

# Board of Commissioners of Cook County

## Legislation Details

File #:	22-1994	Version: 1	Name:	The Hensley Company, Chicago, Illinois		
Туре:	Contract		Status:	Approved		
File created:	2/22/2022		In control:	Board of Commissioners		
On agenda:	3/17/2022		Final action:	3/17/2022		
Title:	PROPOSED CONTRACT					
	Department(s)	: Cook County C	nty Clerk			
	Vendor: The Hensley Company, Chicago, Illinois Request: Authorization for the Chief Procurement Officer to enter into and execute					
	Good(s) or Service(s): Vote by Mail Ballot Kits Contract Value: \$5,082,124.00					
	Contract period: 4/1/2022- 3/31/2025, 3 year, with two (2) one (1) year renewal options					
	Potential Fisca \$2,484,515.90		2,112,383.00, FY 2023 \$485,225.10, FY 2024			
	Accounts: FY 2022 11306.1110.35160.520490 \$417,973.20 External Graphic and Reproduction Services 11306.1110.53165.520800 \$1,694,409.80 Professional Services					
	FY 2023 11306.1110.35	5160.520490	\$485,225.10 External Graphic and Reproduction Services			
	FY 2024 11306.1110.35	5160.520490	\$2,484,515.90 I	\$2,484,515.90 External Graphic and Reproduction Services		
	Contract Number(s): 2105-11243					
	Concurrences: The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation and full MBE waiver. The Prime is a WBE firm.					
	The Chief Procurement Officer concurs.					
	Summary: This contract will allow Cook County Clerk Office to enter into a new contract with The Hensley Company for Vote by Mail Ballot Kits for Election that will be conducted in the years 2022, 2023, and 2024. The services require printing and mailing the Clerk's Vote by Mail Ballots. The Hensley Company will act as mailing house for the Clerk's Office by receiving mailing address data,					

Hensley Company will act as mailing house for the Clerk's Office by receiving mailing address data, printing the appropriate ballot, packaging the ballot with other materials, such as instructions, printing and affixing mailing and intelligent Mail barcode ("IMB) labels, quality controlling the mailing process and mailing the vote by mail ballot and materials to the applicant. The Hensley Company must code ballots and package for each unique Election.

In accordance with the Cook County Procurement Code, the Office of the Chief Procurement Officer issued a publicly advertised competitive bid to procure Vote by Mail Ballot Kits. The Hensley Company

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was the only responsive and responsible bidder.

#### Sponsors:

Indexes: (Inactive) KAREN A. YARBROUGH, County Clerk

### Code sections:

#### Attachments:

Date	Ver.	Action By	Action	Result
3/17/2022	1	Board of Commissioners	approve	Pass