



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Details (With Text)

---

**File #:** 17-3073      **Version:** 1      **Name:** EqualLevel, Inc., Bethesda, Maryland  
**Type:** Contract Amendment (Technology)      **Status:** Approved  
**File created:** 4/26/2017      **In control:** Board of Commissioners  
**On agenda:** 5/10/2017      **Final action:** 5/10/2017  
**Title:** PROPOSED CONTRACT AMENDMENT (TECHNOLOGY)

Department(s): Office of the Chief Procurement Officer

Vendor: EqualLevel, Inc., Bethesda, Maryland

Request: Authorization for the Chief Procurement Officer to extend and increase contract

Good(s) or Service(s): Electronic Marketplace Software Maintenance and Support Services

Original Contract Period: 6/5/2012 - 6/4/2014

Proposed Contract Extension Period: 6/5/2017 - 6/4/2018

Total Current Contract Amount Authority: \$313,700.00

Original Approval (Board or Procurement): 6/5/2012, \$107,000.00

Previous Board Increase(s) or Extension(s): 5/21/2014, \$72,250.00, 6/5/2014 - 6/4/2015; 7/29/2015, \$53,500.00, 6/5/2015 - 6/4/2016; 8/3/2016, \$68,650.00, 6/4/2016 - 6/5/2017

Previous Chief Procurement Officer Increase(s) or Extension(s): 8/15/2012, \$12,300.00

This Increase Requested: \$54,000.00

Potential Fiscal Impact: FY 2017, \$54,000.00

Accounts: 030-441, Maintenance and Repair of Data Processing Equipment and Software

Contract Number(s): 12-30-264

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via full MBE/WBE waiver.

The Chief Procurement Officer concurs.

The Bureau of Technology concurs

Summary: The Office of Chief Procurement Officer request to extend and increase Contract with EqualLevel, Inc. which provides annual support and maintenance of the software system available to all County Agencies. EqualLevel provides online marketplace and paperless ordering for County-wide catalog contracts, and it is currently being integrated with the County's new Oracle EBS system.

The contract extension would allow County Agencies to receive undisrupted services for online ordering for their daily needed office and institutional supplies and equipment using nine (9) catalog

contracts. This is a Sole Source Procurement pursuant to Section 34-139 of the Cook County Procurement Code.

**Sponsors:**

**Indexes:** (Inactive) SHANNON E. ANDREWS, Chief Procurement Officer

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
5/10/2017	1	Board of Commissioners	approve	Pass

**PROPOSED CONTRACT AMENDMENT (TECHNOLOGY)**

**Department(s):** Office of the Chief Procurement Officer

**Vendor:** EqualLevel, Inc., Bethesda, Maryland

**Request:** Authorization for the Chief Procurement Officer to extend and increase contract

**Good(s) or Service(s):** Electronic Marketplace Software Maintenance and Support Services

**Original Contract Period:** 6/5/2012 - 6/4/2014

**Proposed Contract Extension Period:** 6/5/2017 - 6/4/2018

**Total Current Contract Amount Authority:** \$313,700.00

**Original Approval (Board or Procurement):** 6/5/2012, \$107,000.00

**Previous Board Increase(s) or Extension(s):** 5/21/2014, \$72,250.00, 6/5/2014 - 6/4/2015; 7/29/2015, \$53,500.00, 6/5/2015 - 6/4/2016; 8/3/2016, \$68,650.00, 6/4/2016 - 6/5/2017

**Previous Chief Procurement Officer Increase(s) or Extension(s):** 8/15/2012, \$12,300.00

**This Increase Requested:** \$54,000.00

**Potential Fiscal Impact:** FY 2017, \$54,000.00

**Accounts:** 030-441, Maintenance and Repair of Data Processing Equipment and Software

**Contract Number(s):** 12-30-264

**Concurrences:**

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via full MBE/WBE waiver.

The Chief Procurement Officer concurs.

The Bureau of Technology concurs

**Summary:** The Office of Chief Procurement Officer request to extend and increase Contract with EqualLevel, Inc. which provides annual support and maintenance of the software system available to all County Agencies. EqualLevel provides online marketplace and paperless ordering for County-wide catalog contracts, and it is currently being integrated with the County's new Oracle EBS system.

The contract extension would allow County Agencies to receive uninterrupted services for online ordering for their daily needed office and institutional supplies and equipment using nine (9) catalog contracts. This is a Sole Source Procurement pursuant to Section 34-139 of the Cook County Procurement Code.