



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Details

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**File #:** 20-0649      **Version:** 1      **Name:** JJ Collins Sons, Inc., Woodridge, Illinois  
**Type:** Contract Amendment      **Status:** Approved  
**File created:** 12/10/2019      **In control:** Board of Commissioners  
**On agenda:** 1/16/2020      **Final action:** 1/16/2020  
**Title:** PROPOSED CONTRACT AMENDMENT

Department(s): Cook County Clerk

Vendor: JJ Collins Sons, Inc., Woodridge, Illinois

Request: Authorization for the Chief Procurement Officer to renew and increase contract

Good(s) or Service(s): Printing and Mailing of Voter Information and Printing Ballot Application Books

Original Contract Period: 1/31/2018 - 1/30/2020, with three (3), one (1) year renewal options

Proposed Amendment Type: Renewal and Increase

Proposed Contract Period: 1/31/2020 - 1/30/2021

Total Current Contract Amount Authority: \$332,675.00

Original Approval (Board or Procurement): Board, 1/17/2018, \$332,675.00

Increase Requested: \$282,100.00

Previous Board Increase(s): N/A

Previous Chief Procurement Officer Increase(s): N/A

Previous Board Renewals: N/A

Previous Chief Procurement Officer Renewals: N/A

Previous Board Extension(s): N/A

Previous Chief Procurement Officer Extension(s): N/A

Potential Fiscal Impact: FY 2020 \$282,100.00

Accounts: 11306.1110.35165.520492 (External Graphics and Reproduction Services)

Contract Number(s): 1735-16852

Concurrences:

The vendor has met the Minority-and Women-owned Business Enterprise Ordinance via direct participation and a partial MBE and full WBE waiver.

The Chief Procurement Officer concurs.

Summary: This renewal and increase will allow the Cook County Clerk's Office to mail election

information and address confirmation letters to registered voters in Cook County. The Service will also allow the Clerk's Office to communicate important information to voters and maintain an accurate registered voters list. Additionally, the ballot applications books are used by Election Judges to verify a voter's eligibility to vote in the precinct and provide a record of who voted on Election Day.

Competitive bidding procedures were followed in accordance with the Cook County Procurement Code. JJ Collins Sons, Inc. was the lowest responsive and responsible Bidder.

**Sponsors:**

**Indexes:** (Inactive) KAREN A. YARBROUGH, County Clerk

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
1/16/2020	1	Board of Commissioners	approve	Pass