



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Details (With Text)

File #: 23-2217 **Version:** 1 **Name:** Rental Housing Support Program Fee Alignment Ordinance
Type: Ordinance Amendment **Status:** Approved
File created: 3/29/2023 **In control:** Finance Committee
On agenda: 4/27/2023 **Final action:** 5/25/2023
Title: PROPOSED ORDINANCE AMENDMENT

RENTAL HOUSING SUPPORT PROGRAM FEE ALIGNMENT ORDINANCE

BE IT ORDAINED, by the Cook County Board of Commissioners, that Chapter 2 - Administration, Article IV - Officers and Employees, Division 2 - County Clerk, Subdivision II. - Fees, Section 2-210.1, shall be amended as follows:

Subdivision II. - Fees

Sec. 2-210.1. Waiver of nonrequired fees for transfer on death instruments.

(a) The fees for recording Transfer on Death Instruments shall be as follows:

(1) The total fee to be charged for the recording of Transfer on Death Instruments shall be \$41.00 to the County plus \$9.00 for the Rental Housing Support Program State surcharge imposed by 55 ILCS 5/4-12002 and 55 ILCS 5/4-12002.1(c)(5).

(2) This fee shall be the same for electronic recording of Transfer on Death Instruments.

(3) If the Rental Housing Support Program State surcharge is amended and the surcharge is increased or lowered, the aggregate amount of the document flat fee attributable to the surcharge in the document may be changed accordingly.

(b) The Cook County Clerk shall not collect any additional fees beyond those imposed by [subsection] 2-210.1(a) in regard to Transfer on Death Instruments.

(c) This Section shall take effect on July 1, 2021 July 1, 2023.

BE IT FURTHER ORDAINED, by the Cook County Board of Commissioners, that that Chapter 32 - Fees, Section 32-1 - Fee Schedule be amended as follows:

Sec. 32-1. - Fee schedule.

The fees or charges provided for or required by the below-listed sections shall be as shown below:

Code Section	Description	Fees, Rates, Charges
CHAPTER 2, ADMINISTRATION		
2-161(b)	Tax maps, per mylar	1.00
2-172(a)	Fees for County Clerk services:	
2-172(a)(1)	Certifying from official records the general taxes levied and paid, for each year, for each lot or tract	5.00
2-172(a)(2)	Issuing a certificate of deposit for redemption from sold or forfeited taxes, for original	10.00

	Each duplicate	10.00	
2-172(a)(3)	Searches requested by buyers at annual tax sale, for each lot or tract, first year searched	10.00	
	Each additional year	3.00	
2-172(a)(4)	Preparation of estimate of cost of redemption, for each tract or lot	3.00	
2-172(a)(5)	Issuance of tax deed	35.00	
2-172(a)(6)	Assumed business name filing fee	50.00	
2-172(a)(7)	Amendments to assumed business name filing fee		25.00
2-172(a)(7)	Report of all redemptions for sold or forfeited taxes submitted to County Clerk within seven-day period	20.00	
2-172(a)(8)	Certification of multiple years' taxes paid with the filing of a plat of subdivision, dedication or vacation	50.00	
2-172(b)	Fees deposited to County general fund:		
2-172(b)(1)	Issuance of original certificate of deposit for redemption from sold or forfeited taxes	10.00	
	Each duplicate	3.00	
2-172(b)(2)	Search of general taxes and special assessments, each lot or tract, first year searched	10.00	
	Each additional year or fraction thereof	3.00	
2-172(b)(3)	Preparation of estimate of an estimate of cost redemption concerning property sold, etc., for nonpayment of general taxes and special assessments	3.00	
2-172(b)(4)	Issuance of tax deed	35.00	
2-172(c)(3)	Fee for issuing a duplicate certificate of deposit for redemption	10.00	
2-172(c)(3)	Each duplicate (\$3.00 to County General Fund; \$7.00 to Clerk Automation)	10.00	
2-172(c)(4)	Issuance of tax deed (\$35.00 to County General Fund; \$65.00 to Clerk Automation)	100.00	
2-172(c)(5)	Report of all redemptions for sold or forfeited taxes submitted to County Clerk within seven-day period (\$10.00 to County General Fund; \$10.00 to Clerk Automation)	20.00	
2-172(c)(6)	Certification of multiple years' taxes paid in conjunction with filing of a plat of subdivision, dedication or vacation (\$10.00 to County General Fund; \$40.00 to Clerk Automation)	50.00	
2-173(a)	Vital records automation fee	2.00	
2-173(b)	Marriage application automation fee	7.50	
2-173(c)	Civil union application automation fee	7.50	
2-173(d)	Commemorative Certificate automation fee		10.00
2-174	Vital records:		
2-174(a)	Birth records, first copy	15.00	
	Each additional copy	4.00	
2-174(b)	Marriage records, first copy	15.00	
	Each additional copy	4.00	
	Marriage license application fee	52.50	
2-174(c)	Death records, first copy	15.00	
	Each additional copy	4.00	
2-174(d)	Genealogical birth, death or marriage certificate, first copy	15.00	
	Subsequent copies, per copy	4.00	
2-174(e)	Emergency vital records, on an overnight basis	25.00	
2-174(g)	Civil union record, first copy	15.00	
	Each additional copy	4.00	
	Civil union license application fee	52.50	
2-174(h)	Commemorative Certificate fee	55.00	
2-175(a)	Copy of legal description	3.00	

