



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 20-4108, **Version:** 1

PROPOSED CONTRACT

Department(s): Bureau of Administration, Printing and Graphic Services

Vendor: The Envelope Connection, Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Blank Envelopes

Contract Value: \$201,010.00

Contract period: 11/1/2020 - 10/31/2023, with one (1), one (1) year renewal option

Potential Fiscal Year Budget Impact: FY 2020 \$11,172.78, FY 2021 \$67,036.68, FY 2022 \$67,036.68, FY 2023 \$55,763.86

Accounts: 11000.1011.18020.530719

Contract Number(s): 1985-17781

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation.

The Chief Procurement Officer concurs.

Summary: This contract will provide Printing and Graphics Services (PGS) with blank envelopes to complete printed envelope requests from various Cook County Departments.

This contract is awarded through a publicly advertised competitive bid process in accordance with the Cook County Procurement Code. The Envelope Connection was the lowest, responsive and responsible bidder.