



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Details

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**File #:** 17-2524      **Version:** 1      **Name:** Zipcar Inc., Boston, Massachusetts  
**Type:** Contract Amendment      **Status:** Approved  
**File created:** 3/28/2017      **In control:** Board of Commissioners  
**On agenda:** 4/12/2017      **Final action:** 4/12/2017  
**Title:** PROPOSED CONTRACT AMENDMENT

Department(s): Bureau of Administration  
Vendor: Zipcar Inc., Boston, Massachusetts  
Request: Authorization for the Chief Procurement Officer to extend and increase contract  
Good(s) or Service(s): Car Sharing and Fleet Management Services  
Original Contract Period: 8/2/2012 - 1/11/2014  
Proposed Contract Period Extension: 1/12/2017 - 1/11/2018  
Total Current Contract Amount Authority: \$169,214.16  
Original Approval (Board or Procurement): 8/2/2012, \$39,927.35  
Previous Board Increase(s) or Extension(s): 6/10/2015, \$86,880.56, 1/12/2015 - 1/11/2017  
Previous Chief Procurement Officer Increase(s) or Extension(s): 11/7/2014, \$42,406.25, 1/12/2014 - 1/11/2015  
This Increase Requested: \$16,800.00  
Potential Fiscal Impact: FY 2017 \$16,800.00  
Accounts: 011-260  
Contract Number(s): 12-28-277

**Concurrences:**  
The vendor has met the Minority- and Women-owned Business Enterprise Ordinance via full MWBE waiver with indirect participation.  
The Chief Procurement Officer concurs.

**Summary:** This increase and extension will allow Cook County to continue providing car sharing services to Cook County employees. The Bureau of Administration implemented the Shared Fleet Program in 2012. Zipcar, Inc.'s technology is currently installed in 18 Shared Fleet vehicles which allow Cook County employees to reserve vehicles on an as-needed basis using an online system. This technology and system allow Cook County to track mileage and location information for all travel using these vehicles. Currently, 38 departments utilize the Shared Fleet Program.

Additionally, Cook County employees can utilize Zipcar, Inc.'s vehicles when Shared Fleet vehicles are not available or if it is determined that it is more cost effective based on the type of trip and the amount of time the vehicle is required. This contract is being extended to allow the County additional

time to review and explore options in issuing a competitive solicitation.

This contract was awarded through the use of a Comparable Government Procurement pursuant to Section 34-140 of the Cook County Procurement Code. Zipcar, Inc. was previously awarded a contract by the City of Chicago through a competitive bidding process.

**Sponsors:**

**Indexes:** (Inactive) MARTHA MARTINEZ, Chief Administrative Officer, Bureau of Administration

**Code sections:**

**Attachments:**

<b>Date</b>	<b>Ver.</b>	<b>Action By</b>	<b>Action</b>	<b>Result</b>
4/12/2017	1	Board of Commissioners	approve	Pass