



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 18-1434, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): Bureau of Administration, Printing and Graphic Services (PGS)

Vendor: Bebon Office Machines, Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to renew and increase contract

Good(s) or Service(s): Paper (Non-Core)

Original Contract Period: 2/1/2015 - 1/31/2017, with two (2), one (1) year renewal options

Proposed Contract Period Extension: 2/1/2018 - 1/31/2019

Total Current Contract Amount Authority: \$36,000.00

Original Approval (Board or Procurement): 2/20/2015, \$16,000.00

Previous Board Increase(s) or Extension(s): N/A

Previous Chief Procurement Officer Increase(s) or Extension(s): 3/10/2017, 2/1/2017 - 1/31/2018, \$20,000.00

This Increase Requested: \$20,000.00

Potential Fiscal Impact: FY 2018, \$20,000.00

Accounts: Various - 350 Accounts

Contract Number(s): 1484-14136B

Concurrences:

The vendor has met the Minority-and Women-owned Business Enterprise Ordinance via direct participation and a full MBE waiver.

The Chief Procurement Officer concurs.

Summary: This increase and second of two (2), one (1) year renewal options will allow Cook County Agencies to continue to receive various non-core types of paper used by Cook County Agencies on a regular basis.

Competitive bidding procedures were followed in accordance with the Cook County Procurement Code. Bebon Office Machines was the lowest, responsive and responsible bidder.