2-175(a)	Copy of certified legal description	10.00
2-205(h)	Remote user access to computerized indexing system, per transaction	0.10
2-210(c)	Non-Standard Deeds or Other Instruments that are priced by page**(first two pages) per 55 ILCS 5/4-12002	53.00
2-210(c)	Non-Standard Deeds or Other Instruments that are priced by page (Each additional page after first two pages) per 55 ILCS 5/4-12002	2.00
2-210(c)	Grantor/Grantee Affidavit per 55 ILCS 5/4-12002	2.00
2-210(c)	Additional fee for documents wherein the premises affected thereby are referred to by document number and not by legal description, per document number per 55 ILCS 5/4-12002	4.00
2-210(c)	Additional fee for documents affecting multiple tracts, parcels or lots from different additions or subdivisions, per additional addition or subdivision per 55 ILCS 5/4-12002	2.00
2-210(c)	Plats of additions or subdivisions** per 55 ILCS 5/4-12002	133.00 142.00
2-210(c)	Each additional tract, parcel or lot contained in a Plat per 55 ILCS 5/4-12002	2.00
2-210(c)	Documents which are non-conforming, as described in paragraphs (1) through (5) of 55 ILCS 5/4-12002 (first two pages)** per 55 ILCS 5/4-12002	73.00
2-210(c)	Documents which are non-conforming, as described in paragraphs (1) through (5) of 55 ILCS 5/4-12002 (each additional page after first two pages) per 55 ILCS 5/4-12002	4.00
2-210(c)	Rental Housing Support Program Fee per 55 ILCS 5/4-12002	9.00 \$18.00
2-210(c)	Additional fee for documents that affect interests in real estate that are not filed by any State agency, any unit of local government or any school district.*** per 55 ILCS 5/4-12002	1.00
2-210(c)	State or Federal Liens (flat fee)**	38.00
2-210(c)	Per additional name in excess of one listed on state or federal lien or release	1.00
2-210(c)	Certificate of Discharge or Release of State or Federal Liens**	38.00
2-210(c)	Mechanics Liens and satisfaction or releases of Mechanic's Liens (first four pages)** per 770 ILCS 60/38	45.00
2-210(c)	Each additional page (Mechanic's Liens) per 770 ILCS 60/38	1.00
2-210(c)	Each additional document number noted (Mechanic's Liens) per 770 ILCS 60/38	1.00
2-210(c)	UCC "U" Filings - Terminations** per 810 ILCS 5/9-710	38.00
2-210(c)	UCC "U" Filings - Continuations, Partial Releases and Amendments** per 810 ILCS 5/9-525	53.00

*Rental Housing Support Fee does not apply to documents recorded by any State agency, any unit of local government or any school district
 **Includes Document Storage and GIS Fees
 ***This fee does not apply to documents that affect or relate to easements for water, sewer, electricity, gas, telephone or other public service

