



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 22-0881, **Version:** 1

PROPOSED CONTRACT

Department(s): Cook County Assessor's Office

Vendor: Sebis Direct, Inc., Bedford Park, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Printing of Valuation Notices and Exemption Forms, and Related Services

Contract Value: \$1,193,544.03

Contract period: 1/17/2022 - 1/16/2025, with two (2), one (1) year renewal options

Potential Fiscal Year Budget Impact: **FY2022** \$346,782.83, **FY2023** \$379,487.25, **FY2024** \$467,273.95

Accounts: 11000.1040.10155.520496.00000.00000

Contract Number(s): 2185-18693R

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation.

The Chief Procurement Officer concurs.

Summary: The Cook County Assessor's Office requests authorization for the Chief Procurement Officer to enter into and execute a contract with Sebis Direct, Inc. to provide Printing, Processing, and Related Services for Valuation Notices and Exemption Forms. These services are necessary for the Cook County Assessor's Office to fulfill its statutory duty to notice property owners of changes to their assessments.

This contract is awarded pursuant to a publicly advertised competitive bidding process in accordance with the Cook County Procurement Code. Sebis Direct, Inc. was the lowest, responsive and responsible bidder.