



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 21-0007, **Version:** 1

PROPOSED CONTRACT AMENDMENT

Department(s): Bureau of Administration, Printing and Graphics Services (PGS)

Vendor: Bebon Office Machines, Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to renew and increase contract

Good(s) or Service(s): Countywide Paper Products

Original Contract Period: 2/1/2019 - 1/31/2021, with one (1), two (2) year renewal options

Proposed Amendment Type: Renewal and Increase

Proposed Contract Period: Renewal period 2/1/2021 - 1/31/2023

Total Current Contract Amount Authority: \$2,635,148.76

Original Approval (Board or Procurement): Board, 1/24/2019, \$2,585,148.76

Increase Requested: \$1,150,000.00

Previous Board Increase(s): N/A

Previous Chief Procurement Officer Increase(s): 9/1/2020, \$50,000.00

Previous Board Renewals: N/A

Previous Chief Procurement Officer Renewals: N/A

Previous Board Extension(s): N/A

Previous Chief Procurement Officer Extension(s): N/A

Potential Fiscal Impact: FY 2021 \$383,333.00; FY 2022 \$383,333.00; FY 2023 \$383,334.00

Accounts: 11000.1011.18020.530705; 11000.1011.18020.580420

Contract Number(s): 1868-17445

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation and a full MBE waiver.

The Chief Procurement Officer concurs.

Summary: This increase and first and only two (2) year renewal option will allow PGS to continue to provide Cook County Agencies with various paper products (photocopier, offset, index, tag, photo, carbonless, etc.) in various sizes, weights, colors and finishes.

This contract was awarded pursuant to a publicly advertised competitive bidding process in accordance with the Cook County Procurement Code. Bebon Office Machines was the lowest, responsive and responsible bidder pursuant to the Local Bid Preference (Section 34-230 of the Cook County Procurement Code).