FEES FOR STANDARD DOCUMENTS

2-210(g)(1)	Fee for recording standard deeds	98.00	107.00
2-210(g)(2)	Fee for recording standard leases, lease amendments and similar transfer of interest documents	98.00	107.00
2-210(g)(3)	Fee for recording standard mortgages, including assignments, extensions, amendments, subordinations, and mortgage releases	98.00	107.00
2-210(g)(4)	Fee for recording standard easements not otherwise part of another classification, including assignments, extensions, amendments, and easement releases not filed by a State agency, unit of local government, or school district	98.00	107.00
2-210(g)(5)	Fee for recording miscellaneous documents that are not nonstandard documents and do not otherwise fall within any other classifications	98.00	107.00
2-210(g)(1)	All standard documents which are exempt from the State Rental Housing Support Program Fee*	88.00	
2-210(g)(5) and 2-210.1	Fee for recording Transfer on Death Instruments		41.00
	OTHER FEES		
2-213	Document Storage fee	10.00	
2-214	GIS fee, additional charge	23.00	
2-216(a)	Electronic copies of documents from Clerk's website, per document	5.00	
2-217	Postal fees:		
2-217(a)	Mail Handling Fee, per Document submitted by mail or commercial shipping carrier	5.00	
2-217(b)	Mail box rental, per box, per month	50.00	
2-218	UCC filing fee, per page	2.00	
2-220(c)	Custom Mapping: Per hour labor fee (in 15 minute increments) and a 15% administrative fee.	50.00	
2-251(a)	Copies of microfilm, microfiche and image copies of documents	2.00	
2-252	Written descriptions of real estate, per description		1.00
2-253	Proof of payment bills, per copy	1.00	
2-254	Tax delinquent property listing:		
	Computer printout (real estate printout, \$250.00 and special assessment printout, \$250.00)	500.00	
	Use of magnetic tape (real estate tape, \$150.00 and special assessment tape, \$150.00)	300.00	
2-255	"Uncollectible" notation upon tax records, per notation	2.00	
2-257	Mortgage lender enhanced payment processing	2.00	
2-258	Refund reissuance fee	30.00	
2-633(a)(6)	Annual lobbyist registration fee, per entity and per exclusive lobbyist	350.00	
2-637(a)	Lobbyist registration, late filing fee, per day	100.00	
2-637(b)	Violations of the Lobbyist Registration Ordinance other than Section 2-637(a)	250.00	

Effective date: This ordinance shall be in effect July 1, 2023

Sponsors: JOHN P. DALEY

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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5/25/2023	1	Board of Commissioners	approve	Pass
5/24/2023	1	Finance Committee	recommend for approval	Pass
4/27/2023	1	Board of Commissioners	refer	Pass

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Subdivision II. - Fees

Sec. 2-210.1. Waiver of nonrequired fees for transfer on death instruments.

(a) The fees for recording Transfer on Death Instruments shall be as follows:

(1) The total fee to be charged for the recording of Transfer on Death Instruments shall be \$41.00 to the County plus ~~\$9.00~~ for the Rental Housing Support Program State surcharge imposed by 55 ILCS 5/4-12002 and 55 ILCS 5/4-12002.1(e)(5).

(2) This fee shall be the same for electronic recording of Transfer on Death Instruments.

(3) If the Rental Housing Support Program State surcharge is amended and the surcharge is increased or lowered, the aggregate amount of the document flat fee attributable to the surcharge in the document may be changed accordingly.

(b) The Cook County Clerk shall not collect any additional fees beyond those imposed by [subsection] 2-210.1(a) in regard to Transfer on Death Instruments.

(c) This Section shall take effect on ~~July 1, 2024~~ July 1, 2023.

BE IT FURTHER ORDAINED, by the Cook County Board of Commissioners, that that Chapter 32 - Fees, Section 32-1 - Fee Schedule be amended as follows:

Sec. 32-1. - Fee schedule.

