



# Board of Commissioners of Cook County

118 North Clark Street  
Chicago, IL

## Legislation Text

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**File #:** 18-3592, **Version:** 1

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### **PROPOSED CONTRACT AMENDMENT**

**Department(s):** Juvenile Temporary Detention Center, Circuit Court of Cook County

**Vendor:** Carol Cramer Brooks, Kalamazoo, Michigan

**Request:** Authorization for the Chief Procurement Officer to extend contract

**Good(s) or Service(s):** Consultant

**Original Contract Period:** 7/1/2015 - 6/30/2016, with one (1), one-year renewal option

**Proposed Contract Period Extension:** 7/1/2018 - 6/30/2019

**Total Current Contract Amount Authority:** \$244,460.00

**Original Approval (Board or Procurement):** 6/29/2015, \$126,960.00

**Previous Board Increase(s) or Extension(s):** 6/28/2017, \$97,500.00, 7/1/2017 - 6/30/2018

**Previous Chief Procurement Officer Increase(s) or Extension(s):** 8/1/2016, \$20,000.00, 7/1/2016 - 6/30/2017

**This Increase Requested:** N/A

**Potential Fiscal Impact:** FY 2018 \$18,000.00, FY 2019 \$42,000.00

**Accounts:** 1440.10155.520830, Professional Services

**Contract Number(s):** 1585-14602

#### **Concurrences:**

The contract-specific goal set on this contract was zero.

The Chief Procurement Officer concurs.

**Summary:** This professional service contract provides training, education, leadership and operational development services under the direction of the superintendent of the JTDC. Consulting services include the development and delivery of training modules for in-house training staff, development of job descriptions and performance evaluation processes, and participation in new program design for residents.

Ms. Cramer Brooks is an expert in the area of JTDC and Juvenile Probation training development, with many years of related experience in the State of Michigan and Chicago. Her unique skill set includes a specialization in juvenile justice that is essential to develop a cadre of in-house trainers and programs for youth.

Over the past several years, Ms. Cramer Brooks has developed and delivered key training programs for JTDC staff,

including pre-service training for new and veteran staff, the Leadership Academy for team leaders, foundation skills, and training for Cermak Hospital and JTDC mental health staff. She has also worked with the development for residents, conducted reviews of the Nancy B. Jefferson School and developed the continued development and improvement in JTDC operations.

This is a sole source procurement pursuant to Section 34-139 of the Cook County Procurement Code.