



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 13-2110, **Version:** 2

PROPOSED CONTRACT

Department(s): The Office of Capital Planning and Policy on behalf of the Clerk of the Circuit Court

Vendor: Midway Moving and Storage, Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute.

Good(s) or Service(s): Construction Services

Contract Value: \$6,305,610.00

Contract period: Three (3) Years from Notice to Proceed Date.

Potential Fiscal Year Budget Impact: FY2013: \$697,684.00; FY2014: \$1,126,800.00; FY2015: \$2,240,563.00; FY2016: \$2,240,563.00

Accounts: 499-260

Contract Number(s): 1323-12809

Concurrences:

Vendor has met the Minority and Women Business Enterprise Ordinance.

The Office of the Chief Procurement Officer concurs

Summary: An Invitation for Bid was issued for Countywide Warehouse and Records Storage Move. A competitive bid process was followed in accordance with the Cook County Procurement Code. Midway Moving and Storage Inc., Chicago, Illinois was the lowest responsive and responsible bidder and is recommended for this award. The intent of this project is to centralize the Clerks files and evidence into one warehouse location.

The work requires that the Contractor provide new boxes as specified for all file storage and transfer all files into new boxes prior to the move. The Contractor will be required to provide all equipment and personnel necessary to re-box, tag, pack, track, move, and place items at the Cicero Records Center. The Clerk will provide one staff member to manage the move and scheduling.