-4423. The motion carried by the following vote:

Ayes: Britton, Degnen, Daley, Deer, Lowry, Miller, S. Morrison, Silvestri and Sims (9)

[21-4423](#)

Sponsored by: SCOTT R. BRITTON, JOHN P. DALEY, DENNIS DEER, BILL LOWRY, DONNA MILLER, SEAN M. MORRISON, PETER N. SILVESTRI and DEBORAH SIMS, Cook County Board Of Commissioners

PROPOSED SUBSTITUTE TO FILE 21-4423

Sponsored by: TONI PRECKWINKLE, President, and BRIDGET DEGNEN, Cook County Board of Commissioners.

BE IT ORDAINED, by the Cook County Board of Commissioners, that Chapter 1 General Provisions, Section 1-9 of the

Cook County Code is hereby amended as Follows:

Sec. 1-9. Rules and regulations issued by County departments, agencies, and offices impacting the public at-large.

(a) Public facing Rules and Regulations issued to implement ordinances and resolutions enacted by the Cook County Board of Commissioners, as defined in Section 1-3 of Chapter 1 of this Code and issued by County departments, agencies and offices in accordance with this Code shall be transmitted to the Chair of the Cook County Rules Committee and posted on the County department, agency or offices web page at www.cookcountyil.gov at least ten days prior to taking effect, with the exception of emergency Rules and Regulations which shall be transmitted to the Chair of the Cook County Rules Committee and posted on the applicable department, agency or office web page at the time of issuance.

(b) Public facing Rules and Regulations issued by County departments, agencies, and offices in accordance with this Code shall be placed on the County Board Agenda by the issuing department, agency or office and referred to the Rules Committee.

(c) where said Public facing Rules and Regulations will be received and filed, unless the Rules Committee ~~has suggested modifications. must be approved by the Rules Committee. Should the Rules Committee have suggested substantive~~ modifications, the Rules Committee shall confer with the issuing department, agency or office prior to making any suggested amendments to update the suggested Rules and Regulations with the substantive modifications. If the issuing department, agency, office disagrees with the Rules Committee's substantive modifications, the issuing department, agency, office must communicate its reasoning or an alternative to members of the Rules Committee for consideration.

Upon completion and revision of the suggested Rules and Regulations with the substantive modifications by the issuing department, agency, office, the issuing department, agency, or office shall refer the modified rules to the Rules Committee or substitute the current item in Committee.

(d) After the passage of the Rules and Regulations by the Rules Committee, the Rules and Regulations shall be sent to the full Board of Cook County Commissioners for final approval.

(e) County departments, agencies and offices will be charged with maintaining a hard copy of its respective Rules and Regulations for public review and shall place a copy of said Rules and Regulations and any amended Rules and Regulations on their respective web page at www.cookcountyil.gov.

Effective date: This ordinance shall be in effect immediately upon adoption.

A motion was made by Vice Chairman Degnen, seconded by Commissioner Daley, to recommend for approval as substituted 21-4423. The motion carried by the following vote:

Ayes: Britton, Degnen, Daley, Deer, Lowry, Miller, S. Morrison, Silvestri and Sims

(9) ADJOURNMENT

A motion was made by Vice Chairman Degnen, seconded by Commissioner Daley, to adjourn the meeting. The motion carried by the following vote:

Ayes: Britton, Degnen, Daley, Deer, Lowry, Miller, S. Morrison, Silvestri and Sims (9)

Respectfully submitted,



Chairman

Lynne Turner

Interim Secretary

A complete record of this meeting is available at <https://cook-county.legistar.com>.