



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 17-1793, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): Juvenile Temporary Detention Center, Circuit Court of Cook County

Vendor: Carol Cramer Brooks, Kalamazoo, Michigan

Request: Authorization for the Chief Procurement Officer to extend and increase contract

Good(s) or Service(s): Consultant

Original Contract Period: 7/1/2015 - 6/30/2016, with one (1), one (1) year renewal option

Proposed Contract Period Extension: 7/1/2017 - 6/30/2018

Total Current Contract Amount Authority: \$146,960.00

Original Approval (Board or Procurement): 6/29/2015, \$126,960.00

Previous Board Increase(s) or Extension(s): N/A

Previous Chief Procurement Officer Increase(s) or Extension(s): 8/1/2016, \$20,000.00, 7/1/2016 - 6/30/2017

This Increase Requested: \$97,500.00

Potential Fiscal Impact: FY 2017: \$52,000.00, FY 2018: \$45,500.00

Accounts: 1440-520830 JTDC Professional Services

Contract Number(s): 1585-14602

Concurrences:

The contract-specific goal set on this contract was zero.

The Chief Procurement Officer concurs.

Summary: This professional service contract provides training, education, leadership and operational development services under the direction of the superintendent of the JTDC. Consulting services include the development and delivery of training modules for in-house training staff, development of job descriptions and performance evaluation processes, and participation in new program design for residents.

Ms. Cramer Brooks is an expert in the area of JTDC and Juvenile Probation training development, with many years of related experience in the State of Michigan and Chicago. Her unique skill set includes a specialization in juvenile justice that is essential to develop a cadre of in-house trainers and programs for youth.

Over the past several years, Ms. Cramer Brooks has developed and delivered key training programs for JTDC staff,

including pre-service training for new and veteran staff, the Leadership Academy for team leaders, foundation skills, and training for Cermak and Isaac Ray staff. She has also worked with the Human Resources Department concerning hiring and evaluation processes, assisted in program development for residents, conducted reviews of the Nancy B. Jefferson School and developed newsletters and educational brochures. Ms. Cramer-Brooks' involvement and assistance is essential to the continued development and improvement in JTDC operations.

This is a sole source procurement pursuant to Section 34-139 of the Cook County Procurement Code.