



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Details

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**File #:** 14-2946      **Version:** 1      **Name:** EqualLevel, Inc  
**Type:** Contract Amendment (Technology)      **Status:** Approved  
**File created:** 4/30/2014      **In control:** Finance, Bureau of  
**On agenda:** 5/21/2014      **Final action:** 5/21/2014  
**Title:** PROPOSED CONTRACT AMENDMENT (TECHNOLOGY)

Department(s): Office of the Chief Procurement Officer

Vendor: EqualLevel, Inc., Rockville, Maryland

Request: Authorization for the Chief Procurement Officer to renew and increase contract

Good(s) or Service(s): Online access and paperless ordering system for countywide catalogue contracts

Current Contract Period: 6/5/2012 - 6/4/2014

Proposed Contract Extension Period: 6/5/2014 - 6/4/2015

Total Current Contract Amount Authority: \$119,300.00

Original Approval (Board or Procurement): \$107,000.00

Previous Board Increase(s) or Extension(s): N/A

Previous Chief Procurement Officer Increase(s) or Extension(s): 8/15/2012, \$12,300.00

This Increase Requested: \$72,250.00

Potential Fiscal Impact: FY 2014 \$54,000.00, FY 2015 \$18,250.00

Accounts: 030-441

Contract Number(s): 12-30-264

Concurrences:

The vendor has met the Minority and Women Owned Business Enterprises Ordinance.

Bureau of Technology approves this item.

Summary: The Office of the Chief Procurement Officer requests to renew and increase Contract No. 12-30-264 with EqualLevel, Inc., Rockville, Maryland, to provide online access and paperless ordering from countywide catalog contracts and annual maintenance fees. Since the 2012 launch there have been over 8,300 orders placed via this online system. The site originally launched with 6 catalogs (vendors) and has grown to 11 offering easier access for County agencies to make purchases from Countywide contracts. This contract was awarded for a two year term with three (3) one (1) year renewal options. This request represents the first one-year renewal option. .

**Sponsors:**

**Indexes:** (Inactive) SHANNON E. ANDREWS, Chief Procurement Officer

**Code sections:**

**Attachments:**

| Date      | Ver. | Action By              | Action  | Result |
|-----------|------|------------------------|---------|--------|
| 5/21/2014 | 1    | Board of Commissioners | approve | Pass   |