



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 18-4554, **Version:** 1

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### PROPOSED TRANSFER OF FUNDS

**Department:** Administrative Hearings

**Request:** Transfer of Funds

**Reason:** Transfer of funds is requested due to a \$35,000.00 increase in the Department's Salaries and Wages of Regular Employees Account as a result of six positions within the Department of Administrative Hearings recently certified by AFSCME Union Local 3696. The salaries of these positions have been increased to union wage scale plus back pay from the date of certification. The Department is also requesting an additional \$5,000.00 transfer of funds for its Deputy Director position which shall replace our currently funded Legislative Coordinator position. The Department is requesting a transfer of funds for the difference in pay scale between the two job classifications. The Legislative Coordinator position will no longer be a funded position within the Department of Administrative Hearings.

**From Account(s):** 540135, \$35,000.00; 520830, \$5,000.00

**To Account(s):** 501010, \$40,000.00

**Total Amount of Transfer:** \$40,000.00

**On what date did it become apparent that the receiving account would require an infusion of funds in order to meet current obligations? What was the balance in the account on that date, and what was the balance 30 days prior to that date?**

Awareness date 4/30/2018

<b>Account Number</b>	<b>Account Description</b>
501010	Salaries & Wages of Regular Employees

<b>Balance</b>	<b>Balance</b>
<b>as of 4/30/2018</b>	<b>as of 3/30/2018</b>
\$281,756.08	\$314,345.23

**How was the account used for the source of transferred funds identified? List any other accounts that were also considered (but not used) as the source of the transferred funds.**

Acct# 540135 - Working Capital Maintenance of Data Processing Equipment was identified as a source of transferred funds because it was \$35,000.00 over funded due to a chargeback expense attributed to Administrative Hearings in error. Acct#-520830-Professional Services was also used as a source of funds because it was the only other account with sufficient funds available to facilitate the transfer. There are no other accounts with sufficient available funds to facilitate this transfer.

**Identify any projects, purchases, programs, contracts, or other obligations that will be deferred, delayed, or canceled as a result of the reduction in available spending authority that will result in the account that funds are transferred from.**

None.

**If the answer to the above question is “none” then please explain why this account was originally budgeted in a manner that caused an unobligated surplus to develop at this point in the fiscal year.**

Acct# 540135 was originally budgeted for chargeback expenses attributed to Administrative Hearings from Bureau of Technology. \$35,000.00 in chargebacks were attributed to Administrative Hearings in error. The department should be able to absorb the \$5,000.00 reduction in Acct#520830 Professional Services based on the reduction in 1<sup>st</sup> quarter FY2018 expenditures charged to this account.