



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 15-5817, **Version:** 1

PROPOSED TRANSFER OF FUNDS

Department: Cook County Department of Revenue

Request: Transfer of Funds

Reason: Funds will be used for equipment and computer supplies needed for the startup of the Integrated Tax Processing System (ITPS) implementation. Additionally, the Department of Revenue seeks to further extend exceptional taxpayer services by acquiring translation and interpretation services. These services will allow the department contract with vendors that will translate tax notices in multiple languages and provide interpretation support. Last, the department seeks to encumber funds for LexisNexis Vitalcheck (the credit card processing vendor). Credit card payment processing has increased due to a surge in taxpayers using credit cards to make payments.

From Account(s): 007-240, \$35,000.00; 007-260, \$20,000.00)

To Account(s): 007-388, \$15,000.00; 007-260, \$20,000; 007-249, \$20,000.00

Total Amount of Transfer: \$55,000.00

On what date did it become apparent that the receiving account would require an infusion of funds in order to meet current obligations? What was the balance in the account on that date, and what was the balance 30 days prior to that date?

The Integrated Tax Processing System was approved at the September 9th Board meeting. Upon approval of the project it became apparent that additional computer operation supplies would be necessary to start implementation of the project. The request for translation and interpretation has increased greatly in FY 2015. It became apparent at the end of Q3 that funding was needed to secure these services. In Q3 the department recognized that there was surge in taxpayers paying with credit. To accommodate the increase in credit card payments the department needs to encumber funds for LexisNexis (the credit card processing vendor.)

How was the account used for the source of transferred funds identified? List any other accounts that were also considered (but not used) as the source of the transferred funds.

The department identified areas of efficiencies and process improvements that resulted in unused funds. The primary account used for transferring was printing.

Identify any projects, purchases, programs, contracts, or other obligations that will be deferred, delayed, or canceled as a result of the reduction in available spending authority that will result in the account that funds are transferred from.

None

If the answer to the above question is “none” then please explain why this account was originally budgeted in a manner that caused an unobligated surplus to develop at this point in the fiscal year.

Originally, the Non Retailer tax was mailed by CCDOR, as of 6/1 the State of Illinois entered into an agreement with CCDOR to take over the responsibly of collecting this tax. Therefore, CCDOR tax notice mailings and printing expenses declined greatly.

Concurrence(s):

DO NOT PUT TEXT HERE. FOR BUDGET TO ADD CONCURRENCE STATEMENT OR N/A