



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 16-5483, **Version:** 1

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### **PROPOSED CONTRACT AMENDMENT**

**Department(s):** County Clerk - Election Department

**Vendor:** JJ Collins and Sons, Inc. , Woodridge, Illinois

**Request:** Authorization for the Chief Procurement Officer to increase contract

**Good(s) or Service(s):** Printing and Mailing of Voter Information

**Original Contract Period:** 1/17/2014 - 1/16/2016

**Proposed Contract Period Extension:** N/A

**Total Current Contract Amount Authority:** \$254,055.00

**Original Approval (Board or Procurement):** 1/17/2014, \$123,880.00

**Previous Board Increase(s) or Extension(s):** 11/18/2015, \$130,175.00, 1/17/2016 - 1/16/2017

**Previous Chief Procurement Officer Increase(s) or Extension(s):** N/A

**This Increase Requested:** \$19,600.00

**Potential Fiscal Impact:** FY 2016 \$19,600.00

**Accounts:** 524-240 External Graphics and Reproduction Services

**Contract Number(s):** 1335-13044

#### **Concurrences:**

The vendor has met the Minority-and Women-owned Business Enterprise Ordinance via full MWBE waiver.

The Chief Procurement Officer concurs.

**Summary:** This increase will allow the Cook County Clerk to print an additional 600,000 voter information mailers to eligible households in Cook County. The mailers contain information on Early Voting Locations, Election Day Polling Place and Voter Registration Status as well as helpful information on voting and how to learn more about candidates on the ballot. The increase in quantity is a result of Election Day Registration laws requiring all households to receive information on their polling place locations.

This contract was awarded through a competitive bidding process in accordance with the Cook County Procurement Code. J.J. Collins Sons, Inc. was the lowest, responsive and responsible bidder.