



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 20-2675, **Version:** 1

PROPOSED CONTRACT

Department(s): Clerk of the Circuit Court, Cook County Assessor's Office, Department of Corrections, State's Attorney's Office, Law Office of the Cook County Public Defender, Adult Probation Department and Social Service Department, Circuit Court of Cook County

Vendor: Paper Solutions, Cedar Rapids, Iowa

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Printing and Manufacturing of File Jackets and Folders

Contract Value: \$2,674,665.00

Contract period: 8/16/2020 - 8/15/2023, with two (2), one (1) year renewal options

Potential Fiscal Year Budget Impact: FY2020 \$287,527.00, FY2021 \$814,973.88, FY2022 \$826,353.88, FY2023 \$745,810.24

Accounts:

Clerk of the Circuit Court: 111318.1335.18695.520496

FY2020: \$12,740.00; FY2021: \$420,645.88; FY2022: \$420,645.88; FY2023: \$407,905.74

Department of Corrections: 11100.1239.16875.530189

FY2020: \$50,800.00; FY2021: \$152,400.00; FY2022: \$152,400.00; FY2023: \$101,600.00

Law Office of the Cook County Public Defender: 11100.1260.10155.530605

FY2020: \$12,000.00; FY2021: \$16,145.00; FY2022: \$16,145.00; FY 2023: \$16,145.00

Adult Probation Department: 11100.1280.10155.520492

FY2020: \$3,001.00; FY2021: \$12,003.00; FY2022: \$12,003.00; FY2023: \$9,000.50

State's Attorney's Office: 11100.1250.14245.520492

FY2020: \$10,200.00; FY2021: \$11,582.00; FY2022 \$22,962.00; FY2023: \$8,961.00

Social Service Department, Circuit Court of Cook County: 11328.1310.19400.530606

FY2020: \$4,986.00; FY2021: \$8,398.00; FY2022: \$8,398.00; FY2023: \$8,398.00

Cook County Assessor's Office: 11000.1040.10155.520496

FY2020: \$193,800.00; FY2021: \$193,800.00; FY 2022: \$193,800.00; FY2023: \$193,800.00

Contract Number(s): 1923-17786

Concurrences:

The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via direct participation.

The Chief Procurement Officer concurs.

Summary: This contract will allow seven Cook County Agencies to receive specialty, customized file jackets and folders.

This award is pursuant to a publicly advertised competitive bid process in accordance with the Cook County Procurement Code. Paper Solutions was the lowest, responsive and responsible bidder.