



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 15-2662, **Version:** 1

PROPOSED CONTRACT

Department(s): Clerk of the Circuit Court

Vendor: Smith Movers, Inc., Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Records Transfer

Contract Value: \$220,000.00

Contract period: 5/6/2015 - 5/5/2016

Potential Fiscal Year Budget Impact: FY 2015 \$220,000.00

Accounts: 499-260

Contract Number(s): 1523-14399

Concurrences:

The vendor has met the Minority and Women Owned Business Enterprise Ordinance.

The Chief Procurement Officer concurs.

Summary: The Clerk of the Circuit Court requests authorization to enter into a contract with Smith Movers, Inc. to transfer approximately 106,200 storage boxes containing court records from the warehouse floor onto shelving at the Cicero Records Storage and Digital Imaging Center located at 1330 S. 54th Avenue, Cicero, Illinois 60804. The records were moved from the 1120 E. 89th Street Warehouse to the new records facility in Cicero, prior to the completion of the shelving installation.

Competitive bidding procedures were followed in accordance with the Cook County Procurement Code. On 3/18/2015, bids were solicited for the records transfer, with five vendors submitting bids. Smith Movers, Inc. was the lowest, responsive and responsible bidder.