

118 North Clark Street Chicago, IL



Legislation Details

File #: 22-0707 Version: 1 Name: Institute of Compliance and Learning, Inc. (ICL),

Chicago, Illinois

Status: Approved Type: Contract

12/14/2021 **Board of Commissioners** File created: In control:

4/7/2022 On agenda: 4/7/2022 Final action:

Title: PROPOSED CONTRACT

Department(s): County Clerk

Vendor: Institute of Compliance and Learning, Inc. (ICL), Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Financial and Operational Risk Assessment and Process Improvement Plans for Vital Records, Real Estate and Taxes, Recording Division and the Election/Ethics Divisions

Contract Value: \$288,000.00

Contract period: 5/1/2022 - 4/30/2023 with one (1), one-year renewal option

Potential Fiscal Year Budget Impact: FY 2022 \$216,000.00 FY 2023 \$72,000.00

Accounts: 11000-1110-35610-520840

Contract Number(s): 2205-12282

Concurrences:

The contract-specific goal set on this contract was zero.

The Chief Procurement Officer concurs.

Summary: The purpose of this contract is for the vendor to conduct an in-depth finance review and financial and operational risk assessments and process improvement plans for Vital Records, Real Estate and Tax Services, Recording Division and Election/Ethics Divisions. In addition, the vendor will perform and identify key policies and procedures for the Clerk's Office finance, accounting, and budget operations to ensure compliance with best practice. The vendor will implement a plan to support the "Assumption of Duties" of the finance operations, of the Recorder of Deeds, as a new division with the Clerk's Office.

This is a Sole Procurement pursuant to Section 34-139 of the Cook County Procurement Code.

Sponsors:

Indexes: (Inactive) KAREN A. YARBROUGH, County Clerk

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
4/7/2022	1	Board of Commissioners	approve	Pass