



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 18-3659, **Version:** 1

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### **PROPOSED CONTRACT AMENDMENT**

**Department(s):** Various Cook County Agencies

**Vendor:** Office Depot, Inc. Boca Raton, Florida

**Request:** Authorization for the Chief Procurement Officer to renew and increase contract

**Good(s) or Service(s):** County-wide office supplies

**Original Contract Period:** 8/1/2014 - 7/31/2017, with two (2) one (1) year renewal options

**Proposed Contract Period Extension:** 8/1/2018 - 7/31/2019

**Total Current Contract Amount Authority:** \$6,690,376.21

**Original Approval (Board or Procurement):** 7/23/2014, \$4,919,561.21

**Previous Board Increase(s) or Extension(s):** 9/13/2017, \$1,630,815.00

**Previous Chief Procurement Officer Increase(s) or Extension(s):** 8/25/2017, \$140,000.00, 8/1/2017 - 7/31/2018

**This Increase Requested:** \$1,615,100.00

**Potential Fiscal Impact:** FY 2018, \$538,370.00, FY 2019, \$1,073,730.00

**Accounts:** County-wide 350 Office Supplies

**Contract Number(s):** 1384-13045

#### **Concurrences:**

The vendor has met the Minority-and Women-owned Business Enterprise Ordinance via full MBE and full WBE waiver with indirect participation.

The Chief Procurement Officer concurs.

**Summary:** This contract is for County-wide office supply usage. This increase is based on estimated County-wide expenditures for the second of two (2) one (1) year renewal option period.

This contract was awarded through the Request for Proposals (RFP) process in accordance with the Cook County Procurement Code. Office Depot, Inc. was awarded based on established evaluation criteria.