



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Details

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**File #:** 20-2678      **Version:** 1      **Name:** We Type Transcription, LLC Boca Raton, Florida  
**Type:** Contract Amendment      **Status:** Approved  
**File created:** 6/3/2020      **In control:** Board of Commissioners  
**On agenda:** 7/30/2020      **Final action:** 7/30/2020  
**Title:** PROPOSED CONTRACT AMENDMENT

Department(s): Cook County Medical Examiner's Office

Vendor: We Type, LLC, Boca Raton, Florida

Request: Authorization for the Chief Procurement Officer to renew and increase the contract

Good(s) or Service(s): Transcription Services

Original Contract Period: 10/14/2018 - 10/13/2020, with two (2), one (1) year renewal options

Proposed Amendment Type: Renewal and Increase

Proposed Contract Period: 10/14/2020 - 10/13/2021

Total Current Contract Amount Authority: \$112,992.00

Original Approval (Board or Procurement): Procurement: 9/17/2018, \$112,992.00

Increase Requested: \$60,000.00

Previous Board Increase(s): N/A

Previous Chief Procurement Officer Increase(s): N/A

Previous Board Renewals: N/A

Previous Chief Procurement Officer Renewals: N/A

Previous Board Extension(s): N/A

Previous Chief Procurement Officer Extension(s): N/A

Potential Fiscal Impact: FY 2020 \$7,500.00, FY 2021 \$52,500.00

Accounts: 11100.1259.17140.521020

Contract Number(s): 1735-16676

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation.

The Chief Procurement Officer concurs.

Summary: This increase and first of two (2), one (1) year renewal options will allow the Medical

Examiner's Office to continue to receive transcription services that the pathologists use to transcribe their autopsy reports on a daily basis.

This contract was awarded through a publicly advertised competitive bidding process in accordance with the Cook County Procurement Code. We Type Transcription, LLC was the lowest, responsive and responsible bidder.

**Sponsors:**

**Indexes:** PONNI ARUNKUMAR, M.D. Chief Medical Examiner

**Code sections:**

**Attachments:**

<b>Date</b>	<b>Ver.</b>	<b>Action By</b>	<b>Action</b>	<b>Result</b>
7/30/2020	1	Board of Commissioners	approve	Pass