



Board of Commissioners of Cook County

118 North Clark Street
Chicago, IL

Legislation Text

File #: 14-3606, **Version:** 1

PROPOSED CONTRACT

Department(s): Various Cook County Agencies

Vendor: Office Depot, Inc., Boca Raton, Florida

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): County-wide Office Supplies

Contract Value: \$4,919,561.21

Contract period: 8/1/2014 - 7/31/2017 with (2) two (1) one-year renewal options

Potential Fiscal Year Budget Impact: FY 2014, \$546,617.91; FY 2015, \$1,639,853.74; FY 2016, \$1,639,853.74; and FY 2017, \$1,093,235.82

Accounts: 350 - Various Departments

Contract Number(s): 1384-13045

Concurrences:

The vendor has met the Minority and Women Owned Business Enterprise Ordinance.

The Chief Procurement Officer concurs

Summary: This contract is for county-wide office supplies usage. Request for Proposals (RFP) procedures were followed in accordance with the Cook County Procurement Code. Office Depot was selected based on established evaluation criteria. This contract will allow all County Agencies to purchase office supplies.