



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 21-1052, **Version:** 1

PROPOSED CONTRACT

Department(s): Department of Building and Zoning

Vendor: Baxter and Woodman, Inc., Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Zoning and Building Permit Review Service

Contract Value: \$650,000.00

Contract period: 3/15/2021 - 3/14/2024, with two (2), one (1) year renewal options

Potential Fiscal Year Budget Impact: FY2021 \$95,000.00, FY2022 \$130,000.00, FY2023 \$130,000.00, FY2024 \$130,000.00, FY2025 \$130,000.00, FY2026 \$35,000.00

Accounts: 11000.1160.10155.520830

Contract Number(s): 2028-18170

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation.

The Chief Procurement Officer concurs.

Summary: The Department of Building and Zoning respectfully requests approval of the proposed contract between the County and Baxter and Woodman, Inc., Chicago, Illinois. This project provides professional engineering services to complete the technical review, tracking and processing of Building and Zoning permits request. Engineering services include site grading, roadway design, drainage and floodplain impacts, utility and regulatory agency involvement, and other related elements associated with work proposed within unincorporated Cook County.

This Contract is awarded via a publicly advertised Request for Qualifications (RFQ) in accordance with the Cook County Procurement Code. Baxter and Woodman, Inc. was selected based on established evaluation criteria.