



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 18-5326, **Version:** 2

PROPOSED PAYMENT APPROVAL

Department(s): Cook County Clerk

Action: For Payment Only

Payee: Montenegro Paper

Good(s) or Service(s): Brown Kraft NO GUM Envelopes

Fiscal Impact: \$20,780.00

Accounts: 11306-530606 (Office Supplies)

Contract Number(s): N/A

Summary: The County Clerk's Office is requesting approval of payment in the amount of \$20,780.00 to Montenegro Paper for no-gum (on flap) envelopes. The County Clerk's Office required no-gum envelopes to assemble kits for the Election Judges. The County Clerk's Office believed that the envelopes could be purchased on the Countywide Envelope Contract with the vendor at the time the envelopes were ordered. While processing the invoice, the County Clerk's Office subsequently realized that the no-gum envelopes could not be purchased using the Countywide Envelope Contract. The County Clerk's Office will work with the OCPO to include no-gum envelopes on the next contract.