



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 17-2516, **Version:** 1

PROPOSED TRANSFER OF FUNDS

Department: Secretary to the Board

Request: Approval

Reason: To provide sufficient funding for required services for the Board of Commissioners and for the Archives Advisory Committee functions of the Secretary to the Board. Adequate funding will be provided for costs associated with the following:

- Transfer of the Municode contract for electronic Code of Ordinances to the Secretary to the Board
- Unanticipated coverage of front desk staffing
- Public hearing requirements
- Transcript requests
- Preservation of documents and records discovered as part of the Cook County Archives project

From Account(s): 018-110 (Salary and Wages of Regular Employees), \$25,410.00

To Account(s):

018-245 (Advertising for Specific Purposes) \$1,500.00

018-268 (Court Reporting) \$4,910.00

018-260 (Professional Services) \$7,000.00

018-397 (Office Expense) \$12,000.00

Total Amount of Transfer: \$25,410.00

On what date did it become apparent that the receiving account would require an infusion of funds in order to meet current obligations? What was the balance in the account on that date, and what was the balance 30 days prior to that date?

1/15/2017

018-245 (Advertising for Specific Purposes) \$1,000.00

018-268 (Court Reporting) \$15,000.00

018-260 (Professional Services) \$30,198.00

018-397 (Office Expense) \$8,452.00

How was the account used for the source of transferred funds identified? List any other accounts that were also considered (but not used) as the source of the transferred funds.

This account was identified as having the adequate surplus to accomplish the transfer. No other funds were considered for this purpose.

Identify any projects, purchases, programs, contracts, or other obligations that will be deferred, delayed, or canceled as a result of the reduction in available spending authority that will result in the account that funds are

transferred from.

None

If the answer to the above question is “none” then please explain why this account was originally budgeted in a manner that caused an unobligated surplus to develop at this point in the fiscal year.

Staff turnover created the existing surplus. No impersonal lines are impacted.