The fees or charges provided for or required by the below-listed sections shall be as shown below:

Code Section	Description	Fees, Rates, Charges (in dollars)
CHAPTER 2, ADMINISTRATION		
2-161(b)	Tax maps, per mylar	1.00
2-172(a)	Fees for County Clerk services:	
2-172(a)(1)	Certifying from official records the general taxes levied and paid, for each year, for each lot or tract	5.00
2-172(a)(2)	Issuing a certificate of deposit for redemption from sold or forfeited taxes, for original	10.00
	Each duplicate	10.00

2-172(a)(3)	Searches requested by buyers at annual tax sale, for each lot or tract, first year searched	10.00
	Each additional year	3.00
2-172(a)(4)	Preparation of estimate of cost of redemption, for each tract or lot	3.00
2-172(a)(5)	Issuance of tax deed	35.00
2-172(a)(6)	Assumed business name filing fee	50.00
2-172(a)(7)	Amendments to assumed business name filing fee	25.00
2-172(a)(7)	Report of all redemptions for sold or forfeited taxes submitted to County Clerk within seven-day period	20.00
2-172(a)(8)	Certification of multiple years' taxes paid with the filing of a plat of subdivision, dedication or vacation	50.00
2-172(b)	Fees deposited to County general fund:	
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	Each duplicate	3.00
2-172(b)(2)	Search of general taxes and special assessments, each lot or tract, first year searched	10.00
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2-172(b)(3)	Preparation of estimate of an estimate of cost redemption concerning property sold, etc., for nonpayment of general taxes and special assessments	3.00
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2-172(c)(3)	Fee for issuing a duplicate certificate of deposit for redemption	10.00
2-172(c)(3)	Each duplicate (\$3.00 to County General Fund; \$7.00 to Clerk Automation)	10.00
2-172(c)(4)	Issuance of tax deed (\$35.00 to County General Fund; \$65.00 to Clerk Automation)	100.00
2-172(c)(5)	Report of all redemptions for sold or forfeited taxes submitted to County Clerk within seven-day period (\$10.00 to County General Fund; \$10.00 to Clerk Automation)	20.00
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2-173(b)	Marriage application automation fee	7.50
2-173(c)	Civil union application automation fee	7.50
2-173(d)	Commemorative Certificate automation fee	10.00
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2-174(a)	Birth records, first copy	15.00
	Each additional copy	4.00
2-174(b)	Marriage records, first copy	15.00
	Each additional copy	4.00

	Marriage license application fee	52.50
2-174(c)	Death records, first copy	15.00
	Each additional copy	4.00
2-174(d)	Genealogical birth, death or marriage certificate, first copy	15.00
	Subsequent copies, per copy	4.00
2-174(e)	Emergency vital records, on an overnight basis	25.00
2-174(g)	Civil union record, first copy	15.00
	Each additional copy	4.00
	Civil union license application fee	52.50
2-174(h)	Commemorative Certificate fee	55.00
2-175(a)	Copy of legal description	3.00
2-175(a)	Copy of certified legal description	10.00
2-205(h)	Remote user access to computerized indexing system, per transaction	0.10
2-210(c)	Non-Standard Deeds or Other Instruments that are priced by page**(first two pages) per 55 ILCS 5/4-12002	53.00
2-210(c)	Non-Standard Deeds or Other Instruments that are priced by page (Each additional page after first two pages) per 55 ILCS 5/4-12002	2.00
2-210(c)	Grantor/Grantee Affidavit per 55 ILCS 5/4-12002	2.00
2-210(c)	Additional fee for documents wherein the premises affected thereby are referred to by document number and not by legal description, per document number per 55 ILCS 5/4-12002	4.00
2-210(c)	Additional fee for documents affecting multiple tracts, parcels or lots from different additions or subdivisions, per additional addition or subdivision per 55 ILCS 5/4-12002	2.00
2-210(c)	Plats of additions or subdivisions** per 55 ILCS 5/4-12002	133.00 <u>142.00</u>
2-210(c)	Each additional tract, parcel or lot contained in a Plat per 55 ILCS 5/4-12002	2.00
2-210(c)	Documents which are non-conforming, as described in paragraphs (1) through (5) of 55 ILCS 5/4-12002 (first two pages)** per 55 ILCS 5/4-12002	73.00
2-210(c)	Documents which are non-conforming, as described in paragraphs (1) through (5) of 55 ILCS 5/4-12002 (each additional page after first two pages) per 55 ILCS 5/4-12002	4.00
2-210(c)	Rental Housing Support Program Fee per 55 ILCS 5/4-12002	9.00 <u>\$18.00</u>
2-210(c)	Additional fee for documents that affect interests in real estate that are not filed by any State agency, any	

	unit of local government or any school district.*** per 55 ILCS 5/4-12002	1.00
2-210(c)	State or Federal Liens (flat fee)**	38.00
2-210(c)	Per additional name in excess of one listed on state or federal lien or release	1.00
2-210(c)	Certificate of Discharge or Release of State or Federal Liens**	38.00
2-210(c)	Mechanics Liens and satisfaction or releases of Mechanic's Liens (first four pages)** per 770 ILCS 60/38	45.00
2-210(c)	Each additional page (Mechanic's Liens) per 770 ILCS 60/38	1.00
2-210(c)	Each additional document number noted (Mechanic's Liens) per 770 ILCS 60/38	1.00
2-210(c)	UCC "U" Filings - Terminations** per 810 ILCS 5/9-710	38.00
2-210(c)	UCC "U" Filings - Continuations, Partial Releases and Amendments** per 810 ILCS 5/9-525	53.00
	*Rental Housing Support Fee does not apply to documents recorded by any State agency, any unit of local government or any school district **Includes Document Storage and GIS Fees ***This fee does not apply to documents that affect or relate to easements for water, sewer, electricity, gas, telephone or other public service	
	FEES FOR STANDARD DOCUMENTS	
2-210(g)(1)	Fee for recording standard deeds	98.00 <u>107.00</u>
2-210(g)(2)	Fee for recording standard leases, lease amendments and similar transfer of interest documents	98.00 <u>107.00</u>
2-210(g)(3)	Fee for recording standard mortgages, including assignments, extensions, amendments, subordinations, and mortgage releases	98.00 <u>107.00</u>
2-210(g)(4)	Fee for recording standard easements not otherwise part of another classification, including assignments, extensions, amendments, and easement releases not filed by a State agency, unit of local government, or school district	98.00 <u>107.00</u>
2-210(g)(5)	Fee for recording miscellaneous documents that are not nonstandard documents and do not otherwise fall within any other classifications	98.00 <u>107.00</u>
2-210(g)(1)	All standard documents which are exempt from the State Rental Housing Support Program Fee*	88.00
2-210(g)(5) and 2-210.1	Fee for recording Transfer on Death Instruments	41.00
	OTHER FEES	
2-213	Document Storage fee	10.00
2-214	GIS fee, additional charge	23.00

2-216(a)	Electronic copies of documents from Clerk's website, per document	5.00
2-217	Postal fees:	
2-217(a)	Mail Handling Fee, per Document submitted by mail or commercial shipping carrier	5.00
2-217(b)	Mail box rental, per box, per month	50.00
2-218	UCC filing fee, per page	2.00
2-220(c)	Custom Mapping: Per hour labor fee (in 15 minute increments) and a 15% administrative fee.	50.00
2-251(a)	Copies of microfilm, microfiche and image copies of documents	2.00
2-252	Written descriptions of real estate, per description	1.00
2-253	Proof of payment bills, per copy	1.00
2-254	Tax delinquent property listing: Computer printout (real estate printout, \$250.00 and special assessment printout, \$250.00)	500.00
	Use of magnetic tape (real estate tape, \$150.00 and special assessment tape, \$150.00)	300.00
2-255	"Uncollectible" notation upon tax records, per notation	2.00
2-257	Mortgage lender enhanced payment processing	2.00
2-258	Refund reissuance fee	30.00
2-633(a)(6)	Annual lobbyist registration fee, per entity and per exclusive lobbyist	350.00
2-637(a)	Lobbyist registration, late filing fee, per day	100.00
2-637(b)	Violations of the Lobbyist Registration Ordinance other than Section 2-637(a)	250.00

Effective date: This ordinance shall be in effect July 1, 2023